

MINUTES OF THE NORTH CAROLINA WATER TREATMENT FACILITY OPERATORS CERTIFICATION BOARD

June 18, 2019

A meeting of the North Carolina Water Treatment Facility Operators Certification Board was called to order at 10:04 AM on June 18, 2019 by Wendell Pickett, Chairman.

The following members and guests were present:

Members Present:

Sam Call	Linda Raynor	Steve Scruggs	Jon Pons
Angela Christian	Eric Davis	Wendell Pickett	

Guests:

Stephen Denning	Jill Weese	Amanda Berger	Sonya McLamb
Heather Cagle	Jay Frick	Mike Richardson	Alaina Strater
Steve Reid	Maureen Kinney	James Proctor	Cheri Proctor
Chris Hildreth			

Wendell Pickett read the Statement of Ethics and asked if anyone had any conflicts of interest with the day’s agenda items. Steve Scruggs mentioned he had a conflict with the requests from Britt Pate, Jared Broome, Julius Williams and Aqua NC. He would recuse himself from those discussions and votes. Wendell Pickett mentioned he had a conflict with the request from Danielle Poche and that he would recuse himself from that discussion and vote.

The first item of board business was to approve the minutes of the previous meeting. Wendell Pickett called for a motion to accept the minutes. Sam Call made a motion to accept the minutes and Jon Pons seconded the motion. The motion passed.

Wendell Pickett asked if there were any comments from the attending public. There were no comments.

The next item of business was certification reinstatement requests.

The board received a letter from Britt Pate requesting that he be able to obtain his C-Distribution certification again. Mr. Pate’s C-Distribution certification expired in 2016. Linda Raynor made the motion that Mr. Pate be allowed to sit for the C-Distribution exam again within one year after paying \$120 in back fees. Angela Christian seconded the motion. The motion passed.

The board received a letter from Brooks Dew requesting that he be able to obtain his B-Surface certification again. Mr. Dew’s B-Surface expired in 2017. Steve Scruggs made the motion that Mr. Dew be allowed to sit for the B-Surface exam again within one year after paying \$120 in back fees. Jon Pons seconded the motion. The motion passed.

The board received a letter from Everette Hurley requesting that he be able to obtain his B-Distribution certification again. Mr. Hurley’s B-Distribution certification expired in 2014. Steve Scruggs made the motion that Mr. Hurley be allowed to sit for the B-Distribution exam again within one year after paying \$120 in back fees and retaking the B-Distribution school. Sam Call seconded the motion. The motion passed.

The board received a letter from Eric Johnson requesting that he be able to obtain his B-Distribution certification again. Mr. Johnson’s B-Distribution certification expired in 2017. Steve Scruggs made the motion that Mr. Johnson be allowed to sit for the B-Distribution exam again within one year after paying \$120 in back fees. Angela Christian seconded the motion. The motion passed.

The board received a letter from Jared Broome requesting that he be able to obtain his C-Distribution certification again. Mr. Broome’s C-Distribution certification expired in 2007. Angela Christian made the motion that Mr. Broome be allowed to sit for the C-Distribution exam again within one year after paying \$120 in back fees and retaking the C-Distribution school. Sam Call seconded the motion. The motion passed.

The board received a letter from Danielle Poche requesting that she be able to obtain her C-Surface certification again. Ms. Poche’s C-Surface expired in 2016. Sam Call made the motion that Ms. Poche be allowed to sit for the C-Surface exam again within one year after paying \$120 in back fees. Steve Scruggs seconded the motion. The motion passed.

The next item of business was ORC exception requests.

The Board received a permission request from Matthew Golden to serve as the ORC for the following systems:

Fairfield Harbour	0425132	B-Distribution	Craven Co.
Fairfield Harbour	0425132	C-Well	Craven Co.

Sam Call made a motion to approve the request. Jon Pons seconded the motion. The motion passed.

The Board received a permission request from Donald Feller to serve as the ORC for the following systems:

West Pender Middle School	0471444	D-Well	Pender Co.
Town of Navassa	0410065	B-Distribution	Brunswick Co.
Town of Navassa – Cedar Hill Annex	7010055	B-Distribution	Brunswick Co.
Town of Navassa – Phoenix	7010067	B-Distribution	Brunswick Co.

Steve Scruggs made a motion to approve the request. Eric Davis seconded the motion. The motion passed.

The Board received a permission request from Julius Williams to serve as the ORC for the following systems:

City of Elizabeth City	0470010	A-Distribution	Pasquotank Co.
City of Elizabeth City	0470010	Cross-Connection	Pasquotank Co.
Elizabeth City Annex	6070001	B-Distribution	Pasquotank Co.
Elizabeth City Annex	6070001	Cross-Connection	Pasquotank Co.

