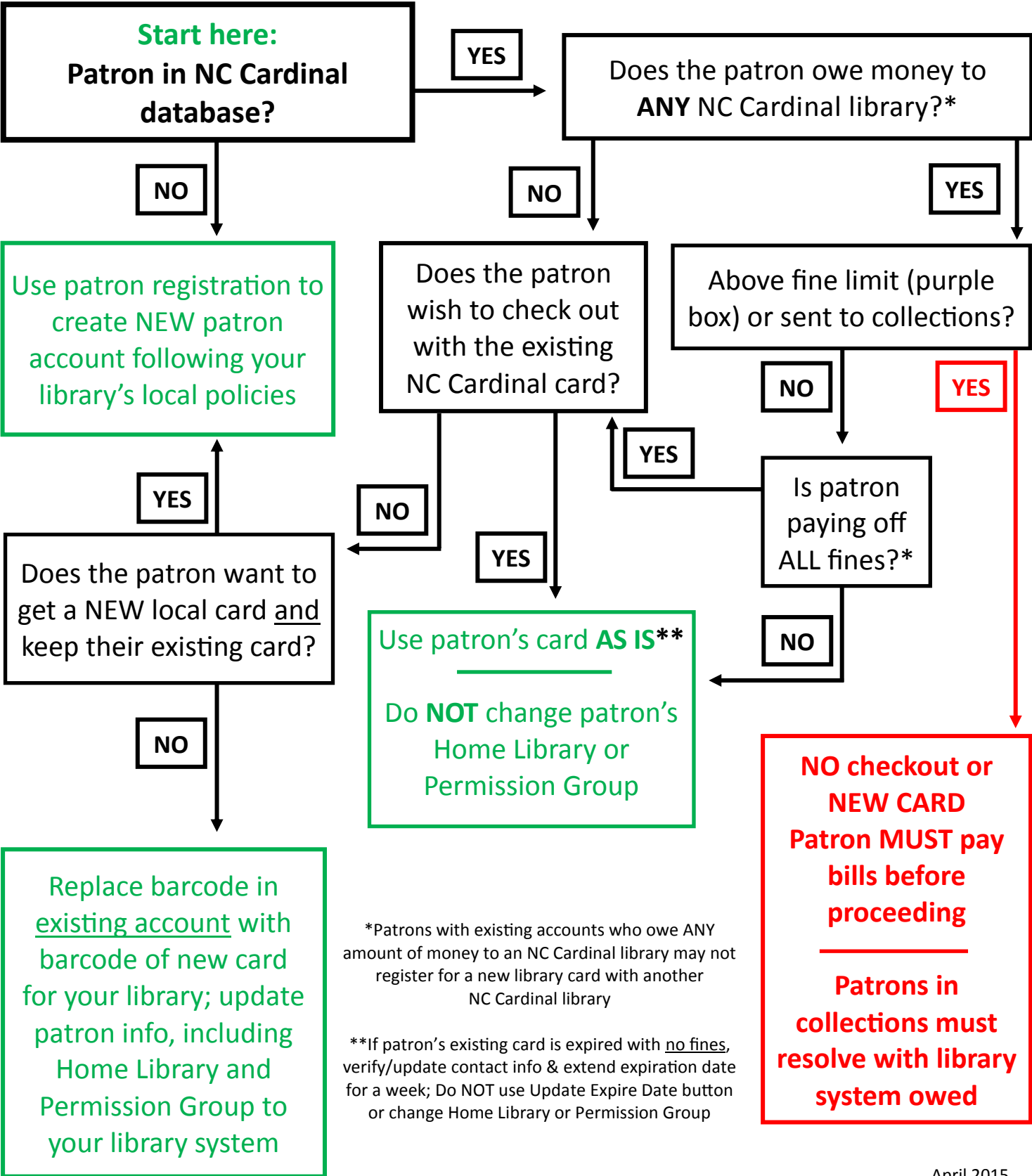


# Multiple Library Card Procedures



**SEARCH** the NC Cardinal consortium database for patrons with matching name and other identifiers. The scope of the patron search **MUST** be set to NC CARDINAL.



\*Patrons with existing accounts who owe ANY amount of money to an NC Cardinal library may not register for a new library card with another NC Cardinal library

\*\*If patron's existing card is expired with no fines, verify/update contact info & extend expiration date for a week; Do NOT use Update Expire Date button or change Home Library or Permission Group