

Policy Committee Meeting  
August 30, 1988  
Minutes

The meeting was called to order at 10:30 a.m. chaired by NRCD Secretary Tommy Rhodes. Randy Cheek sat in for Budd Cross, NMFS. Dr. Frankenberg moved to adopt the minutes from the previous meeting. Dr. Costlow seconded. Ayes carried.

I. Director's Report

Bob Holman, Program Director, gave his budget and citizens activities reports.

A. Budget

- o The Office of Marine and Estuarine Protection (OMEP) has signed this year's cooperative agreements and the funds should be available by October 1, 1988.

- o Next year's funding cycle will begin after the annual review meeting (October 14-15). This will allow more time (two opportunities) for project evaluation by all committees.

- o Of \$500,000 in State money, \$5,721 reverted back.

- o There was \$116,000 in carry over funds. However, due to project cost overruns and indirect costs not listed, this money is being used to fund the approved projects.

- o Lee Deihns was asked to discuss the June 30th presentation made to OMEP for APES funding and cooperative agreement approvals. APES representatives and OMEP staff discussed the pros and cons of the APES program. Overall, OMEP gave the APES program very high marks and praise. OMEP said APES needs to make progress in involving the State of Virginia in the program and in developing mechanisms for public information and involvement. He noted that next year there will be 12 estuary programs instead of six. Therefore, competition will be greater and there will be an even greater need to produce timely and good quality products.

- o OMEP conducted an internal audit of all the estuary programs to ensure their record keeping systems are adequate. Of the six programs, APES received the highest ranking (89%) for appropriate project and record keeping.

B. Two Challenges for the CAC

- o Annual Meeting--The CAC has initiated plans for the first annual review meeting which was discussed at the TC meeting. The PC needs to discuss this later in the meeting.

- o Fair Exhibit--A poster display will be carried to the State Fair on Monday October 17th.

Dr. Costlow asked how many CAC meetings that Bob is able to attend. Lee Deihns encouraged a PC member to sit-in on the CAC meetings and asked that Bob coordinate attendance efforts.

### C. Calendar of Events

o Bob attended the June 7th OMEP Technical Transfer meeting. There was excellent communication and information exchange among all the estuary programs.

o An APES calendar of meetings is being produced and distributed on a monthly basis.

o Bob spoke to the Rotary Club in Elizabeth City regarding the APES program and related issues. Over 100 people attended the meeting. He will look for and attend similar meetings for promoting APES.

Tom Quay, CAC, suggested adding non-APES, but related activities, to the calendar.

### II. Public Participation and Coordinator's Report

Joan Giordano participated in the Public Participation Coordinators Summit workshop held in July in Rhode Island. She said it was a valuable source of information and contacts.

She noted that the newsletter was mailed using the Sea Grant list of 13,000 names provided by B.J. Copeland's staff. This will be a quarterly publication. She said that efforts will be made to sort through the list, to reduce duplication. Future newsletter issues will contain summaries of on-going research, whereas the first issue concentrated on general APES background and information. Dirk Frankenberg encouraged Joan to write up project summaries for publication.

### III. Status and Trends Concept Paper

At the last Technical Committee meeting a motion was approved to present the PC with a pre-proposal. B.J. Copeland discussed the need to begin preparations toward a Status and Trends Report (STR), required by the Clean Water Act, and required as a major milestone for APES to meet by 1990 (draft) and by 1991 (final). He distributed a confidential pre-proposal for developing work groups and publication of the report, which includes CAC involvement. The proposed project will be used to assess where we are, where the gaps are, and where we need to be. It will essentially be a precursor to the draft report due in 1990.

Derb Carter noted that the proposal includes the involvement of 16 researchers and 5 managers. He requested that a better balance of managers/researchers, etc. be included in the STR concept paper.

Dr. Frankenberg supported Dr. Copeland's effort to begin to pull the information together and felt the timing appropriate.

Motion: Dr. Frankenberg motioned to accept the concept paper. Costlow seconded.

Discussion ensued before a vote was called. The Technical

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Committee was requested to refine the paper and to issue an RFP.

Dr. Costlow noted that the general assembly and executive branch of various government organizations must be brought into the APES process. He also said that it is important to organize a meeting which will pull together State, Federal, and local organizations to determine what each other is doing.

Mike Gantt said to consider the costs associated with the STR paper to ensure adequate funding is projected.

Motion voted: Ayes carried.

#### IV. Virginia Involvement

The Technical Committee has requested that the PC make efforts to involve the State of Virginia in APES. Specifically, the TC believes a proper approach is to have Governor Martin talk to Governor Baliles. The PC agreed as representatives of their departments to discuss and solicit views on who the best participant might be from Virginia.

