|  |  |
| --- | --- |
| ***1. Project Title*** |  |

|  |
| --- |
| ***2a. Primary Contact or Project Manager1*** |
| Name |  |
| Title |  |
| Organization Name |  |
| E-mail address |  |
| Mailing Address |  |
| City |  | State |  | Zip |  |
| Telephone |  | Fax Number |  |

**1****A one-page Statement of Qualifications must be provided in Section 3, include in the statement any past and/or ongoing 205(j) grant funded projects.**

|  |
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| 2b. Administrative Address (where contract will be mailed for signature) |
| Name  |  |
| Title |  |
| Organization Name |  |
| E-mail Address  |  |
| Mailing Address  |  |
| City  |  | State |  | Zip |  |
| Telephone  |  | Fax Number  |  |
| Federal Tax ID Number |  |

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| 2c. Payment Address (where invoice payments will be mailed) |
| Name  |  |
| Title |  |
| Organization Name |  |
| E-mail Address  |  |
| Mailing Address  |  |
| City  |  | State |  | Zip |  |
| Telephone  |  | Fax Number  |  |

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| ***2d. Statement of Qualifications for all project partners (please include any past and/or ongoing 205(j) grant funded projects.)*** |
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| 205(j) Grant Funds Requested  | $           |
| Match funds or in-kind Match Services  | $           |
|
| ***3. Total Project Cost*** | $           |

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| ***4. General Goal of the Project (per the Clean Water Act Section 604(b)/205(j) grant purpose)*** |
| Check all that are applicable **X**  |  Identify most cost effective and locally acceptable facility and nonpoint source measure to meet and maintain water quality standards |  Develop implementation plan to obtain state and local financial and regulatory commitments to implement measures identified | Determine the nature, extent, and cause of water quality problems in various areas of the state  | Other—specify water quality planning purpose |
|  |  |  |  |  |

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| ***5. Project Start Date*** |  | ***Project End Date*** |  |

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| ***6. Project Area (note that projects to develop a 9-Element Watershed Plan must also email watershed boundary in geodatabase format to*** *maya.cough-schulze@ncdenr.gov* ***with application)*** |
| Results Site-Specific or Statewide?  |  |
| River Basin |  |
| Watershed name |  |
| Watershed size |            square miles |
| 12 digit USGS HUC(s) *(site-specific projects only)* |  |
| County |  |

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| ***7. Abstract and goals of the project (please keep length to the space provided)*** |
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| ***8. Does this proposal address a priority identified in the RFP or any need(s) identified by DWR in a basinwide water quality plan? Please explain below. If referencing a basin plan please include plan creation date and page number.*** |
| RFP Priority/Basin Plan |  Reference Information |  Describe proposal consistency with RFP-identified priority or basin plan recommendations |
|  |  |  |
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| ***9. Project Milestone Schedule****If anticipating starting project in second quarter, can leave first quarter blank* |
| Quarter | Activities or outputs to be accomplished | Anticipated % of Requested Funding Spent1 |
| First QuarterJan-Mar 2018 |  |  |
| Second QuarterApr-June 2018 |  |  |
| Third Quarter Aug-Jul 2018 - Sept 2018 |  |  |
| Fourth QuarterOct - Dec 2019 |  |  |
| Fifth QuarterJan - Mar 2019 |  |  |
| Sixth QuarterApr - Jun 2019 |  |  |

1 Please note anticipated dollar amount, percent of grant spent that quarter, and cumulative percent of grant spent for project. Quarterly invoices will only be reimbursed up to percent indicated. Unused funds will carry forward to next quarter. Note that 10% of grant will be held until receipt of Final Project Report.

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| ***10. Detailed description of the project (please keep length to space provided)****(Note: if developing a Watershed Restoration Plan, please also complete section 14)* |
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| 14. 11. Funding Requested |
| Budget Categories(itemize all categories) | Section 205(j) | Non-Federal Match1 | Total | Justification(Include detailed explanation for each budget line item) |
|  | Year 1 | Year 2 |  |  |  |
| Personnel/Salary |  |  |  |  |  |
| Fringe Benefits |  |  |  |  |  |
| Supplies |  |  |  |  |  |
| Equipment |  |  |  |  |  |
| Travel |  |  |  |  |  |
| Contractual2 |  |  |  |  |  |
| Other |  |  |  |  |  |
| Total Direct  |  |  |  |  |  |
| Indirect (max. 10% of direct costs, per 40 CFR 35.268) |  |  |  |  |  |
| Annual Totals |  |  |  |  |  |
| Grand Total |  |  |  |  |
| **% of Total Budget** |      % |      % | 100% |  |
| 1Note: Non-Federal match is not a requirement2If a significant portion of funding is in contractual line item, please break down contractual line items in justification section or a separate table |

