

# NORTH CAROLINA DRY-CLEANING SOLVENT CLEANUP ACT (DSCA) PROGRAM

## Recommended Photographs and Required Documents for Decommissioning Dry-Cleaning Facilities

### (April 2021)

The DSCA Compliance Unit requests to be notified at least two weeks prior to any decommissioning, removal and/or replacement of dry-cleaning machines. All communications should be directed to the inspector assigned to your county found in the yearly compliance calendar provided to active dry-cleaners and on the DSCA website at: <https://files.nc.gov/ncdeq/Waste%20Management/DWM/SF/DSCA/Compliance/2021-DSCA-Compliance-Inspectors-Regional-Map.pdf>.

**If an inspector indicates that they cannot be present for the decommissioning, please provide the following recommended photographs (those that are possible) and required documentation via email (preferred), facsimile or US Mail to your assigned inspector. We understand that all photographs may not be possible. Please do your best to document the decommissioning process with as many of the recommended photographs as possible.**

Please review the DSCA Program's Best Management Practices for Decommissioning Dry-Cleaning Facilities found on the DSCA website at: <https://deq.nc.gov/about/divisions/waste-management/superfund-section/special-remediation-branch/compliance-unit#guidance>. If you have any questions, please contact your assigned inspector or the DSCA Program branch manager at [delonda.alexander@ncdenr.gov](mailto:delonda.alexander@ncdenr.gov) or 919-707-8365.

### **Photographs (Recommended, but all may not be possible)**

#### Before decommissioning

- Store front including name of the facility
- Rear of facility building
- Boiler room, bathroom or other storage areas to show if waste is being stored in these areas
- Dry-cleaning machine, including label showing serial number and manufacturer
- Solvent tank view windows prior to draining (if visible)
- Water separator tank prior to decommissioning
- Still and contents prior to cleaning (can show contents with door open if contents are not liquid)
- Open filter housing and/or spent filters

#### After decommissioning

- Severed power source to the machine
- Emptied/cleaned still
- Emptied water separator
- Emptied/cleaned solvent tanks

- Emptied/cleaned button and lint traps
- Emptied carbon absorber housing and the drum where pellets placed
- Emptied filter housing
- Facility floor and surrounding area if the machine has been removed
- Waste drums before they are sealed showing contents inside (If using a closed-loop system to transfer solvents, you do not need to open/unseal for a picture. This is referring to the waste drums being used for all other waste.)
- Waste drums after they have been sealed, including the containment tray(s)
- Facility floor and surrounding area after waste drums have been removed from site
- Any other dry-cleaning equipment removed during the process
- Boiler room, bathroom or other storage areas to show that no waste is being stored
- Rear of the facility building

**Note:** *If wastewater is being treated on-site instead of being drummed and shipped off-site as waste, the container in which the water is placed should be photographed to show how much wastewater was collected during the process.*

### **Documents**

- Name and telephone number of the dry-cleaning machine mechanic performing the decommissioning
- Name, address, and telephone number of the facility receiving the dry-cleaning equipment when it leaves the facility – this may be a warehouse for parts, recycling and/or scrapping facility or another dry-cleaning facility
- Name of the company removing the waste and approximate date of the removal
- A copy of the waste manifest after the waste has been removed (typically supplied by the owner/operator at a later date)
- Name, address, and telephone number of any facility where any solvent is being sold or transferred