

Position Description  
**N.C. DEQ/DAQ Asheville Regional Office Intern**

**Position:** Environmental Technician I  
**Salary Range:** \$10-12 / hr.  
**Hiring Range:** \$10-12 / hr.  
**Division:** ENR SO ASEN DAQ DO OPS – ARO  
**Location:** Asheville

**Description of Work**

The person filling this position will join the N.C. Air Awareness program team as a temporary Environmental Intern in the Asheville Regional Office of the N.C. Division of Air Quality. This position is for college students who are currently enrolled in an environmental/education program, or recent graduates of similar programs. Employees in this class perform technical work in support of environmental specialists and professionals. Work is multi-disciplinary and assignments address moderately complex environmental issues, problems, and/or projects. Work may involve collection of data; research of literature and/or consultation with professionals. Work may require report writing.

N.C. Air Awareness is a public outreach and education program of the Division of Air Quality working to reduce air pollution in North Carolina. The program participates in events to schools, organizations and businesses, and the public to discuss air pollution issues in North Carolina, improving air quality through voluntary efforts, and how people can better protect their health.

The Environmental Intern, under the guidance of the Asheville Information and Communication Specialist and Asheville Regional Supervisor, will work on projects related to science education and outreach therefore an understanding of basic chemistry, environmental science, and ecological processes is required. The Environmental Intern may be asked to convey information to individuals or groups, present program summaries, contribute to the writing of reports, and make professional presentations. The position is classified as part time, temporary and most work will be during the school day with some weekend work.

Specific responsibilities may include: presenting to school groups about environmental issues and air quality; attend professional presentations at educational events; and work on a special project that fits the individual's professional development plan. Additional work may include special projects as directed by the Asheville Regional Office staff. The position has a maximum 40-hours per week with no sick leave or paid holidays. The Environmental Intern will report to the Asheville Information and Communication Specialist and Asheville Regional Supervisor.

**Knowledge, Skills and Abilities**

- Ability to prepare written reports.
- Ability to effectively communicate in written and oral form.
- Ability to handle with tact and consistency the diversity of public contacts demanded by work.
- Ability to present effective and engaging environmental programs.
- Understanding of the science and regulations related to environmental health.
- The applicant should be proficient in the use of Microsoft Office Software.