# FINANCIAL STATEMENT AUDIT REPORT OF PARTNERSHIP FOR CHILDREN OF LINCOLN/GASTON COUNTIES, INC. DALLAS, NORTH CAROLINA FOR THE YEAR ENDED JUNE 30, 2001

PERFORMED UNDER CONTRACT WITH THE NORTH CAROLINA OFFICE OF STATE AUDITOR RALPH CAMPBELL, JR.

# FINANCIAL STATEMENT AUDIT REPORT OF

## **PARTNERSHIP FOR CHILDREN OF**

## LINCOLN/GASTON COUNTIES, INC.

# **DALLAS, NORTH CAROLINA**

## FOR THE YEAR ENDED JUNE 30, 2001

## **BOARD OF DIRECTORS**

**ROBERT TULL, CHAIRMAN** 

## **ADMINISTRATIVE OFFICER**

**SHERRY BROWNING, EXECUTIVE DIRECTOR** 



Ralph Campbell, Jr. State Auditor

# STATE OF NORTH CAROLINA Office of the State Auditor

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### AUDITOR'S TRANSMITTAL

The Honorable Michael F. Easley, Governor The General Assembly of North Carolina Board of Directors, Partnership for Children of Lincoln/Gaston Counties, Inc.

This report presents the results of the financial statement audit of the Partnership for Children of Lincoln/Gaston Counties, Inc. for the year ended June 30, 2001. Crisp Hughes Evans LLP performed the audit under contract with the Office of the State Auditor, and their report is submitted herewith.

The audit of the Partnership for Children of Lincoln/Gaston Counties, Inc. was made in conjunction with the Early Childhood Initiatives (Smart Start) program authorized by G.S. 143B-168.10-.16. This statute created the North Carolina Partnership for Children, Inc. and required the implementation of local partnerships. The Partnership for Children of Lincoln/Gaston Counties, Inc. is one of these local partnerships. As such, the Partnership for Children of Children of Lincoln/Gaston Counties, Inc. is a private nonprofit 501(c)(3) organization and is required by G.S. 143B-168.14 to have an annual financial and compliance audit conducted by the State Auditor. The State Auditor's authority to perform or coordinate all audit functions for state government is set forth in Article 5 of Chapter 147 of the North Carolina General Statutes.

The significant Smart Start expansion authorized in the 1998 fiscal year almost doubled the related audit burden placed on the Office of the State Auditor. Therefore, the General Assembly, in its 1998-99 Expansion Budget, gave recognition to the resources needed to provide the audit oversight required by statute. Those resources incorporated a combination of permanent positions and contract funding to make the Smart Start audit effort self-sustaining.

North Carolina General Statutes require the State Auditor to make audit reports available to the public. Copies of all audit reports issued by the Office of the State Auditor may be obtained through one of the options listed in the back of this report.

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Ralph Campbell, Jr. State Auditor

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#### **INDEPENDENT AUDITORS' REPORT**

Board of Directors Partnership for Children of Lincoln/Gaston Counties, Inc. Dallas, North Carolina

We have audited the accompanying Statement of Receipts, Expenditures, and Net Assets - Regulatory Basis of the Partnership for Children of Lincoln/Gaston Counties, Inc. (Lincoln/Gaston Partnership) as of June 30, 2001, and the related Statement of Functional Expenditures - Regulatory Basis for the year then ended. These financial statements are the responsibility of the Lincoln/Gaston Partnership's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the accompanying financial statements were prepared on the regulatory basis of accounting as prescribed by the North Carolina Partnership for Children, Inc., which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets of the Partnership for Children of Lincoln/Gaston Counties, Inc. as of June 30, 2001, and the results of its operations for the year then ended, on the basis of accounting described in Note 1.

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AFFILIATED WORLDWIDE THROUGH AGN INTERNATIONAL In accordance with *Government Auditing Standards*, we have also issued our report dated June 6, 2002 on our consideration of the Lincoln/Gaston Partnership's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the independent auditors' report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the basic financial statements of the Partnership for Children of Lincoln/Gaston Counties, Inc. taken as a whole. The accompanying supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The information in these schedules has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the management of the partnership, the North Carolina Partnership for Children, Inc., the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.

