01-02 North Carolina Public Library Survey

Identification (#1-19)

1   Name of library system   _____

2   County(ies)   _____

3   Mailing address   _____

4   City (of mailing address)   _____

5   Zip code (5-digit standard)   _____

6   Zip code extension (4-digits)   _____

7   Street address   _____

8   City (of street address)   _____

9   Zip code (5-digit standard)   _____

10   Zip code extension (4-digits)   _____

11   Name of library director   _____

12   Library director's phone number (including area code; omit spaces and punctuation)   _____

13   Library administration's fax number (including area code; omit spaces and punctuation)   _____

14   Library director's e-mail address   _____

Person Completing Form

15   Name   _____

16   Title   _____

17   Phone number (including area code; omit spaces and punctuation)   _____

18   Fax number (including area code; omit spaces and punctuation)   _____

19   E-mail address   _____

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Library Profile (#20-26)

Service Outlets

20   Number of central libraries   _____

21   Number of branch libraries   _____

22   Number of bookmobiles   _____

23   Number of other mobile units   _____

Service Hours

24   Total hours open to public per year (all locations)   _____

Friends Groups

25   Total number of "Friends of the Library" groups in your library   _____
      system

26   Total number of members in "Friends of the Library" groups in   _____
      your library system

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Library Staff (#27-33)

Personnel as of June 30, 2001

27   FTE librarians with MLS accredited by ALA   _____

28   FTE librarians with MLS not accredited by ALA   _____

29   TOTAL FTE MLS librarians (add lines 27 + 28)   _____

30   All other paid FTE staff (Including plant operations, security, and   _____
      maintenance staff)

31   TOTAL FTE staff (add lines 29 + 30)   _____

Professional Salaries

32   Director's salary as of July 1, 2002   _____

33   Minimum MLS librarian salary as of July 1, 2002   _____

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Operating Income (#34-44)

Local Government Funds

34   Municipal funds   _____

35   County funds   _____

36   TOTAL Local Income (add lines 34 + 35)   _____

State Funds

37   Aid to Public Libraries grant   _____

38   Other state funding   _____

39   TOTAL State Funds (add lines 37 + 38)   _____

Federal Funds

40   LSCA/LSTA grants   _____

41   Other Federal funds   _____

42   TOTAL Federal Funds (add lines 40 + 41)   _____

Other Funds

43   Other funds (e.g. fines and fees, foundation grants, etc.)   _____

44   TOTAL Operating Income (add lines 36 + 39 + 42 + 43)   _____

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Operating Expenditures (#45-52)

Personnel

45   Salaries and wages   _____

46   Employee benefits   _____

47   TOTAL Personnel Expenditures (add lines 45 + 46)   _____

Collection Expenditures

48   Total for ALL Formats   _____

Other Expenditures

49   Other operating expenditures   _____

50   TOTAL Operating Expenditures (add lines 47 + 48 + 49)   _____

Capital Expenditures

51   Total capital expenditures   _____

Unencumbered Operational Balance

52   Total unencumbered operational balance   _____

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Collection (#53-68)

Print

53   Cataloged adult fiction books   _____

54   Cataloged adult non-fiction books   _____

55   TOTAL Cataloged Adult Books (add lines 53 + 54)   _____

56   Cataloged juvenile fiction books   _____

57   Cataloged juvenile non-fiction books   _____

58   TOTAL Cataloged Juvenile Books (add lines 56 + 57)   _____

59   TOTAL Cataloged Books (add lines 55 + 58)   _____

60   Uncataloged books   _____

61   TOTAL Book Volumes (add lines 59 + 60)   _____

62   Other print materials   _____

63   Serial volumes   _____

64   GRAND TOTAL Book & Serial Volumes (add lines 61 + 63) DO NOT ADD line 62   _____

Non-Print Materials

65   Audio   _____

66   Video   _____

67   Other non-print materials   _____

Serials Subscriptions

68   Total subscriptions, ALL formats   _____

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Service Measures: Circulation (#69-143)

Adult Books

69   Adult fiction books: Central Library _____

70   Adult fiction books: Branches _____

71   Adult fiction books: Bookmobiles _____

72   Adult fiction books: Other _____

73   TOTAL Adult Fiction Books (add lines 69 + 70 + 71 + 72) _____

74   Adult non-fiction books: Central Library _____

75   Adult non-fiction books: Branches _____

76   Adult non-fiction books: Bookmobiles _____

77   Adult non-fiction books: Other _____

78   TOTAL Adult Non-Fiction Books (add lines 74 + 75 + 76 + 77) _____

79   TOTAL Adult Books: Central Library (add lines 69 + 74) _____

80   TOTAL Adult Books: Branches (add lines 70 + 75) _____

81   TOTAL Adult Books: Bookmobiles (add lines 71 + 76) _____

82   TOTAL Adult Books: Other (add lines 72 + 77) _____

83   TOTAL Total Adult Books (add lines 73 + 78) _____

Juvenile Books

84   Juvenile fiction books: Central Library _____

85   Juvenile fiction books: Branches _____

86   Juvenile fiction books: Bookmobiles _____

87   Juvenile fiction books: Other _____

88   TOTAL Juvenile Fiction Books (add lines 84 + 85 + 86 + 87) _____

89   Juvenile non-fiction books: Central Library _____

90   Juvenile non-fiction books: Branches _____

91   Juvenile non-fiction books: Bookmobiles _____

92   Juvenile non-fiction books: Other _____

93   TOTAL Juvenile Non-Fiction Books (add lines 89 + 90 + 91 + 92) _____

94   TOTAL Juvenile Books: Central Library (add lines 84 + 89) _____

95   TOTAL Juvenile Books: Branches (add lines 85 + 90) _____

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96 TOTAL Juvenile Books: Bookmobiles (add lines 86 + 91) _____

