North Carolina Department of Environmental Quality  
Division of Water Resources  
Public Water Supply Section

Application for Approval  
of Engineering Plans and Specifications  
For Water Supply Systems

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Design Engineer</th>
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<tr>
<td>(Name of Board, Council or Owner – the Applicant)</td>
<td>(Name of Design Engineer of Record)</td>
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<tr>
<td>(Name and Title of Authorized Official or Representative of the Applicant)</td>
<td>(Name of Engineering Firm)</td>
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<td>(Mailing Address)</td>
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<td>(Email address)</td>
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<tr>
<td>(Signature of Authorized Official or Representative of the Applicant)</td>
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Project Name: ____________________________  
(Name of Project to appear on Public Water Supply Section records and tracking system)

(description of project)

(general location of project)

in ____________________________ County.

Date ____________________________  
(for DEQ use only)  
Serial No. ____________________________  
(for DEQ use only)
To: Division of Water Resources,  
Department of Environmental Quality

The Applicant applies under and in full accord with the provision of NCGS 130A-317, and such other statutes and rules as relate to public water systems. The Authorized Official or Representative of the Applicant represents that he is authorized to act for the Applicant. The Authorized Official or Representative of the Applicant understands and agrees to the following:

1. The Applicant shall not award contracts or begin construction without first receiving “Authorization to Construct” from DEQ.
2. The Applicant shall make no change or deviation from the engineering plans and specifications approved by DEQ except as allowed by 15A NCAC 18C .0306 or with the written consent and approval of DEQ.
3. The Applicant shall obtain Final Approval in accordance with 15A NCAC 18C .0306 prior to placing the project (or any portion thereof) into service.
4. Digital (PDF) submittals are true image copy of the original sealed/signed documents.

An authorized representative of the Public Water System (not always the same as the Applicant) is to complete and sign the following WSMP section.

Status of Water System Management Plan (WSMP)

Check one of the following, and if applicable, provide the required information:

☐ The WSMP for the project, as defined in the attached engineering plans and specifications, has not been submitted.
☐ Three copies of the WSMP for the project, as defined in the attached engineering plans and specifications, are submitted with this application.
☐ The WSMP that includes this project, as defined in the attached engineering plans and specifications, was previously submitted.

Provide the following:

Public Water System Name: ____________________________  
Owner Name: _______________________________  
Water System No.: NC  
Serial Number of Deemed Complete WSMP: ____________________________

By my signature below, I certify that the previously submitted WSMP contains the information required by 15A NCAC 18C .0307(c) for the project defined in the attached engineering plans and specifications.

__________________________________________  
(Type or print name of authorized representative of Public Water System)

__________________________________________  
(Title of authorized representative of Public Water System)

__________________________________________ (Signature of authorized representative of Public Water System)  (Date)
In accordance with NCGS 130A-328, the Public Water Supply Section charges a fee for plan review. Any documents submitted for review must be accompanied by a check payable to DEQ-Public Water Supply Section before the review will begin.

There is a $25 fee for returned checks.

The charges for review of plans are shown below. Check one of the following.

**Distribution System fees**
- Construction of water lines, less than 5000 linear feet $150
- Construction of water lines, 5000 linear feet or more $200
- Other construction or alteration to a distribution system $75

**Ground Water System fees**
- Construction of a new ground water system or adding a new well $200
- Alteration to an existing ground water system $100

**Surface water system fees**
- Construction of a new surface water intake or treatment facility $250
- Alteration to existing surface water intake or treatment facility $150

**Other fees**
- Water System Management Plan review $75
- Miscellaneous changes or maintenance not covered above $50

Notes:
1. Projects for Tank Rehabilitation use separate “Application for Water Tank Reconditioning Plan Approval.”
2. The fee is not refundable if the plans are not approved.
3. Revisions to plans to address the Public Water Supply Section’s or other state agency’s comments do not incur an additional fee.
4. If one set of plans has multiple related items (such as a new well with construction of water lines) only one fee must be submitted for highest price item. The amounts are not cumulative, except for fees for Water System Management Plans.
5. If the appropriate plan review fee is not received within ten days after the receipt of plans, specifications, and reports for approval, then all plan documents will be recycled. A new set of documents must then be submitted with the appropriate fee for approval.

This approval does not address all applicable laws, rules, standards and criteria, and other approvals and licenses that may be required by the local, state or federal government.

The Public Water Supply Section has stamped and sealed the official copies of plans and specifications accompanying this application with the serial number of this application ______________. Any erasures, additions or alterations of the proposed improvements except those permitted in 15A NCAC 18C .0306 make this approval null and void.

This approval does not constitute a warranty of the design, construction or future operation of the water system.

Signed: ______________________
Robert W. Midgette, P.E.
Chief, Public Water Supply Section
Division of Water Resources
Attached is a check for the proper plan review fee amount, in accordance with NCGS 130A-328. See note 4 on page 3.

This submittal includes one paper original with two digital (PDF) CDs of the following items, each item in separate folders:

☐ This completed “Application for Approval of Engineering Plans and Specifications for Water Supply Systems”

☐ The sealed plan drawings, separate file in PDF format for each drawing. Cover sheet must include drawings index;

☐ The project-specific Engineering Report (ER) describing the scope and purpose of the project and addressing each of the items listed in 15A NCAC 18C .0307(b), including the design basis of the project. [15A NCAC 18C .0307(b) (12)];

☐ Specifications for this project; **OR**

☐ The project will use the following system’s previously approved standard specifications for waterline extensions:

<table>
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<th>Name of System:</th>
<th>____________________________</th>
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The Serial Numbers for previously approved standard specifications can be found at the following website: [http://www.ncwater.org/?page=424](http://www.ncwater.org/?page=424)

One of the following:

☐ Attached is a letter signed by an authorized representative of the Public Water System agreeing to serve the project and stating that the system has adequate supply;

**OR**

☐ The Applicant is the Public Water System.

If the project has sought funding (for example, DWSRF loan) list the program and (if available) the application or funding number below:

<table>
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<th>Program Name</th>
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☐ Yes ☐ No  Project will be completed with significant expenditure of state moneys, greater than ten million dollars ($10,000,000) in accordance with G.S. 113A-9 (7a).

☐ Yes ☐ No  Project will cause substantial, permanent land-disturbing activity of an area greater than 10 acres of public lands in accordance with G.S. 113A-9 (11).