PROFICIENCY TESTING -FIELD

Have PT results been submitted for all parameter methods on the certificate attachment for the current or previous (circle one) PT Calendar Year?	☐ Yes	☐ No
Are/were PT results submitted to this office by September 30?	☐ Yes	☐ No
Does the laboratory use an approved PT provider accredited by: A2LA or ACLASS (circle one)? List the PT provider here:	☐ Yes	☐ No
Are known PTs analyzed with initial blind PTs? [NOTE: Known PTs are acceptable for troubleshooting purposes with remedial PTs but should not be analyzed with the maintenance PTs if this is not routine for environmental samples.]	☐ Yes	☐ No
Are PT results reported to NC WW/GW LC directly from the PT provider?	☐ Yes	☐ No
Are remedial PTs analyzed within 90 days of the initial failed PT report issue date?	☐ Yes	☐ No
Does the lab have an EPA Lab Code? Note the EPA Lab Code here:	☐ Yes	☐ No
Is the EPA Lab Code reported with PT results?	☐ Yes	☐ No
Is PT sample preparation documented?	☐ Yes	☐ No
Are PT sample analyses documented in the same manner as routine environmental samples?	☐ Yes	☐ No
Are PT samples analyzed in the same manner as routine environmental samples (e.g., without additional QC, single analysis, TRC analyzed on same spectrophotometer program, etc.)?	☐ Yes	☐ No
Are PT samples equally distributed among qualified personnel from year to year?	☐ Yes	☐ No
Comments:		
Are PT sample results reported with the correct method codes?	☐ Yes	☐ No
Are PT sample results reported to the routine PQLs?	☐ Yes	☐ No
If PT results are submitted to the vendor electronically, is a hard copy of the data entry retained?	☐ Yes	☐ No
Are PT records retained for five years?	☐ Yes	☐ No
Did the lab receive the annual PT letter?	☐ Yes	☐ No
Have lab personnel reviewed or have access to the PT Guidance Doc.? Revision #:	☐ Yes	☐ No

Additional Comments: