



ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) FUND APPLICATION

ORGANIZATION NAME:	Citrusville County Schools
ORGANIZATION CODE:	999
SCHOOL YEAR:	2019-2020
LEA Contact Name:	Dr. Pat Pulp
LEA Contact Email Address:	pulp@ccs.org
LEA Contact Phone Number:	555-555-1212

DIRECTIONS: *To ensure that the organization's plan for the use of the Elementary and Secondary School Emergency Relief (ESSER) funds (PRC 163) as provided by the CARES Act is data-based and is reflective of needs that have emerged as a result of COVID-19, please provide answers to each section below:*

PART A: Needs Assessment-LEA Data

In the space below provide data the LEA will use to determine its most important educational needs as a result of the disruption in educational services and subsequent shift to remote learning due to COVID-19.

1. 14 of 33 report that at least 33% of their students lack broadband access at home, despite all students in the district having access to 1:1 devices.
2. 94% of teachers report that lack of broadband access at home is significantly impacting academic progress for at least one of their students; 76% report the same for at least 10% of their students.
3. # of teachers self-reporting that they are proficient in the use of remote learning technologies: Elem 44%; Secondary 56%
4. The Office of Facilities Management reports that school custodial staff are able to complete their daily assigned schoolwide cleaning manifests 67% of the time, despite being universally trained and having ample access to supplies and materials needed for the job. During the last 10 years, the enrollment has grown by 12% while the custodial staff has been reduced by 25%.
5. 2 out of 33 principals report that they expect all students to have access to a sink to wash their hands with warm water immediately before lunch without causing significant delays in the lunch schedule.
6. Since early April, high school counsellors have been reporting significant increases in the numbers of requests from students and families for support in dealing with depression and anxiety.

These are detailed and concise statements. They are also measurements that can be re-taken in the future to provide formative evaluation and possible modification of efforts.

Lack of custodial staff is a problem worth noting. However, hiring custodians with temporary ESSER funds would raise a sustainability issue, unless their work is designed to be temporary. Maybe this will be addresses somehow in Part D.



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PART B: Data Analysis

In the space below, provide an analysis of the data submitted in Part A that will support allowable uses of ESSER funds (PRC 163) as provided by the CARES Act selected in Part C.

Based on the data above, Citrusville County Schools has determined the following:

- 7. While sufficient 1:1 devices are available in the schools, lack of broadband access at home is impacting students negatively.
- 8. Additional custodial staff need to be hired to complete the tasks laid out in the daily manifest at all schools.
- 9. Most schools need additional plumbing to accommodate the need for students to wash their hands.
- 10. Additional temporary counseling staff are needed to assist students and families in dealing with the emotional impact of this crisis.

These statements in Part B are all supported by the data in Part A. However, item 3 in Part A is not addressed here. While that is not a reason to deny the application, a reviewer will likely want to check with the LEA to make sure that something hasn't been left out.

PART C: Funded Strategies

In the space below, please check each strategy by the CARES Act.

- Coordination of coronavirus response efforts between the LEA and other government organizations
- Providing principals and other school leaders with the resources necessary to address individual school needs
- Activities to address the unique needs (ELLs, minority students, homeless students, foster care students, etc.)
- Developing and implementing procedures and systems to improve the preparedness and response efforts of the LEA
- Training or PD for staff on sanitation and minimizing the spread of infectious diseases
- Purchasing sanitation supplies
- Planning for long term closures (check all that apply)
 - planning for providing meals to eligible students
 - planning for online learning
 - planning for meeting the requirements of IDEA during distance learning
 - other
- Purchasing educational technology (check all that apply)
 - hardware
 - software
 - connectivity
 - assistive technology
- Providing mental health services and support
- Planning and implementing activities related to summer learning and supplemental after-school program
- Other activities not previously listed and that are for any authorized ESEA program, IDEA program, CTE or Adult Education Program, Homeless Youth Education, or that are necessary to maintain the operation of and continuity of services in the LEA and continuing to employ existing staff of the LEA.

Coordination is important, but if ESSER funds are not being put towards that effort, this box should not be checked.

Given items 6 and 10 above, this box should probably be checked.



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PART D: Strategy Implementation

For each strategy selected in Part C, provide a description of how each strategy will be implemented, a timeline for providing services and assistance to students and staff in both public and non-public schools, and how the LEA intends to assess the effectiveness of the strategy with special attention to its impact on student learning.

Brief description of how each strategy will be implemented:

- 1-CCS will use mobile hotspots to give secure internet access to neighborhoods so that students may work from home or will have access at a safe location near their home.)
- 2 – The district will use funds to recruit new custodians and to develop a sustainable training program to maximize their efficiency.
- 3 - School administrators and custodial staff will engage in joint training on the implementation of best sanitation practices in the schools, on how to routinely monitor the completion of daily cleaning manifests and how to report concerns to custodial staff.
- 4 -Additional sinks will be added where needed.
- 5- The district will contract with social service agencies to provide augmented capacity to help students and their families in dealing with the effects of the crisis.

Make sure that all planned expenditures are allowable. ESSER funds may not be used for capital improvements.

Timeline for implementation:

- 1-by June 15, 2020
- 2-by August 31, 2020
- 3-by September 30, 2020
- 4- by September 30, 2020

Plan to measure impact:

- 1: Monitoring number of students who successfully connect through the hotspots and the percentage of students who successfully engage in online platforms during their time away from the school campus
- 2: Evaluate sufficiency of staffing in October, review quarterly
- 3: Survey principals and custodial staff to assess their proficiency with the protocols
- 4: Monitor the amount of time it takes for a classroom of students to wash their hands before lunch;

Where is the plan to measure the impact of the social service efforts?

PART E: Assurances

All assurances are required to receive ESSER funds (PRC 163) as provided by the CARES Act. The Superintendent or authorized representative's signature is required to indicate agreement with all assurances.

I assure that the above named District/Charter/Lab School will:

- Create a budget of reasonable, necessary, and allowable expenditures of ESSER funds that corresponds to the LEA plan as described in Parts A through D above.
- Create an equitable services consultation plan that addresses the ESSER funds (PRC 163) and contains a timeline that adheres to guidance put forth by the North Carolina Department of Public Instruction.
- Maintain documentation related to the use of ESSER funds (PRC 163) as part of the CARES Act that may be subject to audit or review.
- Comply with the requirements of section 442 (20 U.S.C. 1232e) and section 427 (20 U.S.C. 1228a) of the General Education Provisions Act (GEPA).



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Name of Superintendent or Authorized Representative: [Supt. Limewedge]

Position of Authorized Representative (if not Superintendent): [

Signature of Superintendent or Authorized Representative:

Lemihava Limewedge

Date: [5-29-2020]