



North Carolina Arts Council
Fifty years of leadership

Street Address
109 East Jones Street
Raleigh, NC 27601
919.814.6514

Mailing Address
North Carolina Arts Council
Department of Natural &
Cultural Resources
4632 Mail Service Center
Raleigh, NC 27699-4600

CASH REQUEST

Cash Requests must be in the North Carolina Arts Council Grants Office **by the 15th of the month for payment during the next month.** You may request an advance for the next calendar month's anticipated grant expenditures, or you may be reimbursed for actual grant expenditures.

Payment will be mailed after the first of the next month.

Make sufficient copies of this form for your use during the project period.

Mail or fax to the following address:

**Grants Office, North Carolina Arts Council
4632 Mail Service Center
Raleigh NC 27699-4600
Fax: 919-814-6532**

Name of Grantee Organization _____

Mailing Address _____

City _____ State _____ Zip Code _____

Day Phone area code () number _____

Grant Number (from contract) _____

Month(s) Covered by This Request _____

Amount of Request \$ _____

Certification

I certify that to the best of my knowledge these grant funds will be spent in accordance with the conditions of the grant contract and by the end of the month indicated above. If not spent by such time, I understand that the balance of the funds must be returned to the North Carolina Arts Council unless prior approval to extend the expenditure period has been obtained.

Signature of Authorizing Official for Grantee Organization

Date

Typed Name and Title