

**MINUTES OF THE  
NORTH CAROLINA WATER TREATMENT FACILITY OPERATORS CERTIFICATION BOARD**

**December 12, 2017**

A meeting of the North Carolina Water Treatment Facility Operators Certification Board was called to order at 10:00 AM on December 12, 2017 by Wendell Pickett, Chairman.

The following members and guests were present:

Members Present:

Steve Scruggs	Linda Raynor	Wendell Pickett	Jon Pons
Angela Christian	Eric Davis		

Guests:

Stephen Denning	Shawn Maier	Carmalin Walter	Sonya McLamb
Heather Cagle	Jay Frick	Jill Weese	Steve Reid
Joe Pearce	Amanda Boone	Travis Tucker	Rob Krueger
Moses Thompson			

Wendell Pickett read the Statement of Ethics and asked if anyone had any conflicts of interest with the day's agenda items. Steve Scruggs stated he had a conflict with the annual business model request from Aqua NC and the temporary certification request from Elizabeth City. He stated he would recuse himself from those discussions. Wendell Pickett and Eric Davis stated they had conflicts with the temporary certification request from the Town of Reidsville and that they would recuse themselves from that discussion.

The first item of board business was to approve the minutes of the previous meeting. Wendell Pickett called for a motion to accept the minutes. Jon Pons made a motion to accept the minutes and Angela Christian seconded the motion. The motion passed.

Wendell Pickett asked if there were any comments from the attending public. Steve Reid announced that Carmalin Walter has received a promotion and will be serving as the head of the administrative services unit for the Public Water Supply Section.

**The next item of business was certification reinstatement requests.**

The board received a letter from Andrew Davenport requesting that he be able to obtain his C-Surface certification again. Mr. Davenport's C-Surface certification expired in 2015. Steve Scruggs made the motion that Mr. Davenport be able to obtain his C-Surface certification after paying two years of fees and taking and passing the C-Surface exam within one year of the approval. Jon Pons seconded the motion. The motion passed.

The board received a letter from Robert Huggett requesting that he be able to obtain his B-Well certification again. Mr. Huggett's B-Well certification expired in 2005. Steve Scruggs made the motion that Mr. Huggett be able to obtain his B-Well certification again after paying two years of fees, retaking the B-Well school and taking and passing the B-Well exam within one year of the approval. Angela Christian seconded the motion. The motion passed.

**The next item of business was ORC exception requests.**

The Board received a permission request from Anthony Futrell to serve as the ORC for the following systems:

Fairfield Harbour	0425132	C-Well	Craven Co.
Fairfield Harbour	0425132	B-Distribution	Craven Co.

Linda Raynor made a motion to approve the request. Steve Scruggs seconded the motion. The motion passed.

The Board received a permission request from Stacy Goff to serve as the ORC for the following systems:

Brandywine Bay	0416163	C-Well	Carteret Co.
Brandywine Bay	0416163	B-Distribution	Carteret Co.

Angela Christian made a motion to approve the request pending the submitted spreadsheet be corrected within 30 days. Jon Pons seconded the motion. The motion passed.

The Board received a permission request from David Hughes to serve as the ORC for the following systems:

Belvedere Plantation	0471111	C-Well	Pender Co.
Belvedere Plantation	0471111	B-Distribution	Pender Co.
Olde Point S/D	0471112	C-Well	Pender Co.
Olde Point S/D	0471112	C-Distribution	Pender Co.

Jon Pons made a motion to approve the request pending the submitted spreadsheet be corrected within 30 days. Angela Christian seconded the motion. The motion passed.

The Board received a permission request from Michael Criscoe for the following ORC designations:

Fort Bragg – Range 30	5026011	C-Well	Cumberland Co.
Fort Bragg – Range 33	5026012	C-Well	Cumberland Co.
Fort Bragg – Range 43	5026013	C-Well	Cumberland Co.
Fort Bragg – Range 63	5047004	D-Well	Hoke Co.
Fort Bragg – Range 74	5047005	D-Well	Hoke Co.
Fort Bragg – Range 79	5047007	D-Well	Hoke Co.
Camp McCall Fire Dept.	5077005	D-Well	Richmond Co.
82 <sup>nd</sup> Airborne Div. Pre-Ranger	0347483	D-Well	Hoke Co.
Eureka Springs Training Site	5026024	D-Well	Cumberland Co.
USAJFKSWCS Com Training Facility	5026025	D-Well	Cumberland Co.
Aberdeen Training Facility	0347482	D-Well	Hoke Co.
Eckerd Candor	0362562	C-Well	Montgomery Co.
Heritage Farm Campground	0363141	C-Well	Moore Co.
Travel Resorts of America Forest Site	5077006	C-Well	Richmond Co.

Eric Davis made a motion to table the request until further information is received regarding who was the ORC at the time of the violations and the specific reasons for the cause of the violations. Angela Christian seconded the motion. The motion passed.

The Board received a permission request from Samuel Lilley for the following ORC designations:

Town of Jamesville	0459030	C-Well	Martin Co.
Town of Jamesville	0459030	B-Distribution	Martin Co.

Steve Scruggs made a motion to approve the request. Linda Raynor seconded the motion. The motion passed.

The board reviewed the bi-annual spreadsheet update from Aqua N.C. and Wendell Pickett mentioned that there had been no violations in 2017. Mr. Pickett called for a motion regarding the annual renewal of Aqua N.C.'s business model. Angela Christian made a motion to approve Aqua N.C.'s request for another year. Jon Pons seconded the request. The motion passed. Steve Scruggs recused himself from this discussion.

