24-Hour Notification of Discharge Form

For Non-UST Releases of Petroleum in NC

This form should be completed and submitted to the UST Section’s regional office following a known or suspected release of petroleum from a source other than an underground storage tank. This form is required to be submitted within 24 hours of discovery of a known or suspected petroleum release.

Incident # ___________  Priority Rank (H,I,L,U) _____

Received (time/date): _______________  Reported by (circle one): Phone, Fax or Report

Received by ___________________________  Region __________

Suspected Contamination? (Y/N) _____
Confmed GW Contamination? (Y/N) _____
Confmed Soil Contamination ?(Y/N) _____

Samples taken?(Y/N) ___  Free product? (Y/N) ___

If Yes(free product), state greatest thickness: _____feet

Release discovered (time/date): _______________

INCIDENT DESCRIPTION

Incident Name: ___________________________
Address (street number/name): _______________
City/Town: ___________________________
County: ___________________________
Zip Code: ___________________________
Regional Office (circle one): Asheville, Mooresville, Fayetteville, Raleigh, Washington, Wilmington, Winston-Salem

Latitude (decimal degrees): ___________________________
Longitude (decimal degrees): ___________________________

Describe suspected or confirmed release (nature of release, time/date of release, quantity of release, amount of free product):

Describe initial response/abatement (time/date release stopped, cleanup begun/completed, quantity of product soil removed, confirmation sampling):

Describe impacted receptors:

HOW RELEASE WAS DISCOVERED (Release Code)

☐ Observation of Release at Occurrence
☐ Visual or Olfactory Evidence
☐ Soil Contamination
☐ Groundwater Contamination

☒ Water Supply Well Contamination
☐ Surface Water Contamination
☐ Other (specify) _______________

SOURCE OF CONTAMINATION

Source of Release

☐ AST (tank)
☐ AST Piping/ Dispenser
☐ AST Delivery Problem
☐ OTR Vehicle Tank
☐ OTR Bulk Transport Tank
☐ RR Bulk Transport Tank
☐ Transformer
☐ Unknown
☐ Other _______________

Definitions presented on reverse

Cause of Release

☐ Spill (Accidental)
☐ Spill (Intentional)
☐ Corrosion
☐ Physical or Mechanical Damage
☐ Equipment Failure
☐ AST Overfill
☐ AST Installation Problem
☐ Unknown
☐ Other _______________

Definitions presented on reverse

Type of Release

☐ Petroleum
☐ Both Petroleum & Non-Petroleum

Location

☐ Facility
☐ Residence
☐ Highway/Road
☐ Railway
☐ Other

Definitions presented on reverse

Product Type Released

☐ Gasoline/ Diesel/ Kerosene
☐ E11 – E20
☐ E21 – E84
☐ E85 – E99
☐ Ethanol 100%

☐ Diesel/Veg. Oil Blend
☐ Vegetable Oil 100%
☐ Heating Oil
☐ Waste Oil
☐ Mineral Oil-no PCBs
☐ Other Petroleum Products ___________

Definitions presented on reverse

Ownership


Operation Type


Guidance presented on reverse

UST Form 62 (04/10)
IMPACT ON DRINKING WATER SUPPLIES

Number of Water Supply Wells Affected ______

List of Water Supply Wells Contaminated: (Include Users Names, Addresses and Phone Numbers. Attach additional sheet if necessary)  
1.  
2.  
3.  

PARTY RESPONSIBLE FOR RELEASE  
(if the source of the release is not an AST system or if it is an AST system and there is a responsible party other than the AST system owner/ operator)

Name of Person/Company  
Address  
City  State  Zip Code  Telephone Number

AST SYSTEM OWNER  (if the source of the release is an AST system)

AST Owner/Company  
Address  
City  State  Zip Code  Telephone Number

AST SYSTEM OPERATOR  (if the source of the release is an AST system)

UST Operator/Company  
Address  
City  State  Zip Code  Telephone Number

LANDOWNER AT LOCATION OF INCIDENT

Landowner  
Address  
City  State  Zip Code  Telephone Number

Draw Sketch of Area or Provide Map  (showing incident site, location of release, two major road intersections, potential receptors)  
Attach sketch or map to form.

Give Directions to Incident Site  
Attach directions to form if necessary.

Person Reporting Incident  
Company  
Title  Address  Telephone Number  Date

UST Form 62 (04/10)

Definitions of Sources

AST (Tank): means the tank is used to store product  
AST Piping: means the piping and connectors running from the tank to the dispenser or other end-use equipment  
AST Dispenser: includes the dispenser and the equipment used to connect the dispenser to the piping  
AST Delivery Problem: identifies releases that occurred during product delivery to the tank.  
OTR Vehicle Tank: means the tank is used to store product to fuel an over the road vehicle  
OTR Bulk Transport Tank: means a tank that is used to transport product in bulk over the road (by truck)  
RR Bulk Transport Tank: means a tank that is used to transport product in bulk by train  
Transformer: means electrical transformer  
Other: serves as the option to use when the release source is known but does not fit into one of the preceding categories  
Unknown: identifies releases for which the source has not been determined

Definitions of Causes

Spill (Accidental): use this cause when a spill occurs accidentally (e.g., when the delivery hose is disconnected from a fill pipe)  
Spill (Intentional): use this cause when a spill occurs intentionally (e.g., intentional dumping or breakage)  
Corrosion: use when a metal tank, piping, or other component has a release due to corrosion  
Physical or Mechanical Damage: use for all types of physical or mechanical damage, except corrosion  
Equipment failure: use when a release occurs due to equipment failure other than corrosion or physical or mechanical damage  
AST Overfill: use when an overfill occurs (e.g., overfills may occur from the fill pipe at the tank or when the nozzle fails to shut off at the dispenser)  
AST Installation Problem: use when the problem is determined to have occurred specifically because the AST system was not installed properly  
Other: use this option when the cause is known but does not fit into one of the preceding categories  
Unknown: use when the cause has not been determined

Guidance: Ownership and Operator Type

Ownership: select the category which describes owner of the AST system, bulk transport tank, or other release source  
Operator Type: select the category which describes the operation in which owner uses the AST system, bulk transport tank, or other release source