Motion: Costlow moved that Secretary Rhodes familiarize Governor Martin about the need to talk to Governor Baliles about Virginia's participation. Gantt seconded. They ayes carried.

Bob Holman said that Virginia needs funding to build a Geographic Information System. Since APES has an excellent GIS through the State, this may be an area where North Carolina can help Virginia.

#### V. Editorial Subcommittee

Derb Carter asked why publications, media spots, etc. need to be reviewed by an editorial board. The issue was brought up by the CAC on why documents, professionally produced TV spots, etc. are screened and how much is censorship vs. editorial. It was explained that PSA's are informative/educational and if something is wrong, APES cannot put its name on it. Therefore, an editorial subcommittee is integral to the study. Derb noted that only TC members comprise the subcommittee.

Motion: Costlow moved to approve CAC participation on the editorial subcommittee. Parker seconded. The CAC Chairs will appoint CAC representatives to the subcommittee. Ayes carried.

#### VI. Proposal Acceptance Notification

Dr. Frankenberg said that all submitters of non-funded proposals be sent a proper no-acceptance letter. He suggested including reviews so they can improve the process and be encouraged to continue submitting proposals.

VII. CAC Membership Review

Parker Chessan distributed nominations for vacancies of the Albemarle CAC (Attachment A). His recommendations are indicated on the Attachment as checked.

Motion: Mr. Chessan motioned that the seven individuals (as checked) be appointed. Gantt seconded. Ayes carried.

Derb Carter distributed a vacancy list and a nomination list (Attachment B). His recommendations are indicated on the Attachment as check. He also recommended moving David O'Neill to the Agricultural category.

Motion: Mr. Carter motioned to approve these recommendations. Costlow seconded. Ayes carried.

An announcement was made that Bill McGeorge had passed away. Mike Gantt suggested that Bob Holman send a letter on behalf of APES to his family expressing all that he had done for the Sounds. All agreed that it was an excellent suggestion and that he will be missed.

VIII. Travel Reimbursement

Parker Chessan read a resolution (Attachment C) for CAC travel reimbursement. Mike Gantt noted that the process had been agreed upon on February 13, 1987 albeit vaguely defined.

Motion: Costlow motioned to accept the resolution. Gantt seconded. The ayes carried.

Dehihns asked how much travel money might be anticipated and what would be considered a special need. Discussion ensued that some CAC members would be traveling to the Annual Meeting, not staying overnight, returning home and traveling back the next day. Others would be traveling farther and would have to stay overnight in a hotel. Since this a volunteer appointment, and many of them are not associated with organizations to pay the travel, the two day annual meeting may present undue expenses. Question arose as to how other programs handle this. Gantt said that the Administrative Subcommittee had discussed travel with other programs in the country and they do not pay travel, basically considering it a privledge to participate in public/policy decision making. It was noted that there is a difference between attendance at CAC meetings and a two day workshop.

Motion: Secretary Rhodes motioned to pay CAC's per diem for the Annual Meeting. Dr. Frankenberg seconded. Dehihns supported the motion with the qualification that if the budget cuts into Bob's money, that he can modify funding from another category and inform the PC. Ayes carried.

IX. First Annual Meeting

Bob Holman presented the Annual Meeting agenda as modified by the CAC after the TC meeting. The meeting objective is to (1) determine the status of research, results of research, and where we are heading next; and (2) to inform and educate the public.

Dr. Costlow requested that abstracts be received in advance of the meeting and for distribution at the meeting. There was discussion that the second day session was too long and unmanageable in terms of meeting objectives. Dr. Frankenberg presented a recommended alternative.

Motion: Dr. Costlow motioned to accept day one as presented by Bob and day two as modified by Dirk. Parker seconded. Ayes carried.

X. Early Implementation

For the Primary Nursery Area project, the State is looking for alternative sites. At the moment, weather is prohibitive. Deihns said that if it is determined that there is no other site and with FWS's objection to the present site, then the money will have to be returned to OMEP for another program's use. Gantt said that FWS is not opposed to the early implementation concept for PNA and has scheduled a meeting for September 15th to look at alternate sites. She requested that the PC be provided more time when considering such projects in the future.

XI. Corps Involvement

Deihns spoke to the Department of Civil Engineers at the Army Corps of Engineers. They know of no reason for the Corps non-involvement and are looking into the reasons.

Motion: Dr. Costlow moved that Col. Woodbury of the Regional Corps of Engineers be made a member of the PC. Gantt seconded. Discussion ensued on the Corps present appointment to the TC and their non-involvement and non-attendance. It might first be determined what happened to the TC representation before making another appointment. A vote was taken: 3 for; 3 against. The motion lapsed.

XII. Related Activities

Mike Gantt is serving on a task force on the Chesapeake Bay. She will determine what FWS has done on the Bay. This will hopefully pull together some related and useful information for the APES program.

