

Management Review Minutes

Date:	20-Sep-06	Time	9:00 AM	Location	New Bern , NC
-------	------------------	------	----------------	----------	----------------------

Meeting Chairman	Roy Rogers
------------------	-------------------

Attendance Roster		
Name	Job Title/Function	EMS Function
Roy Rogers	Quality Engineer	EMR
Dale Evans	EHS Manager	Compliance Coordinator
Tonto Rogers	Plant Manager	Top Management

	Inputs to Meeting	Comments / Action Items
<input checked="" type="checkbox"/>	Audit results	Audits are being performed in-adequately. 13 NCs nad 5 OFIs indicate the system work
<input checked="" type="checkbox"/>	Compliance Evaluations	Only EPCRA has been evaluatied for compliance. Need to conduct additional compliance evaluations before year's end
<input checked="" type="checkbox"/>	External Communications	Compliants regarding unsightly trash containers - from 3 neighbors were logged. No response has been made yet.
<input checked="" type="checkbox"/>	Environmental Performance (Key Characteristics)	voc emissions are decreasing, however wastewater discsharges to the sewer (from floor washers) is increasing.
<input checked="" type="checkbox"/>	Objectives and Targets Status	Pilot Scale test of the new charcoal adsorber is planned for next month
<input checked="" type="checkbox"/>	CARs and PARs Status	2 outstanding CARs and no PARs are currently in the system
<input type="checkbox"/>	Followup Actions from Previous	- Compliance Evaluations (still not done) - Management Review had to be rescheduled several times.
<input checked="" type="checkbox"/>	Changing Circumstances (esp Legal Reqt's)	No changes in regulations (as per Bobby Jones from the local Labor meeting)
<input checked="" type="checkbox"/>	Recommendations for Improvements	Roy recommened completing the compliance evaluation

Management Review Declaration Statement

- | | | |
|---|---|-----------------------------|
| 1) Is the EMS suitable, adequate and effective? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 2) Have opportunities been assessed for improvement? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 3) Does the EMS need to be changed (policy, targets.objectives, other)? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Comments:

Next Meeting Scheduled

Date	20-Sep-07	Time:	9:00 AM	Location	New Bern, NC
Topic	Compliance Evaluation Results				