



North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603
Courier # 56-20-25

James B. Hunt, Jr., Governor
H. David Bruton, M.D., Secretary

E. C. Modlin, ACSW, Director
(919) 733-3055

November 8, 2000

Dear County Director of Social Services

Attention: **Child Welfare Supervisors
Child Welfare Social Workers
Fiscal Officers**

Subject: **Program Code (0) for New TANF Positions**

Effective: **October 1, 2000**

In a Dear County Director Letter dated December 14, 1999, twenty-six (26) specified county DSS agencies were informed of the approval of new positions for their agencies to be funded with 100% TANF money. The letter stated that the funds were "to be allocated to the county departments of social services for hiring or contracting additional staff on or after January 1, 2000, to recruit, train, license and support prospective foster and adoptive families, and to provide interstate and post-adoption services". In a Dear County Director Letter dated August 7, 2000, all county DSS agencies were informed of the allocation of 100% TANF funding for new child welfare positions hired on or after July 1, 2000. The addition of these new positions should bring all county Departments of Social Services within required staffing standards.

Program Code 0 (zero) has been identified as the code linked to these new child welfare positions, except when they are providing CPS Case Planning and Case Management Services. Effective October 1, 2000, program code 0 (zero) must be used on day sheets for those workers hired on or after January 1, 2000 and July 1, 2000 respectively using the allocated 100% TANF funding. It is important to note that workers employed in these new positions who conduct general recruitment for prospective foster and adoptive parents must also use Program Code 0 (zero) on their day sheets. No documentation of eligibility is required. Workers employed in these new positions who conduct child specific recruitment of prospective foster and adoptive families, must either use code R or V and must document how the child meets the relevant eligibility requirements.

NOTE: Case Planning and Case Management workers may not use code 0 (zero) for 215 services as this service is funded exclusively by IV-E.

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The use of the specified Program Code zero (0) will enable the Division to evaluate the impact of these positions and to submit reports to the General Assembly as required. We believe that the addition of the new positions, program codes and service codes will strengthen our services to children and their families.

If you have questions about the new program code or the new positions, please contact the Policy and Planning Team at (919) 733-4622.

Sincerely,

Charles C. Harris, Chief
Children's Services Section

cc:	E. C. Modlin, Jr.	Local Business Liaisons
	Nancy Coston	Local Support Managers
	Melinda Hamrick	Children's Programs Representatives
	Karen Anderson	Children's Services Team Leaders