

# **REQUEST FOR PROPOSALS FORM**

## **\_\_\_\_\_ COUNTY'S ABANDONED MANUFACTURED HOME REMOVAL AND DEMOLITION PROGRAM**

**Send Bid Requests to:**

**(County AMH Contact)**

**(Address)**

**(Phone and Email)**

**ISSUE DATE:**

\_\_\_\_\_

IMPORTANT NOTE: Indicate firm name and RFP name on the front of each sealed proposal envelope or package, along with the date for receipt of proposals specified below. Sealed proposals, subject to the terms and conditions made a part hereof will be received until noon (**Date**) for furnishing the services described herein. A pre-bid conference will not be held, but any questions or requests for a site visit may be directed to **\_\_\_\_\_ at Phone: \_\_\_\_\_ or EMAIL**

**SEND ALL PROPOSALS DIRECTLY TO THE ADDRESS ABOVE.**

### **INTRODUCTION:**

The North Carolina Department of Environment and Natural Resources will offer counties up to \$1,500 per home for the removal of abandoned manufactured homes. \_\_\_\_\_ County has been awarded this grant in order to assist citizens in the removal of these dilapidated, abandoned, and/or uninhabitable homes. This request for proposal will allow contractors to bid on removing these homes on behalf of \_\_\_\_\_ County. These homes will not be able to be transported and must be demolished on site. You will need at a minimum equipment to demolish the home and equipment to transport the materials to the appropriate destinations as well as adequate labor.

**SCOPE OF WORK:** The contractor shall provide all materials, tools, machinery, labor and supervision necessary for the demolition work on the above properties. Demolition work shall include excavation of any footing and foundations and removal of all debris from the demolition site.

CLEAR AND DEMOLISH THE PARCEL OF ALL STRUCTURES, IMPROVEMENTS AND DEBRIS.

PROVISIONS:

1. The property owner shall be responsible for obtaining all permits and will contact all utility providers (water, sewer, electric, gas and cable) prior to commencement of demolition activities to insure that disconnection has been made.
2. Demolition bids shall be awarded to the lowest responsible bidder, considering quality and performance.
3. The contract will relieve [REDACTED] County of any and all liabilities for damages incurred by the Contractor during the demolition of said structure(s). Contractor shall provide certification that they have \$1,000,000.00 liability insurance and workman's compensation coverage for any employee on the job site.
4. The contractor will meet Drug Free Work Place Requirements by publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
5. All contractors must comply with special conditions established concerning equal employment, affirmative action, and business opportunities.
6. No materials shall be stored or accumulated in any area, but should be transported directly from the site to the landfill or recycling center.
7. The contractor shall be responsible for the removal and proper disposal of all materials and shall provide [REDACTED] County with landfill tipping and weight receipts from the [REDACTED] County Landfill and receipts from a certified Recycling Company prior to release of payment. All loads shall be covered and secured prior to and during transport.
8. The contractor will be responsible for detection and safe removal of mercury thermostats and fluorescent lighting. These items will be taken to the [REDACTED] County Landfill and maintained in the Household Hazardous Waste building.
9. The contractor relieves [REDACTED] County of all liability in the disposal of debris. The contractor is responsible for all fees and permits, if applicable.
10. No bids will be accepted from contractors who have violated [REDACTED] County Codes or Ordinances.
11. No payment shall be made until all work is satisfactorily completed and approved by [REDACTED] County.
12. Contractor shall demolish dwelling, grade, and seed property to satisfaction of inspector.

REFERENCES

Indicate below three agencies for which you have provided demolition services within the past [REDACTED] years:

Firm:

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Contract Name:

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Phone Number:

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Firm:

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Contract Name:

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Phone Number:

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Firm:

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Contract Name:

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Phone Number:

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### COST PROPOSAL

In order to allow each contractor to bid equally for this project the following scenario should be used to estimate the cost per demolition. The site will have adequate access to allow a dump truck with lowboy trailer and backhoe to the site. The home is a 14' x 70' metal on metal home with frame and axles. The home will be empty and the estimated weight of landfill materials will be 10,000 lbs. The weight of frame and axles will be 1,000 lbs. and the weight of the aluminum siding, window frames and roof will be 300 lbs.

We will be able to demolish up to [redacted] homes in the grant cycle. Please state your fees based on removing all [redacted] units which will be in various locations throughout [redacted] County. Removal would be estimated at one unit per week.

The cost of demolition in accordance with the specifications herein is listed as follows:

DEMOLITION COST PER UNIT (Including Tipping Fees) \$\_\_\_\_\_

All qualified proposals/bids will be evaluated and award made to the firm(s) whose proposal/bid is deemed to be in the best interest of the County, all factors considered. [redacted] County reserves the unqualified right to reject any and all offers if determined in its best interest.

The following information must be included in the proposal:

1. Work Schedule for start and completion
2. Contractor's Licensure with North Carolina as required in the General Statues Chapter 87
3. Warranty on above work
4. See [redacted] County Insurance and Bond Requirements posted at [\(Website\)](#) under purchasing/ Policies and Procedures