**The next item of business was temporary certification requests.**

The Board received a temporary certification request from Joe Pearce of Elizabeth City. Mr. Pearce was requesting that their B-Well operator, Travis Tucker, be granted a temporary A-Well certification. Eric Davis made the motion that Mr. Tucker be granted an A-Well temporary certification. Angela Christian seconded the motion. The motion passed. Amanda Boone of Elizabeth City also requested that Mr. Tucker be allowed to serve as the ORC even though he lives 52 miles away from the water system. Eric Davis made a motion that he be allowed to exceed the 50-mile ORC limit. Angela Christian seconded the motion. The motion passed. Steve Scruggs recused himself from this discussion.

The Board received a temporary certification request from Scott Jewell of the City of Reidsville. Mr. Jewell was requesting that Lynn Reagan be granted a temporary A-Surface certification. Ms. Reagan previously held the A-Surface certification, but it has since expired. Angela Christian made a motion that Ms. Reagan be granted an A-Surface temporary certification. Jon Pons seconded the motion. The motion passed. Wendell Pickett and Eric Davis recused themselves from this discussion.

**The next item of business was out-of-state requests.**

The Board received an out-of-state application from Daniel Fuentes requesting to take a distribution exam. Mr. Fuentes holds a class “C” water distribution operator license in Texas and has 6 years of experience. Wendell Pickett recommended that Mr. Fuentes be allowed to take a C-Distribution exam. Angela Christian made the motion that Mr. Fuentes be allowed to take the C-Distribution exam within one year of the initial approval. Linda Raynor seconded the motion. The motion passed.

The Board received an out-of-state application from Eric Meinking requesting to take a surface, well, distribution and cross-connection exam. Mr. Meinking holds class IIB-GW and D-Distribution licenses in New York and has 8 years of experience. Wendell Pickett recommended that Mr. Meinking be allowed to take a C-Well, C-Distribution and C-Surface exam. Steve Scruggs made the motion that Mr. Meinking be allowed to take a C-Well, C-Distribution and C-Surface exam within one year of the initial approval. Linda Raynor seconded the motion. The motion passed.

The Board received an out-of-state application from Joseph Thaxton requesting to take a well and a distribution exam. Mr. Thaxton holds a class “A” Water license in Texas and has 20 years of experience. Wendell Pickett recommended that Mr. Thaxton be allowed to take up to an A-Well and a C-Distribution exam. Jon Pons made the motion that Mr. Thaxton be allowed to take the A-Well and C-Distribution exams within one year of the initial approval. Eric Davis seconded the motion. The motion passed.

The Board received an out-of-state application from Daniel Wimpey requesting to take a well and a distribution exam. Mr. Wimpey holds water treatment 2, water distribution 1, and water production 2 licenses in Louisiana and has 3 years of experience. Wendell Pickett recommended that Mr. Wimpey be allowed to take up to a C-Well and C-Distribution exam. Steve Scruggs made the motion that Mr. Wimpey be allowed to take the C-Well and C-Distribution exams within one year of the initial approval. Eric Davis seconded the motion. The motion passed.

**The next item of business was military training and experience requests. There were none.**

**The next item of business was other requests. There were none.**

**The next item of business was classification of water treatment facilities.**

The following new system classification was submitted by the Raleigh regional office for the board’s approval:

- Glen Creek S/D – C-Well, C-Distribution (<100 connections)

Angela Christian made a motion to approve the new classification as submitted. Jon Pons seconded the motion. The motion passed.

The following system classification change was submitted by the Raleigh regional office for the board's approval:

- Blalock Forest – C-Well, adding C-Distribution

Steve Scruggs made a motion to approve the changed classification as submitted. Linda Raynor seconded the motion. The motion passed.

**The next item on the agenda was Board Issues-Compliance**

**The next item on the agenda was Board Issues –Rules**

Jay Frick provided an update to the latest draft of the rules.

**The next item of business was education.**

Wendell Pickett asked the board members to review the exam results from the September 26<sup>th</sup>, 2017 electronic exams and the October 26<sup>th</sup>, 2017 paper exams.

Wendell Pickett asked for volunteers to proctor the February 22, 2018 exams. Steve Scruggs said he would help proctor the Snow Hill exams. Wendell Pickett and Eric Davis volunteered to proctor the Raleigh site. Jon Pons volunteered to proctor the Morganton site.

**The next item of business was election of officers for 2018.**

Wendell Pickett opened the floor for nominations for the position of chairman. Steve Scruggs nominated Wendell Pickett to continue to serve as chairman. Jon Pons seconded the nomination. There were no other nominations, so the nominations were then closed. The board unanimously voted for Wendell Pickett to serve as chairman for the board.

Wendell Pickett opened the floor for nominations for the position of first vice-chairman. Wendell Pickett nominated Angela Christian to serve as first vice-chairman. Steve Scruggs seconded the nomination. There were no other nominations, so the nominations were then closed. The board unanimously voted for Angela Christian to serve as first vice-chairman for the board.

Wendell Pickett opened the floor for nominations for the position of second vice-chairman. Linda nominated Steve Scruggs to continue to serve as second vice-chairman. Jon Pons seconded the nomination. There were no other nominations, so the nominations were then closed. The board unanimously voted for Steve Scruggs to serve as second vice-chairman for the board.

**The next item of business was other.**

Wendell Pickett asked for any comments from the attending public. There were no comments.

Wendell Pickett stated the next meeting date would be March 20, 2018.

Wendell Pickett asked for a motion to adjourn. Jon Pons made a motion to adjourn the meeting. Linda Raynor seconded the motion. The motion passed and the meeting adjourned.

Respectfully submitted,



Stephen Denning, Board Secretary