June 6, 2002

Crisp Hughes Evans LLP

# Partnership for Children of Lincoln/Gaston Counties, Inc.Statement of Receipts, Expenditures, and Net Assets - Regulatory BasisFor the Year Ended June 30, 2001Exhibit A

	Unrestricted Funds			Ten	nporarily			
	Sn	nart Start	Other		Restricted		Total	
Receipts:		Fund		Funds	F	unds		Funds
State Awards (less refunds of \$444,832) Private Contributions Interest and Investment Earnings Sales Tax Refunds Other Receipts	\$	3,949,815 - - 310	\$	20,145 5,667 4,774 30,677 2,376	\$	- - -	\$	3,969,960 5,667 4,774 30,677 2,686
Total Receipts		3,950,125		63,639		-		4,013,764
Expenditures: Programs: Child Care and Education Quality		2,853,519		11,506		-		2,865,025
Child Care and Education Accessibility and Availability Child Care and Education Affordability Health and Safety Family Support Support:		127,544 41,608 437,115 262,448		89 - - -		- - -		127,633 41,608 437,115 262,448
Management and General Program Evaluation Other: Sales Tax Paid		405,337 164,942 -		24,071 2,901 60,406		- -		429,408 167,843 60,406
Total Expenditures		4,292,513		98,973		-		4,391,486
Deficiency of Receipts Over Expenditures		(342,388)		(35,334)		-		(377,722)
Net Assets at Beginning of Year		440,977		2,007		9,963		452,947
Net Assets at End of Year	\$	98,589	\$	(33,327)	\$	9,963	\$	75,225
Net Assets Consisted of: Cash on Deposit Refunds Due From Contractors		51,493 47,196		(33,327)		9,963		28,129 47,196
Less: Funds Held for Others		98,689 (100)		(33,327)		9,963 -		75,325 (100)
	\$	98,589	\$	(33,327)	\$	9,963	\$	75,225

The accompanying notes are an integral part of these statements.

# Partnership for Children of Lincoln/Gaston Counties, Inc. Statement of Functional Expenditures - Regulatory Basis For the Year Ended June 30, 2001

Exhibit B

	Total	Personnel	Contracted Services	Supplies and Materials	Other Operating	Fixed Charges and Other		Services/ Contracts/ Grants
Smart Start Fund:								
Programs:								
Child Care and Education Quality	\$2,853,519	\$ 60,868	\$ 158,997	\$ 13,907	\$ 16,772	\$ 1,148	\$ 651	\$2,601,176
Child Care and Education Accessibility and Availability	127,544	-	-	-	-	-	-	127,544
Child Care and Education Affordability	41,608	-	-	-	-	-	-	41,608
Health and Safety	437,115	-	-	-	-	-	-	437,115
Family Support	262,448	-	-	-	-	-	-	262,448
Support:		_						
Management and General	405,337	187,127	111,932	29,346	45,674	20,227	11,031	-
Program Evaluation	164,942	88,391	-	27,084	6,522	302	13,290	29,353
Total Smart Start Fund Expenditures	\$4,292,513	\$ 336,386	\$ 270,929	\$ 70,337	\$ 68,968	\$ 21,677	\$ 24,972	\$3,499,244
Other Funds:								
Programs:								
Child Care and Education Quality	\$ 11,506	\$-	\$-	\$ -	\$ -	\$-	\$-	\$ 11,506
Child Care and Education Accessibility and Availability	89	-	-	-	-	-	-	89
Support:		•				•	•	
Management and General	24,071	4,572	8,725	4,365	3,280	2,300	829	-
Program Evaluation	2,901	-	-	-	-	-	2,901	-
Other:		•		1				
	60,406	_	_	60,406	-	-	-	-
Sales Tax Paid	00,400	_		00,.00				

The accompanying notes are an integral part of these statements.

#### **NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES**

- **A. Organization and Purpose** The Partnership for Children of Lincoln/Gaston Counties, Inc. (Lincoln/Gaston Partnership) is a legally separate nonprofit organization incorporated on May 3, 1996. The Lincoln/Gaston Partnership was established to develop and provide, through public and private means, early childhood education and developmental services for children and families. The Lincoln/Gaston Partnership is tax-exempt as an organization described in Section 501(c)(3) of the Internal Revenue Code.
- **B. Basis of Presentation** The accompanying financial statements present all funds for which the Lincoln/Gaston Partnership's Board of Directors is responsible. In accordance with Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-For-Profit Organizations," the accompanying financial statements present information according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by this Statement, temporarily restricted contributions received and expended in the same year are reported as unrestricted receipts rather than as temporarily restricted receipts.

