



State Aid Checklist

Please mail this checklist with your other State Aid documents with the boxes checked to show that your application for State Aid is complete.

Name of Library: _____

The following documents must be included in all State Aid Application packets:

- Application for State Aid to Public Libraries
- Average Maintenance of Effort Form with total MOE amount
- Maintenance of Effort and Declaration Form(s) from all local funders
- Maintenance of Effort Worksheet
- Assurance of Professional Salaries Funded with State Aid
- Current Long-Range Plan
- Bylaws for Library Board(s) of Trustees
- Current Roster(s) for Library Board(s) of Trustees
- Current Interlocal Agreement (regional libraries and other joint library systems only)
- Checklist

Submit application to:

State Aid
Library Development Section
State Library of North Carolina
4640 Mail Service Center
Raleigh, NC 27699-4600

Deadline for Submission:
Postmarked on or before September 15, 2016

