|  |  |
| --- | --- |
|  | **Stokes County Community Planning**  **Community Engagement Preparation**  **July 20, 2016**  Equipment Needed: 2 easels with (Post-It) flip chart pads attached, markers. 3” x 5” post it notes. Sticky dots. |
| 12:45 – 12:55 | Introduction to Aspen Institute Action Plan   * Aspen Institute plan for public libraries / Action Guide for community engagement * www.LibraryVision.org |
| 12:55 – 1:10 | I know you have all been thinking and talking about your community and you all have ideas. You each have a snapshot in your head of what those community needs are. Let’s think about those community needs. I’m going to pose a question now and I want you to reflect quietly and give your responses in writing. You’ll have 5 minutes for this exercise. Please don’t speak so that everyone can concentrate on answering the question.  Question: **Review your snapshot of community needs. What 3 things could this group tackle in the next 12 months to begin to address one of those needs?** **Think of things that can have an impact and that are actionable.**  Please write each suggestion on a different Post-It note and I will gather then when everyone is finished. |
| 1:10 – 1:30 | Cal reads each Post-It aloud and asks for clarification where necessary for understanding. She posts notes on the flip chart clustering similar answers together into larger categories. Cal can ask the group for direction “Is this note the same as or different from that note?” |
| 1:30 – 1:35 | Cal reviews topic areas on flip chart, circling each one and making sure all agree what each area is. |
| 1:35 – 1:45 | Break  Cal creates new flip chart(s) listing identified categories in no particular order. |
| 1:45 – 1:55 | Hand out sticky stars. (N/3 to each attendee.) Ask them to “vote” with their stars on what they see as the most important & do-able items for the group to tackle. |
| 1:55 – 2:00 | Debrief votes reviewing from high # to low #. Get clarification and agreement on what the top vote-getters are.  Thanks for your work! |