1. Tom Fransen opened the meeting at 10:05 AM and John Morris provided opening remarks.

2. Brian McCrodden and Steve Nebiker presented the project scope and schedule.

3. Sydney Miller led a discussion of the project budget and cost sharing structure.
   - The total project budget is $350,000.
   - The NC Division of Water Resources will fund 75% of the project, which is $262,500.
   - The remaining cost to be shared among the Potential Partners (the larger water users in the Neuse River Basin) is $87,500.
   - Potential Partners include: City of Creedmoor, City of Durham, City of Goldsboro, Town of Hillsborough, Johnston County, Neuse Regional WASA, Orange-Alamance WA, Progress Energy Carolinas, City of Raleigh, South Granville WASA, Town of Smithfield, City of Wilson, and Weyerhaeuser Company.
   - Stakeholders agreed that costs for each of the Potential Partners would be based on relative water use for calendar year 2007.
   - Each Potential Partner will provide its annual average day raw water withdrawal for calendar year 2007 to Sydney Miller. The Neuse Regional WASA will provide an estimate of its anticipated average day water withdrawal for its first year of operation.
   - Sydney Miller will send a revised project cost share table to all Potential Partners by February 29, 2008, provided Potential Partners send their water use data in a timely manner.
   - Stakeholders agreed that the NC Division of Water Resources would simply send invoices to the Potential Partners in July 2008 for each Potential Partner’s cost share amount.

4. Tom Fransen presented the project’s organization.
   - Neelufa Sarwar will serve as the Division of Water Resources’ leader for the project.
   - Stakeholders are invited to appoint representatives to serve on the project’s Technical Review Committee (TRC). The TRC will provide guidance to the consultants in developing the model.
   - The next meeting of the full stakeholder group will not occur for another 8-12 months.

5. Tom Fransen adjourned the meeting at 11:30 AM.
Present
Perry Allen, City of Raleigh
Will Baker, Town of Hillsborough
Rick Bolich, NC Division of Water Quality
Tim Broome, Johnston County
Robin Bryson, Progress Energy
Dale Crisp, City of Raleigh
Nora Deamer, NC Division of Water Quality
Phil Fragapane, NC Division of Water Resources
Tom Fransen, NC Division of Water Resources
John Garland, City of Raleigh
Mick Greeson, Progress Energy
Debbie Hamrick, NC Farm Bureau
John Huisman, NC Division of Water Quality
Kelly Ibrahim, NC Division of Soil and Water Conservation
Robin Jacobs, Eno River Association
Kenny Keel, Town of Hillsborough
Jamie Kritzer, NC DENR
Martin Lebo, Weyerhaeuser Company
T.J. Lynch, City of Raleigh
Susan Massengale, NC Division of Water Quality
Robert Massengill, City of Raleigh
John Morris, NC Division of Water Resources
Lindsay Mize, South Granville WASA
Philip Ogden, CH2M Hill
Barry Parks, City of Wilson
Emily Parisher, NC Division of Parks and Recreation
Linwood Peele, NC Division of Water Resources
Narayan Rajbhandari, NC Division of Water Quality
Don Rayno, NC Division of Water Resources
George Rogers, City of Raleigh
Neelufa Sarwar, NC Division of Water Resources
David Staab, City of Wilson
Hannah Stallings, DWQ Planning Section
David Stancil, Orange County
Ruth Swanek, CH2M Hill
Charles Tomlinson, Turfgrass Council of NC
Chad Wagner, US Geological Survey
Kenny Waldroup, NC Environmental Management Commission
Curtis Weaver, US Geological Survey

Project Consultants
Brian McCrodden, HydroLogics
Steve Nebiker, HydroLogics
Peter Elkan, Moffat & Nichol
Sydney Miller, Triangle J Council of Governments