Jon Pons made a motion to approve the request. Eric Davis seconded the motion. The motion passed.

The next request was the bi-annual spreadsheet submittal from Aqua N.C. Amanda Berger from Aqua N.C. was in attendance to answer any questions from the Certification Board. There were a few questions regarding the spreadsheets’ number of violations and what those violations were. Ms. Berger was able to answer those questions and told the board she would forward an updated copy to the staff. No board action was needed at this time.

The next item of business was temporary certification requests.

The board received a temporary certification request from Montgomery county requesting that Mr. Eric Johnston be issued a C-Surface temporary certification. Mr. Johnston is currently licensed as a distribution and treatment operator in Pennsylvania. Steve Scruggs made the motion to grant Mr. Johnston a C-Surface temporary certification. Eric Davis seconded the motion. The motion passed.

The next item of business was out-of-state requests.

The Board received an out-of-state application from Eric Johnston requesting permission to take a surface and a distribution exam. Mr. Johnston holds a class A&E water license with subclasses 1,6,7,8,9,10 and 12 in Pennsylvania and has 10 years of experience. Wendell Pickett recommended that Mr. Johnston be allowed to take the A-Surface and A-Distribution exams. Steve Scruggs made the motion that Mr. Johnston be allowed to take the A-Surface and A-Distribution exams within one year of the approval. Eric Davis seconded the motion. The motion passed.

The Board received an out-of-state application from Kyle Pocquette requesting to take a distribution and a cross-

connection exam. Mr. Pocquette holds a class 3 distribution system operator license in Florida, a backflow prevention tester certificate from the University of Florida TREEO Center and has 10 years of experience. Wendell Pickett recommended that Mr. Pocquette be allowed to take the C-Distribution and Cross-Connection exam. Sam Call made the motion that Mr. Pocquette be allowed to take the C-Distribution and Cross-Connection exam within one year of the initial approval. Steve Scruggs seconded the motion. The motion passed.

The next item of business was military training and experience requests.

The Board received a military reciprocity application from Robert A. Kibby requesting to take a distribution and a surface exam. After reviewing his information and experience, Wendell Pickett recommended that Mr. Kibby be allowed to take the A-Surface and A-Distribution exams. Eric Davis made the motion that Mr. Kibby be allowed to take the A-Surface and A-Distribution exams within one year of the initial approval. Steve Scruggs seconded the motion. The motion passed.

The next item of business was other requests. There were none.

The next item of business was classification of water treatment facilities.

The following new system classifications were submitted by the various regional offices for the board's approval:

- Ashcroft Park S/D – C-Well, C-Distribution (<100 connections)
- Camp Kantata Road S/D – C-Well, C-Distribution (<100 connections)

Jon Pons made a motion to approve the new classifications as submitted. Sam Call seconded the motion. The motion passed.

The next item on the agenda was Board Issues - Compliance. There were no items.

The next item on the agenda was Board Issues - Rules

Jay Frick told the Board that he would be looking into new rule revisions in the near future to solidify current policies into rule. He proposed a subcommittee for this task. Wendell Pickett and Sam Call both volunteered to be on the committee.

The next item of business was education.

Steve Reid presented online course approval criteria that he requested be incorporated into the Board's current policy. Sam Call made a motion to adopt the document as policy. Jon Pons seconded the motion. The motion passed.

Wendell Pickett asked the board members to review the exam results from the March 26th electronic exams and the May 30st paper exams.

Wendell Pickett asked for volunteers to proctor the August 29, 2019 exams. Sam Call and Jon Pons volunteered to proctor the Morganton site. Wendell Pickett volunteered to proctor the Raleigh site. Steve Schaad said he would proctor the Snow Hill site if he was still on the board, and Angela Christian said she would try to be available to proctor in Snow Hill.

The next item of business was other.

A disciplinary action determination was needed at this point in the meeting. Sam Call moved to enter a closed session. Angela Christian seconded the motion. The meeting room was cleared with the exception of the board members and legal counsel. The session was held and concluded and Sam Call moved to return to an open session. Angela Christian seconded the motion, the attending public returned to the meeting, and the meeting then continued.

Wendell Pickett asked for any comments from the attending public.

Mike Richardson from NCWOA stated that he was glad to hear the online course approval criteria that was proposed.

Wendell Pickett asked if there were any announcements or general discussion. There were none.

Wendell Pickett stated the next meeting date would be September 19, 2019. (This was based on an error on the agenda that was afterwards corrected by an e-mail from Stephen Denning on the afternoon of 6/18/19. The correct date is September 17, 2019)

Wendell Pickett asked for a motion to adjourn. Jon Pons made a motion to adjourn the meeting. Angela Christian seconded the motion. The motion passed and the meeting adjourned.

Respectfully submitted,

Stephen Denning

Stephen Denning, Board Secretary