Contributions that are temporarily restricted and not expended within the year received are reported as an increase in temporarily restricted net assets. When the restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of receipts, expenditures, and net assets as net assets released from restrictions.

The Lincoln/Gaston Partnership did not have any permanently restricted net assets at June 30, 2001.

**C. Basis of Accounting** - The accompanying financial statements were prepared on the regulatory basis of accounting as prescribed by the North Carolina Partnership for Children, Inc. This basis differs from accounting principles generally accepted in the United States of America, primarily because it recognizes long lived assets and other costs which benefit more than one period as expended in the year purchased; it recognizes revenue when received rather than when earned; and it recognizes expenditures when paid rather than when incurred.

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

However, unexpended advances to contractors that revert back to the State are recognized as a reduction to expenditures and an increase to net assets. In addition, amounts withheld from employee paychecks or other amounts received in an agency capacity are recorded as funds held for others.

- **D. Refunds Due From Contractors** Refunds due from contractors represent the unexpended amount of advances to contractors at year end which are to be refunded back to the State. As recoveries are collected, the receivable balance is reduced. Payments to the State for the recovered advances are recorded as a reduction to the state awards balance.
- E. Funds Held For Others Funds held for others includes amounts received that are fiduciary in nature in which the Partnership acts in an agency capacity. For the year ended, the Lincoln/Gaston Partnership was holding amounts withheld from employee paychecks for distribution to taxing authorities.

#### NOTE 2 - DEPOSITS

All funds of the Lincoln/Gaston Partnership are deposited with two commercial banks and insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000 per bank. Deposits over this amount subjects the Lincoln/Gaston Partnership to a concentration of credit risk. At June 30, 2001, the Lincoln/Gaston Partnership's bank deposits in excess of the FDIC insured limit was \$368,973.

#### **NOTE 3 - FUNDING FROM GRANT AWARDS**

**Smart Start Program** - The Lincoln/Gaston Partnership's major source of revenue and support is from the State of North Carolina based on cost-reimbursement contracts with the North Carolina Partnership for Children, Inc. (NCPC) for the Smart Start Program. A significant reduction in the level of funding from the State could have an adverse effect on the operations of the Lincoln/Gaston Partnership and represents a concentration of credit risk as to the generation of revenue.

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Associated with these contracts, the Lincoln/Gaston Partnership is responsible for developing a comprehensive, collaborative, long-range plan of services to children and families for the service-delivery area. During the year, the Department of Health and Human Services (DHHS) entered into contracts with and made payments to service providers selected by the Lincoln/Gaston Partnership. These service provider contracts are not reflected on the accompanying financial statement. However, a summary of the service provider contracts entered into by DHHS are presented on Schedule 2 accompanying the financial statements.

The Lincoln/Gaston Partnership was awarded and has received \$4,390,792 under current year Smart Start contracts with NCPC. The unexpended balance of these contracts is subject to reversion to the State. The Partnership has returned \$98,279 of these contracts to the State based on financial status reports submitted to NCPC subsequent to June 30, 2001.

The Partnership expects to receive continued funding through new Smart Start contracts with the State.

#### **NOTE 4** - **RELATED PARTY TRANSACTIONS**

**Service Provider Contracts with Board Member Organizations** - The board members of the Lincoln/Gaston Partnership are representative of various organizations that benefit from actions taken by the Board. It is the policy of the Lincoln/Gaston Partnership that board members not be involved with decisions regarding organizations they represent. During the year, the Partnership entered into contracts with board member organizations for program activities as identified on Schedule 1 accompanying the financial statements. In addition, Schedule 2 identifies contracts entered into by DHHS with board member organizations for activities funded by the Partnership's Smart Start Allocation.