XIII. Data Management

Bob Holman reported on a four month recruiting effort for a data management coordinator. He said the recruiting subcommittee is coming close to offering someone the position. Costlow noted the

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State/EPA agreement which states that the PC agree to all staff appointments. An executive session was called to discuss this issue at the adjournment of the meeting.

XIV. Next Meeting

The next meeting is scheduled for November 29, 1988. Tabled for the next meeting is (1) how does and can the State accept money from private organizations and (2) State of the Estuary Project. Bob distributed a projected schedule of APES committee activities (Attachment D).

The meeting adjourned around 4:30 p.m. followed by an executive session.



Private Citizen (3)

- ✓ ● Iredell Hassell Tel. No. 796-2771 (H)  
P. O. Box 268  
Columbia, NC 27925
  - Retired from federal job as electrical contractor
  - Native of Tyrrell County
  - Active in various civic organizations
  
- ✓ ● Dr. Polk Williams Tel. No. 336-4115 (H)  
Taylor's Beach  
Camden, NC 27921
  - Retired surgeon
  - Active in conservation groups, including N.C. Nature Conservancy
  - Has attended CAC meetings
  
- Phil Hinton Tel. No. 465-8829 (H)  
Sunbury, NC 27979
  - Director of N.C. Wildlife Federation
  - Past president of Roanoke-Chowan Wildlife Club
  - Employed with Union Camp Corporation in Maintenance Department
  
- Rod Cross Tel. No. 482-3958 (H)  
Route 4, Box 514  
Edenton, NC 27932
  - Commercial fisherman
  - Formed citizens interest group, Albemarle Sound Action Program
  - Interest in promoting BMPs in Albemarle Sound area
  
- Brewster Brown Tel. No. 332-5921 (O)  
Route 2, Box 46-A  
Ahoskie, NC 27910
  - N.C. House of Representatives, 1986-88
  - Director of Continuing Education, Roanoke-Chowan Community College
  
- John M. Carlock  
Virginia Beach, VA 23458
  - Chief of Physical Planning, Southeastern Virginia Planning District Commission
  - Adjunct Professor, Old Dominion University

- H. Clayton Bernick, III  
Virginia Beach, VA 23458
  - With Virginia Beach Planning Dept.
  - Formerly with Virginia Marine Resources Commission
- Bill Mallory  
Plymouth, NC 27962
  - Retired as superintendent of R. J. Reynolds' farm in Bertie County
  - Past work with Department of Agriculture's Experimental Station in Lewiston, NC.
- ✓ ● Philip S. McMullan, Jr. Tel. No. 335-3491 (O)  
426-5931 (H)  
316 Front Street  
Hertford, NC 27944
  - Executive Director, Northeastern North Carolina Tomorrow, Inc., 1985 to present
  - Varied experience in planning and research at Research Triangle Institute, 1960-1981
- M. Watson Lawrence, Jr. Tel. No. 357-1777  
Route 1, Box 225-A  
Gates, NC 27937
  - Farmer in Gates County
  - B.S. in agronomy, N.C. State University
  - Member of Gates County Board of Elections and Gates County Rescue Squad

### Engineering

- ✓ ● Tom Burns Tel. No. 264-3129 (H)  
301 Lane Drive  
Elizabeth City, NC 27909
  - Retired from the FAA
  - B.S. degree in civil engineering
  - Supervisor and present chairman of Pasquotank Committee of the Albemarle Soil and Water Conservation District

## Attachment B

Suggested replacement members Pamlico Citizens' Advisory Committee:

<u>Name</u>	<u>Occupation/Interest</u>	<u>County</u>
Webb Fuller	Towson Manager, Pags Head	Dare
Lee Winters	Insurance Agent (Washington)	Beaufort
Willie Foster	Educator/ Boat Captain (Hatteras)	Dare
Fred Halsher	Attorney (Washington)	Beaufort
Wayne Braddy	Tug operator/ Fisherman (Belhaven)	Beaufort
Ethel Harris Jr	Seafood	Beaufort
✓ Jerry Schill	Executive Dir., NC Fisheries Assn.	Craven
✓ Ann Carter	Town Council, Beaufort	Currituck
✓ Luther Daniel	ex Mayor, Town Council, Manteo	Dare
Mike Cowal	teacher Hatteras School	Dare
Roy Johnson	retired govt, Beaufort	Dare
✓ Grace Evans	Sailing School, Oriental	Pamlico
Tom Tosto	retired, Beaufort	Beaufort
Harry Fulcher	retired businessman, Atlantic	Currituck
✓ Stanford White	Realty and Construction	Dare

