

**MINUTES OF THE NORTH CAROLINA WATER TREATMENT FACILITY OPERATORS CERTIFICATION BOARD**

**December 10, 2019**

A meeting of the North Carolina Water Treatment Facility Operators Certification Board was called to order at 10:00 AM on December 10, 2019 by Wendell Pickett, Chairman.

The following members and guests were present:

Members Present:

Sam Call	Linda Raynor	Sarah Long	Jon Pons
Orlando Coronell	Wendell Pickett		

Guests:

Stephen Denning	Jill Weese	Amanda Berger	Steve Reid
Heather Cagle	Alaina Strater		

Wendell Pickett read the Statement of Ethics and asked if anyone had any conflicts of interest with the day’s agenda items. There were no conflicts.

Wendell Pickett welcomed two new members to the Certification Board. Sarah Long is filling the public-at-large seat and Orlando Coronell is filling the university representative seat.

The next item of board business was to approve the minutes of the previous meeting. Wendell Pickett called for a motion to accept the minutes. Jon Pons made a motion to accept the minutes and Linda Raynor seconded the motion. The motion passed.

Wendell Pickett asked if there were any comments from the attending public. There were no comments.

**The next item of business was certification reinstatement requests.**

The board received a letter from Richard Hartley requesting that he be able to obtain his C-Well certification again. Mr. Hartley’s C-Well certification expired in 2009. Sam Call made the motion that Mr. Hartley be allowed to sit for the C-Well exam again within one year after paying \$120 in back fees and retaking the C-Well school. Linda Raynor seconded the motion. The motion passed.

The board received a letter from Tyler White requesting that he be able to obtain his B-Distribution certification again. Mr. White’s B-Distribution expired in 2018. Jon Pons made the motion that Mr. White be allowed to sit for the B-Distribution exam again within one year after paying \$120 in back fees. Sam Call seconded the motion. The motion passed.

**The next item of business was ORC exception requests.**

The Board received a permission request from David Tawes to serve as the ORC for the following systems:

Chowan County Water	0421015	B-Well	Chowan Co.
Chowan County Water	0421015	A-Distribution	Chowan Co.

Sam Call made a motion to approve the request. Linda Raynor seconded the motion. The motion passed.

The Board received a permission request from Ronnie Raper to serve as the ORC for the following systems:

Harvey Point Defense Activity	0472417	C-Well	Perquimans Co.
Harvey Point Defense Activity	0472417	Cross-Connection	Perquimans Co.
Harvey Point Defense Activity	0472417	Distribution	Perquimans Co.
South Mills Water Association	0415010	B-Well	Camden Co.
South Mills Water Association	0415010	B-Distribution	Camden Co.

Linda Raynor made a motion to approve the request. Jon Pons seconded the motion. The motion passed.

The Board received a permission request from Lee Brown to serve as the ORC for the following systems:

Town of Nashville	0464020	B-Distribution	Nash Co.
Town of Nashville	0464020	Cross-Connection	Nash Co.
Town of Nashville	0464020	C-Well	Nash Co.

Sam Call made a motion to approve the request. Jon Pons seconded the motion. The motion passed.

The next request was the annual business plan review for Aqua N.C. Amanda Berger from Aqua N.C. was in attendance to answer any questions from the Certification Board. Jon Pons made the motion to approve the Aqua N.C. business model as presented for another year. Sam Call seconded the motion. The motion passed. Wendell Pickett asked about having the summary spreadsheet font larger for easier reading and possibly changing the number of years that violations were displayed on the summary sheet. Ms. Berger stated that they were looking at adjusting the format of the spreadsheet and she would try to bring a revised version to the March meeting.

**The next item of business was temporary certification requests.**

There were none.

**The next item of business was out-of-state requests.**

The Board received an out-of-state application from Dennis Kaebisch requesting permission to take a well and a distribution exam. Mr. Kaebisch holds a class I Water Distribution license in Wisconsin and has 16 years of experience. Wendell Pickett recommended that Mr. Kaebisch be allowed to take the A-Well and A-Distribution exams. Linda made the motion that Mr. Kaebisch be allowed to take the A-Well and A-Distribution exams within one year of the approval. Sarah Long seconded the motion. The motion passed.

**The next item of business was military training and experience requests.**

There were none.

**The next item of business was other requests. There were none.**

**The next item of business was classification of water treatment facilities.**

The following new system classification was submitted by the Fayetteville regional office for the board’s approval:

- Town of Pembroke- University Courtyard – B-Distribution

Linda Raynor made a motion to approve the new classification as submitted. Orlando Coronell seconded the motion.

The motion passed.

**The next item on the agenda was Board Issues - Compliance.**

There were none.

**The next item on the agenda was Board Issues - Rules**

There were none.

**The next item of business was education.**

Wendell Pickett asked the board members to review the exam results from the September 24th electronic exams and the October 31st paper exams.

Wendell Pickett asked for volunteers to proctor the February 27th exams. Sam Call and Jon Pons volunteered to proctor the Morganton site. Wendell Pickett volunteered to proctor the Raleigh site. There were no volunteers for the Snow Hill site. Stephen Denning stated he would reach out to Ann Wall in Greenville to see if she would be available to proctor on

that date.

**The next item of business was other.**

A disciplinary action determination was needed at this point in the meeting. Sam Call moved to enter a closed session. Wendell Pickett seconded the motion. The meeting room was cleared with the exception of the board members and legal counsel. The session was held and concluded and Sam Call moved to return to an open session. Linda Raynor seconded the motion, the attending public returned to the meeting, and the meeting then continued.

Wendell Pickett opened the floor for nominations of new officers for the board. Wendell Pickett nominated Sam Call to serve as chairman. Jon Pons seconded the nomination. Sarah Long motioned to close the nominations. Linda Raynor seconded the motion to close the nominations. Linda Raynor nominated Jon Pons to serve as first vice chair. Linda Raynor moved to close the nominations. Orlando Coronell seconded the motion. Linda Raynor nominated Sarah Long to serve as second vice chair. Sam Call motioned to close the nominations. Jon Pons seconded the motion.

Wendell Pickett asked for any comments from the attending public.

Steve Reid stated that he had been working on researching the mandatory paperwork that was required for all board members regarding travel and per diem reimbursement. He will be formulating an e-mail with the necessary attachments and sending it out to the board members in the near future.

Wendell Pickett asked if there were any announcements or general discussion.

Sarah Long stated that she was interested in moving forward with rule revisions regarding disciplinary actions and the possibility of suspending certifications while in the process of determining disciplinary action. Steve Reid stated the rules can be opened at any time based on the need. Wendell Pickett asked Sam Call, as the incoming chair, to appoint a sub-committee and come up with ideas regarding revisions of the disciplinary action section of the rules.

Wendell Pickett stated the next meeting date would be March 17, 2020.

Wendell Pickett asked for a motion to adjourn. Jon Pons made a motion to adjourn the meeting. Orlando Coronell seconded the motion. The motion passed and the meeting adjourned.

Respectfully submitted,



Stephen Denning, Board Secretary