#### **NOTE 5** - **FUNCTIONAL EXPENDITURES**

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Receipts, Expenditures, and Net Assets -Regulatory Basis. Also, the Statement of Functional Expenditures - Regulatory Basis provides detail of the functional costs by their natural classification. Following are the services associated with the functional categories presented in the accompanying financial statements and the methods utilized to allocate joint cost:

#### **A.** Program Functions

**Child Care and Education Quality** - Used to account for service activities including quality enhancement grants, program upgrade projects, child care resource and referral, professional development, child care provider support, health and safety training for child care professionals, and environmental assessment.

**Child Care and Education Accessibility and Availability** - Used to account for service activities including inclusion support and increase child care spaces.

**Child Care and Education Affordability** - Used to account for service activities associated with expand child care eligibility.

**Health and Safety** - Used to account for service activities including dental treatment, dental education, outreach nurses, outreach materials, and outreach plan to assess services.

**Family Support** - Used to account for service activities including parenting education, teen parent/child program, general family support, and outreach plan to assess services.

#### **B.** Support Functions

**Management and General** - Expenditures that are not identifiable with a single program or fund-raising activity but are indispensable to the conduct of those activities and to an organization's existence, including expenditures for the overall direction of the organization, its general board activities, business management, general recordkeeping, budgeting, and related purposes.

**Program Evaluation** - Expenditures that are incurred to monitor the performance of service providers as to the delivery of services and adherence to the specific terms and conditions of the contracts.

#### C. Allocation of Joint Costs

Expenditures benefiting more than one purpose were allocated as follows:

**Other Costs** - Other costs including communication costs (telephone and printing), and printing and binding were allocated based on utilization data.

#### NOTES TO THE FINANCIAL STATEMENTS (CONCLUDED)

#### NOTE 6 - COMMITMENTS AND CONTINGENCIES

**Leases** - The following is a schedule by years of future minimum rental payments required under leases that have cancelable lease terms as of June 30, 2001:

Fiscal Year	0	Derating Leases
2002	\$	29,620

Total rental expenditure for all operating leases was \$17,430 for the year ended June 30, 2001.

#### NOTE 7 - PENSION PLAN

The Lincoln/Gaston Partnership has a defined contribution profit sharing/401k plan covering all full-time employees. The Partnership contributed 4% and 2% of gross wages as profit sharing and 401k matching contributions, respectively. The Partnership does not own the assets of the plan nor is liable for any other cost other than the required contribution.

For the year ended June 30, 2001, the Lincoln/Gaston Partnership had a total payroll of \$271,762, \$180,094 of which was covered under the plan. The Partnership contributed \$10,861 for pension benefits during the year.

#### **NOTE 8** - **RESTRICTIONS ON NET ASSETS**

**Temporarily Restricted Net Assets** - Temporarily restricted net assets at June 30, 2001 are available for the following purposes:

Purpose		Amount
Welcome Baby Project	\$	5,000
Family Support Project		4,500
Lincoln and Gaston Counties Child Care		413
Child Care Quality Assessment Pilot Project		50
	\$	9,963

## Partnership for Children of Lincoln/Gaston Counties, Inc. Schedule of Contract and Grant Expenditures - Regulatory Basis For the Year Ended June 30, 2001

Schedule 1

		Smart St	art Fund	Other Funds			
Organization Name		Amount Advanced	Refund Due	Amount Advanced	Refund Due		
Alliance for Children & Youth	×	\$ 722,547	\$	\$-	\$-		
Expansion - Child Care Centers and Homes		41,807		89	Ψ - -		
Expansion - Family Resource Centers		25,409					
Gaston College	×	45,000	(2,469)	_			
Gaston Family Health Services, Inc.	×	141,104	(4,873)	-	-		
Family Service, Inc.		66,283	(101)	-	-		
Lincoln Child Abuse		24,065	-	-	-		
Lincoln County Department of Social Services	×	656,029	(8,573)	-	-		
Lincoln County Health Department	×	83,861	(16,441)	-	-		
NC Cooperative Extension Service-Gaston County	×	87,258	(2,909)	-	-		
NC Cooperative Extension Service-Lincoln County	*	32,700	(7,079)	-	-		
Pathways, Inc.	*	60,328	-	-	-		
Playground Enhancement		119,864	(514)	-	-		
Praxis Research , Inc.		29,353	-	-	-		
Quality Grants Phase I - Child Care Centers and Homes		802,295	-	10,358	-		
Quality Grants Phase II - Carolina Kids' Club, Inc.	*	4,999	-	-	-		
Quality Grants Phase II - Child Care Centers and Homes		254,641	-	1,148	-		
Quality Grants Phase II - Ms. Em's	*	1,275	-	-	-		
University of North Carolina at Charlotte		237,702	(4,237)	-	-		
Individuals				·			
Salary Supplements		106,080	-	-	-		
Salary Supplements - Diane Rippy	*	2,720	-	-	_		
Salary Supplements - Emily Cannon	*	1,120	-	-	-		
		\$ 3,546,440	\$ (47,196)	\$ 11,595	\$-		