Vacancies on Paulina Citizens' Advisory Committee  
August 30, 1988

<u>Name</u>	<u>Designated Occupation/Interest</u>	<u>County</u>
Grace Bonner	Public official	Beaufort
Rodney Calhoun	At Large	Catawba
Carolyn Cooper-Ivey	At Large	Dare
Katie Morris	At Large	Catawba
Garland Strickland	Agriculture	Nash

*Attachment C*

Draft: A proposal for consideration  
by CAC -- to be recommended  
to Policy Committee

TRAVEL REIMBURSEMENT POLICY  
FOR CITIZENS' ADVISORY COMMITTEES

Service on the Citizens' Advisory Committees shall be considered a public service to be rendered without compensation. Meetings shall be arranged to minimize expenses for committee members. The Policy Committee authorizes reimbursement of travel expenses for special needs, subject to the written recommendation of the chair of the appropriate Citizens' Advisory Committee and the approval of the Program Director.

If reimbursement is given for special needs, the rates of reimbursement and documentation requirements applicable to state employees shall be used.

*Approved by CAC*  
*8-8-88*

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APES TENTATIVE SCHEDULE 1988-89

AUGUST 25, 1988

<u>Date</u>	<u>Event</u>
Oct. 14-15, 1989	First Annual Program Review
Oct. 25, 1988	Technical Subcommittees Develop Project Needs
Nov. 1, 1988	Develop Call Proposals
Nov. 7-8, 1988	CAC Meetings to Review Proposed Project Needs
Nov. 10, 1988	Technical Committee Meeting to Review Proposed Project Needs
Nov. 15, 1988	Issue Call for Proposals
Nov. 29, 1988	Policy Committee Meeting
Jan. 15, 1989	Review of Proposals
Feb. 7-9, 1989	CAC Meetings to Evaluate Proposals
Feb. 21, 1989	Technical Committee Meeting to Consider Subcommittees Recommendation of Proposals
Feb. 27, 1989	Policy Meeting to Consider Technical Committee Recommendation to Proposals
March 1, 1989	Return Selected Proposals to Authors for Revision
March 15, 1989	Revised Proposals to Director/Subcommittees
April 1, 1989	Final Proposals to EPA for Consideration
April 24-26, 1989	CAC Meetings
May 10, 1989	Technical Committee Meeting
May 17, 1989	Policy Committee Meeting
June 1, 1989	Final Proposals to EPA for Approval
August 7-9, 1989	CAC Meetings
August 22, 1989	Technical Committee Meeting
August 29, 1989	Policy Committee Meeting

(ANNUAL MEETINGS SEPTEMBER OR OCTOBER)

Policy Committee  
August 30<sup>th</sup>

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
R. Paul Wilms	NRCID - DEM	919-755-7015
Robert Holman	NRCID - APES	419-733-0314
Mike Gault	FWS	919 856-4520
Barbara Chesson	alb. CAC	919-335-0821
Lee Deffikus	U.S. EPA	404-347-4727
Tommy Rhodes	NRCID	919-733-4984
Marquerite Duffey	SCI	301-757-6660
Dirk Frankenberg	UNC-Chapel Hill	919+962-1252
John D. Costlow	Duke Marine Lab	919-728-2111
Randy Check (attorney for Bud Cross)	NMFS	919-728-5090
Durb Cullen	PCAC	919/833-4859
Karin Davis	APES	919/733-0314
BJ Copeland	UNC Sea Grant	919/737-2454
Ted Bisterfeld	EPA, Region IV	404/347-2126
Tom Quay	PCAC	919-828-9874
Dawn Parks	Student, ECU	919-752-4280
John		
Paul Giardano	APES	919-946-6481
Tom Ellis	DOAg	

AGENDA

ALBEMARLE-PAMLICO ESTUARINE STUDY  
POLICY COMMITTEE

Time: 10 A. M., August 30, 1988  
Location: Ground Floor Hearing Room  
Archdale Building  
Raleigh, NC

10:00-10:05	Call to Order	Thomas Rhodes
10:05-10:15	Consideration of Minutes	
10:15-10:45	Directors' Report	Bob Holman
10:45-11:00	Technical Committee Report	Bruce Barrett/Ernie Carl
11:00-11:30	Review of OMEP Presentation on June 30, 1988	Lee DeHihns
11:30-12:00	Update: Annual Review Meeting Early Implementation Projects	Bob Holman
12:00-1:00	Lunch	
1:00-1:30	Citizens' Advisory Committees: Membership Vacancy/Replacement Review	
1:30-1:45	U.S. Fish & Wildlife Service: Task Force on the Chesapeake Bay Program	Mike Gantt
1:45-2:15	Virginia Involvement in Chesapeake Bay and APES	
2:15-2:30	Review of Future Meeting Schedule	

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