|  |
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| 12. Match summary |
| Total Match amount | $ |
| Cash Match | $ |
| In-kind Match | $ |
| Source(s) of Cash Match |  |
| Source(s) of In-kind Match |  |

|  |
| --- |
| 13. Project Partners (may add more, if needed) |
| Agency Name |  |
| Agency Address |  |
| Role/contribution to Project |  |
| Contact Person |  | Phone No. |  |
| E-mail address |  |
| Agency Name |  |
| Agency Address |  |
| Role/contribution to Project |  |
| Contact Person |  | Phone No. |  |
| E-mail address |  |
| Agency Name |  |
| Agency Address |  |
| Role/contribution to Project |  |
| Contact Person |  | Phone No. |  |
| E-mail address |  |
| Agency Name |  |
| Agency Address |  |
| Role/contribution to Project |  |
| Contact Person |  | Phone No. |  |
| E-mail address |  |

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| ***14. (For applicants developing a 9-Element Watershed Restoration Plan only): Please indicate below how you will develop the information necessary to meet EPA’s 9 Key Elements.*** |
| 1 | An **identification of the causes and sources** or groups of similar sources that will need to be controlled to achieve the load reductions estimated in the watershed |
|  |  |
| 2 | A **description of the NPS management measures** that will need to be implemented to achieve load reductions as well as to achieve other watershed goals identified in the watershed based plan  |
|  |  |
| 3 | An **estimate of the load reductions** expected for the management measures  |
|  |  |
| 4 | An **estimate of the amount of technical and financial assistance needed** associated costs and or sources and authorities that will be relied upon, to implement the plan |
|  |  |
| 5 | An **information/education component** that will be used to enhance public understanding of the project |
|  |  |
| 6 | A **schedule for implementing the NPS management measures** identified in this plan that is reasonably expeditious |
|  |  |
| 7 | A description of interim, **measurable milestones for determining whether NPS management measures** or other control actions are being implemented |
|  |  |
| 8 | A set of **criteria that can be used to determine whether loading reductions are being achieved** overtime and substantial progress is being made towards attaining water quality standards |
|  |  |
| 9 | A **monitoring component** to evaluate the effectiveness of the implementation efforts over time measured against the criteria established under item 8. |
|  |  |

 **If you have questions or need assistance filling out this application, please do not hesitate to contact 205(j) grant administrator Maya Cough-Schulze at (919) 807-6442 or** **maya.cough-schulze@ncdenr.gov****.**

**Review Criteria for 205(j) Grant Proposals**

Proposals will be initially screened to determine whether they meet the following qualifying grant requirements:

* Applicant is a council of governments/regional commission
* Project involves planning efforts that will contribute to improved water quality
* Project timeline takes place between January 2018 and June 2019

Proposals that do not meet these requirements will be returned to the applicant with a statement of reasons for disqualification. Those that meet these requirements will be evaluated based on the following criteria:

**Review Criteria Point System**

Water Quality Merit 25

Technical Merit 15

Capability/Confidence    10

Total 50

**Water Quality Merit**

* (15 points) Proposed project effectively addresses RFP priority, need identified in a Basinwide Plan, or other need within the Division’s water quality mission as agreed by reviewers. As a reminder, RFP priorities include:
	+ Development of 9-Element watershed restoration plans for 12-digit HUC or smaller watersheds (reference resources for plan development on the [319 grant program website](https://deq.nc.gov/about/divisions/water-resources/planning/nonpoint-source-management/319-grant-program))
	+ Water quality planning projects with concrete outputs such as stormwater infrastructure mapping, stormwater or other nonpoint source BMP prioritization and/or design, or watershed impairment source assessment
	+ Planning projects to improve water quality regionally or statewide
	+ Projects to increase knowledge sharing between COGs with and without water planning staff
* (10 points) Leverage/Progress - project capitalizes on past progress and/or brings in substantial matching funds.

**Technical Merit**

* (5 points) Proposal is complete, concise, and specific regarding how proposed deliverables will be achieved.
* (5 points) Project deliverables will clearly contribute towards improving water quality.
* (5 points) Funding request is appropriate to accomplish proposed deliverables. Budget is appropriately distributed across line items.

**Capability/Confidence in Deliverables**

* (5 points) Applicant, project partners and/or subcontractor are qualified to complete the responsibilities proposed in application. (If applicant is subcontracting project tasks, proposal should clearly outline qualifications of both applicant and subcontractor. Applicant will also be requested to share subcontract document with the 205(j) grant program.)
* (5 points) Proposal includes all partners relevant to the project, and explains the role and responsibilities of each. For example, proposals to increase knowledge-sharing between COGs should show how all named COGs will contribute to the deliverables.