

Option 2: Complete an online class with NCDEQ

Receive training online for free. **Training works best using Internet Explorer.**

UPDATE – When registering for the first time:

For *Category*, please select *Associated State Agency*

For *Association*, please select *Dept. of Environmental Quality*

Please read the **FOUR** login options below carefully (they are highlighted in yellow), then choose the one that applies to you and follow those instructions to access the training:

If you have a nongovernment email address and HAVE NEVER taken this online training before:

Go to <https://ncgov.csod.com/client/ncgov/default.aspx>. Below the username and password fields, click on “Click here to create an account.” Enter your information into the required fields. You can create your own user name. You do not need to enter an “EE Code.” To create a password, please follow the rules listed on the screen. It is VERY IMPORTANT to remember your username and password for future reference. When all fields are complete, click “Login.” On the screen that appears after you click “Login,” search for the word "tank" in the search tab at the top right side of the screen.

The “DEQ – Underground Storage Tank Online Primary Operator Training” should appear, click on it.

On the next screen, click on the “Request” button.

On the next screen, fill in additional contact information in each box. BE SURE to list the facility names and ID numbers for ALL facilities you want to be trained for, then click “Submit.”

On the next screen, click “Register.” Then click “Launch.”

A separate window should appear where the training will take place. Give the screen at least 30 seconds to load. If the training does not load, try clicking “launch” again. If the training will still not load, you may need to DISABLE the pop-up blocker.

When that window appears, you will see a play button in the bottom left corner of the screen. The slides do not have audio content. You can use the arrow buttons to the right of the play button to move forward or backward in the slides.

You may print your certificate upon completion of the course. When you close the training window, you will be on your transcript page. Click “Active” and then click on “Completed” from the list. Next to the training name, click “View certificate.” The certificate will appear and you will have the option to click “Print certificate.”

If you have a nongovernment email address and HAVE taken this online training before:

Go to <https://ncgov.csod.com/client/ncgov/default.aspx>. Enter your user ID and password from the last time you took the training and click “Login.” This will allow you to be re-trained for a facility OR to be trained for additional facilities. On the screen that appears after you click “Login,” search for the word "tank" in the search tab at the top right side of the screen.

The “DEQ – Underground Storage Tank Online Primary Operator Training” should appear, click on it.

On the next screen, click on the “Request” button.

On the next screen, fill in additional contact information in each box. BE SURE to list the facility names and ID numbers for ALL facilities you want to be trained for, then click “Submit.”

On the next screen, click “Register.” Then click “Launch.”

A separate window should appear where the training will take place. Give the screen at least 30 seconds to load. If the training does not load, try clicking “launch” again. If the training will still not load, you may need to DISABLE the pop-up blocker.

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If you have a North Carolina government email address and HAVE NEVER taken this online training before:

Go to Beacon and log in to the LMS system. search for the word "tank" in the search tab at the top right side of the screen.

The “DEQ – Underground Storage Tank Online Primary Operator Training” should appear, click on it.

On the next screen, click on the “Request” button.

On the next screen fill in additional contact information in each box. BE SURE to list the facility names and ID numbers for ALL facilities you want to be trained for, then click “Submit.”

On the next screen, click “Register.” Then click “Launch.”

A separate window should appear where the training will take place. Give the screen at least 30 seconds to load. If the training does not load, try clicking “launch” again. If the training will still not load, you may need to DISABLE the pop-up blocker.

When that window appears, you will see a play button in the bottom left corner of the screen. The slides do not have audio content. You can use the arrow buttons to the right of the play button to move forward or backward in the slides.

You may print your certificate upon completion of the course. When you close the training window, you will be on your transcript page. Click “Active” and then click on “Completed” from the list. Next to the training name, click “View certificate.” The certificate will appear and you

will have the option to click “Print certificate.”

If you have a North Carolina government email address and HAVE taken this online training before:

Go to Beacon and log in to the LMS system. search for the word "tank" in the search tab at the top right side of the screen.

The “DEQ – Underground Storage Tank Online Primary Operator Training” should appear, click on it.

On the next screen, click on the “Request” button.

This course should appear in the list of your training courses and you can click on it to begin.

A separate window should appear where the training will take place. Give the screen at least 30 seconds to load. If the training does not load, try clicking “launch” again. If the training will still not load, you may need to DISABLE the pop-up blocker.

When that window appears, you will see a play button in the bottom left corner of the screen. The slides do not have audio content. You can use the arrow buttons to the right of the play button to move forward or backward in the slides.

You may print your certificate upon completion of the course. When you close the training window, you will be on your transcript page. Click “Active” and then click on “Completed” from the list. Next to the training name, click “View certificate.” The certificate will appear and you will have the option to click “Print certificate.”