97 TOTAL Juvenile Books: Other (add lines 87 + 92) _____

98 TOTAL Total Juvenile Books (add lines 88 + 93) _____

Other Print & Periodicals

99 Other print materials: Central Library _____

100 Other print materials: Branches _____

101 Other print materials: Bookmobiles _____

102 Other print materials: Other _____

103 TOTAL Other Print Materials (add lines 99 + 100 + 101 + 102) _____

104 Periodicals: Central Library _____

105 Periodicals: Branches _____

106 Periodicals: Bookmobiles _____

107 Periodicals: Other _____

108 TOTAL Periodicals (add lines 104 + 105 + 106 + 107) _____

Non-print

109 Audio: Central Library _____

110 Audio: Branches _____

111 Audio: Bookmobiles _____

112 Audio: Other _____

113 TOTAL Audio (add lines 109 + 110 + 111 + 112) _____

114 Video: Central Library _____

115 Video: Branches _____

116 Video: Bookmobiles _____

117 Video: Other _____

118 TOTAL Video (add lines 114 + 115 + 116 + 117) _____

119 A-V equipment: Central Library _____

120 A-V equipment: Branches _____

121 A-V equipment: Bookmobiles _____

122 A-V equipment: Other _____

123 TOTAL A-V Equipment (add lines 119 + 120 + 121 + 122) _____

Other

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124	Other: Central Library	_____
125	Other: Branches	_____
126	Other: Bookmobiles	_____
127	Other: Other	_____
128	TOTAL Other (add lines 124 + 125 + 126 + 127)	_____

Totals

129	TOTAL Book Circulation: Central Library (add lines 79 + 94)	_____
130	TOTAL Book Circulation: Branches (add lines 80 + 95)	_____
131	TOTAL Book Circulation: Bookmobiles (add lines 81 + 96)	_____
132	TOTAL Book Circulation: Other (add lines 82 + 97)	_____
133	TOTAL Total Book Circulation (add lines 83 + 98)	_____
134	TOTAL Non-Print Circulation: Central Library (add lines 109 + 114 + 119 + 124)	_____
135	TOTAL Non-Print Circulation: Branches (add lines 110 + 115 + 120 + 125)	_____
136	TOTAL Non-Print Circulation: Bookmobiles (add lines 111 + 116 + 121 + 126)	_____
137	TOTAL Non-Print Circulation: Other (add lines 112 + 117 + 122 + 127)	_____
138	TOTAL Total Non-Print Circulation(add lines 113 + 118 + 123 + 128)	_____
139	Grand Total Circulation: Central Library (add lines 99 + 104 + 129 + 134)	_____
140	Grand Total Circulation: Branches (add lines 100 + 105 + 130 + 135)	_____
141	Grand Total Circulation: Bookmobiles (add lines 101 + 106 + 131 + 136)	_____
142	Grand Total Circulation: Other (add lines 102 + 107 + 132 + 137)	_____
143	TOTAL Grand Total Circulation (add lines 103 + 108 + 133 + 138)	_____

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Other Service Measures (#144-160)

Registered Users

144   Number of adults   _____

145   Number of juveniles   _____

146   TOTAL Registered Users (add lines 144 + 145)   _____

Attendance in Library

147   Number of persons entering library during the year _____

Programs

148   Number of adult programs   _____

149   Number of juvenile programs   _____

150   TOTAL Programs (add lines 148 + 149)   _____

151   Adult program attendance   _____

152   Juvenile program attendance   _____

153   TOTAL Program Attendance (add lines 151 + 152)   _____

Reference & Informational Transactions

154   Number of reference questions   _____

155   Number of directional questions   _____

In-House Use of Materials

156   Number of print materials   _____

157   Number of non-print materials   _____

158   TOTAL In-House Use (add lines 156 + 157)   _____

Interlibrary loans

159   Number of items loaned   _____

160   Number of items borrowed   _____

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Electronic Technology (#161-169)

Operating Expenditures

161 Operating expenditures for materials in electronic format _____

162 Operating expenditures for electronic Access _____

163 TOTAL Electronic Technology Expenditures (add lines 161 + 162) _____

Collection

164 Number of materials in electronic format _____

Services

165 Does your library have a homepage? _____

166 If yes, what is its address? _____

Number of Internet Terminals

167 Number of Internet terminals used by staff only _____

168 Number of Internet terminals used by general public _____

Users

169 Number of users of electronic resources in a typical week _____

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Branch Information (#170-187)

170   Name of branch   _____

171   Street address   _____

172   City   _____

173   County   _____

174   Zip code (5-digit standard)   _____

175   Zip code extension (4-digits)   _____

176   Phone number (including area code; enter numbers only)   _____

177   Fax number (including area code; enter numbers only)   _____

178   Name of librarian or branch head   _____

179   Email address   _____

180   Building square feet   _____

181   FTE staff   _____

182   Hours open   _____

183   FSCS ID   _____

184   LIB ID   _____

185   Outlet type code   _____

186   Number of bookmobiles (when outlet type code = BS)   _____

187   Metropolitan status code   _____

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FSCS Codes (#188-198)

These items are used to identify characteristics of the library for comparative analysis. These values will not usually require changes from year to year. If you do change an item, please include a note on the STATE tab for that item, explaining the reason for the change.

188 FSCS ID   _____

189 LIB ID   _____

190 Interlibrary Relationship Code   _____

191 Legal Basis Code   _____

192 Administrative Structure Code   _____

193 FSCS Public Library Definition   _____

194 Geographic Code   _____

195 Access to Electronic Services   _____

196 Access to Internet   _____

197 Internet Use Code   _____

198 Population of the Legal Service Area   _____

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