

AMH Grant Program Application Requirements – Participation Guidance for Contractors

Send Bid Requests to AMH Program Contact:

**Name of Responsible Staff, Address of Overseeing Agency,
Phone Number, and Email Address**

County will award a bid to the lowest qualified bidder (or bidders) to complete the demolition of these units. They will provide a “per unit cost” quote based upon a generic sized home. The provisions in this Request for Proposals are shown below:

1. The property owner shall be responsible for obtaining all permits and will contact all utility providers (water, sewer, electric, gas and cable) prior to commencement of demolition activities to insure that disconnection has been made.
2. Demolition bids shall be awarded to the lowest responsible bidder, taking into consideration quality and performance.
3. The contract will relieve County of any and all liabilities for damages incurred by the Contractor during the demolition of said structure(s). Contractors shall provide certification that they have \$1,000,000.00 liability insurance and workman’s compensation coverage for any employee on the job site.
4. All contractors must comply with special conditions established concerning equal employment, affirmative action, and business opportunities.
5. No materials shall be stored or accumulated in any area, but should be transported directly from the site to the landfill or recycling center.
6. The contractor shall be responsible for the removal and proper disposal of all materials and shall provide County with landfill tipping receipts from the Landfill and receipts from a certified Recycling Company prior to release of payment. All loads shall be covered and secured prior to and during transport.
7. The contractor relieves County of all liability in the disposal of debris. The contractor shall follow applicable county guidelines, ordinances, and state environmental laws and rules related to demolition, recycling, and disposal from AMH Demolitions. The contractor is responsible for all fees and permits, if applicable.
8. No bids will be accepted from contractors who have violated applicable County Codes or Ordinances.
9. No payment shall be made until all work is satisfactorily completed and approved by County.
 - Contractor shall demolish dwelling, grade, and seed property to satisfaction of inspector.

- A plan for meeting basic recycling requirements when managing AMH units, at a minimum including the recycling of all metals, including siding, roofing, chassis, and window frames.
- The contractor will be required to properly dispose of any banned items.
- A plan for gathering and tracking program data including the number of units managed and the tonnage and types of materials recycled and disposed for each unit.
- The contractor will be required to do the necessary landscaping and grading the property after the work is done per requirements laid out in the agreement with the county.
- (anything else relevant to your county)

Before and after photographs of each site will be included with payment request packet. The contractor will separate bills and receipts from the landfill(s) and recycling center(s) to document the weight of each home.

(*Note this is boiler plate language only for an agreement form, before officially adopting this form as a part of your Abandoned Manufacture Homes program and prior to making application for an AMH Grant, please have county legal staff review document this in accordance to local codes, ordinances, state law and legal form standards, as applicable)