

## Submitting Surface Water Data for the North Carolina Integrated Report

*The next deadline for submitting data for the 2018 Integrated Report will be May 31, 2017 and should include data collected during calendar years 2012-2016 only.*

1. The submitter should [contact DWR](#) before initiating a monitoring program, or as soon as the submitter knows that data from the monitoring program will be submitted to DWR for use in the Integrated Report. This will help ensure that submittal requirements are understood.
2. Data collection requirements:
  - The submitter must have a QAPP that is consistent with any applicable DWR QAPP for each physical/chemical parameter or biological assemblage. The [Ecosystems Branch](#) will review all submitted QAPPs for applicability.
  - All physical/chemical parameters must be analyzed by a [state-certified](#) laboratory. Benthos or fish community assessments must be carried out by someone certified by the [Biological Assessment Branch](#).
  - DWR cannot use data without an associated [NC surface water quality standard](#) for use in the Integrated Report.
3. Data submittal:
  - The next deadline for submitting data for the 2018 Integrated Report will be May 31, 2017 and should include data collected during calendar years 2012-2016 only. Contact [Cam.McNutt@ncdenr.gov](mailto:Cam.McNutt@ncdenr.gov), (919) 807-6435, for submittal instructions.
  - Data will be required to be submitted as part of a data submittal package. [DWR](#) will walk submitters through this process.
  - Data will be required to be submitted in the format provided on [this spreadsheet](#).
4. Submitted data will be reviewed by DWR and by the public during each 303(d) review period. Review criteria will include:
  - Ensuring that data collected in accordance with the submitter's QAPP are consistent with any applicable DWR QAPP.
  - Verifying selected lab is certified for the applicable parameter.
  - Evaluating the accuracy, precision, and representativeness of the data.Based on these reviews, submitted data may be accepted or rejected. For any data that are rejected, DWR will provide justification to the submitter.

Any data not acceptable for use in the Integrated Report may still be useful to DWR for screening purposes as well as determining needs for further investigation.