

# Summer Camp Information and Release Form

Parents/guardians of children in summer camps should read the following information carefully and certify that they have read the material by signing at the bottom of each page. **This release form must be signed ON BOTH SIDES and returned before your child will be permitted to participate in a camp.** If you have questions regarding a camp and its activities, call 919-814-7039.

## General Camp Information

### 1. First Day/Parking

On the first day of camp, please arrive 15 minutes early and accompany your child into the SECU Education Center of the museum so we can meet you and make sure all your paperwork is in order. A surface lot (\$2/hour) is available behind our building and can be entered from either Edenton or Jones Streets. Metered two-hour spaces are sometimes available along Wilmington, Jones, and Edenton Streets. After the first day, we suggest using our drop-off/pickup location on Jones Street.

### 2. Drop-Off/Pickup Location

A North Carolina Museum of History staff member will be stationed at the bus unloading/loading area on Jones Street (beyond the Bicentennial Plaza crosswalks, between the Legislative Building and the Museum of History building) 15 minutes prior to camp start and 15 minutes after camp ends each day. If you cannot be present during these designated times, you will need to pick up your child in the museum classroom area. Staff will escort children at all times. NOTE: You must have your dashboard sign in the front window as identification for camp staff to release your child. ALSO, if you do not see your child waiting at the curb, please do not park and wait—circle the block so we can keep traffic flowing smoothly.

### 3. Hours/Late Pickup Fees

Please make sure your child is on time each day! The museum employs the very best staff members possible for our programs and after camp hours, they have other personal and professional obligations. In order to accommodate any overtime that may occur due to late pickups, a late fee of \$15/day will be implemented if you are more than 10 minutes late in picking up your child.

### 4. Activities

Camp programs may include cooking and eating a variety of foods; using scissors, pencils, glue, clay, paint, hand tools, food coloring, and dye; activities in which clothes can get dirty; and walks and field trips that may entail crossing busy streets and/or traveling in vans. Children should wear comfortable shoes. Children will be accompanied by an adult at all times and must obey all instructions.

### 5. Snacks

Each camp will have a break period. Participants may bring a snack with them each day. Please be aware that many children have strong allergies to peanuts.

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**I have read and understand all the policies stated above.** I release the North Carolina Museum of History and any of their agents or employees from any and all liability for claims for damages that might arise as a result of personal injuries received in connection with participation in the activities associated with this program.

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Signature (2019)

Date

Child's Name \_\_\_\_\_

Name of Program \_\_\_\_\_

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## 6. Lunchtime Supervision

Lunchtime care is available from noon to 1 p.m. Advance registration for this service is necessary and an extra \$15 per child is charged. If your child is registered for an afternoon camp at the Museum of Natural Sciences, a museum staff member will escort them to the science museum.

## 7. Behavior Expectations and Discipline

Please refer to the separate Behavior Expectations and Discipline Policy for camp behavior. If a child becomes a discipline problem, his/her attendance will be terminated without a refund.

## 8. Refunds/Cancellations

No refunds will be made for "no shows." Cancellations must be made at least two weeks prior to the class for a full refund. A minimum enrollment of 7 is required to implement a camp; in the event the museum must cancel a camp, registrants will be notified two weeks prior to the start date of that camp.

## 9. Scholarships

Financial assistance is available to those who otherwise could not participate in a museum program. A scholarship committee will consider each request individually. Anyone interested in nominating a child for a need-based scholarship to one of the museum's summer camps should contact the program director at 919-814-7039.

## 10. Photography/Video

Camp participants may be photographed or filmed by the museum's photographer or by the news media. Signing this form allows the museum to include photographs of your child in any printed material or broadcast advertising that is produced by or for the museum. Your child's name will not be published.

## Medical Treatment Policies

### 11. Accident Insurance

Participants are responsible for their own accident insurance when participating in museum programs on- or off-site.

### 12. Medication

Museum staff members do not normally administer any medication and will do so only when directed in writing by the child's parent/guardian. However, in the event of an emergency during which the parent/guardian cannot be contacted, Emergency Medical Staff and museum staff may take appropriate action in the best interest of the child.

### 13. Bloodborne Pathogen Exposure

If your child is exposed to a body fluid from another child on broken skin or mucous membrane (e.g. splashing in the mouth or eye), museum staff will contact the parents of both children to explain what has occurred. If a staff member is exposed to a body fluid from a child, the museum will provide the name and telephone number of the child's attending physician to the staff member.

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Signature (2019)

Date