\* These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

# Partnership for Children of Lincoln/Gaston Counties, Inc. Schedule of State Level Service Provider Contracts For the Year Ended June 30, 2001

Schedule 2

Organization Name		DHHS Contracts
Child Care Services Association - WAGE\$ Program Lincoln/Gaston Counties Department of Social Services	*	\$ 184,973 1,391,006
		\$ 1,575,979

 These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

The information on this schedule provides a listing of service provider contracts entered into by the Department of Health and Human Services (DHHS) as described in Note 3 - Funding From Grant Awards.

State Grantor/Pass-through Grantor/Program	Contract #	Receipts	Expenditures
State Awards:			
North Carolina Department of Health and Human Services Division of Child Development			
Pass-through from the North Carolina Partnership for			
Children, Inc. Early Childhood Initiatives Program (Prior Year)	* 1-90-5-16-001	\$ (440,977)	\$-
Early Childhood Initiatives Program (Current Year)	* 1-01-5-16-001	4,126,589	4,028,310
Early Childhood Initiatives Program (Encumbrance) Multi-County Accounting and Contracting Grant	* 1-01-5-16-001E	264,203	264,203
(Prior Year)	-	(3,855)	-
Multi-County Accounting and Contracting Grant (Current Year)	-	24,000	24,000
Total State Awards		\$ 3,969,960	\$ 4,316,513

\* Programs with compliance requirements that have a direct and material effect on the financial statements.

# Partnership for Children of Lincoln/Gaston Counties, Inc. Schedule of Property and Equipment For the Year Ended June 30, 2001

Schedule 4

Furniture and Non-Computer Equipment Computer Equipment/Printers	\$ 43,917 26,506
Total Property and Equipment	\$ 70,423

Note: The information on this schedule provides a summary of property and equipment with acquisition or donated cost of \$500 or more which were held by the Partnership at year end. On the regulatory basis of accounting, these items are expensed in the year purchased.

# Partnership for Children of Lincoln/Gaston Counties, Inc. Schedule of Qualifying Match (Non-GAAP) For the Year Ended June 30, 2001

Match Provided at the Partnership Level:	
Cash In-Kind Goods and Services	\$ 5,667 76,039
	\$ 81,706
Match Provided at the Contractor Level:	
Cash In-Kind Goods and Services	\$ 544,292 131,259
	\$ 675,551

Note: This schedule is presented in accordance with the program match requirement as provided for by North Carolina Session Law 1999-237, Section 11.48(I). The law allows for volunteer services to be valued for match purposes, a concept that deviates from accounting principles generally accepted in the United States of America.



#### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Partnership for Children of Lincoln/Gaston Counties, Inc. Dallas, North Carolina

We have audited the financial statements of the Partnership for Children of Lincoln/Gaston Counties, Inc. (Lincoln/Gaston Partnership) as of and for the year ended June 30, 2001, and have issued our report thereon dated June 6, 2002. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the Lincoln/Gaston Partnership's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Lincoln/Gaston Partnership's internal control over financial reporting in order to determine our auditing procedures for the purposes of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or

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#### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONCLUDED)

operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the management of the partnership, the North Carolina Partnership for Children, the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.

June 6, 2002

Crisp Hughes Evans LLP

#### **DISTRIBUTION OF AUDIT REPORT**

In accordance with G.S. 147-64.5 and G.S. 147-64.6(c)(14), copies of this report have been distributed to the public officials listed below. Additional copies are provided to other legislators, state officials, the press, and the general public upon request.

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Ms. Karen Ponder

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