The information in this publication is provided specifically for operators of non-transient non-community public water systems. The information may not apply to all water systems. To determine the classification of your water supply system, please consult a representative of the N.C. Public Water Supply Section.

**Regional Offices of the N.C. Department of Environment and Natural Resources**

Asheville Regional Office
2090 U.S. Highway 70
Swannanoa, NC 28778
828-296-4500

Fayetteville Regional Office
Systel Building, 225 Green St., Suite 714
Fayetteville, NC 28301-5094
910-486-1541

Mooresville Regional Office
919 North Main Street
Mooresville, NC 28115
704-663-1699

Raleigh Regional Office
Mail to: 1628 Mail Service Center, Raleigh, NC 27699-1628
Location: 3800 Barrett Drive, Raleigh, NC 27611
919-571-4700

Washington Regional Office
943 Washington Square Mall
Washington, NC 27889
252-946-6481

Wilmington Regional Office
127 Cardinal Drive Extension
Wilmington, NC 28405
910-395-3900

Winston-Salem Regional Office
585 Waughtown Street
Winston-Salem, NC 27107
336-771-4600

Information on Rules Governing Public Water Supplies is also available on the Public Water Supply Section website: http://www.deh.enr.state.nc.us/pws/index.htm

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Small Businesses!

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This publication was produced by the Water Resources Research Institute of The University of North Carolina in cooperation with the N.C. Public Water Supply Section under a grant from the U.S. Environmental Protection Agency through the Southeastern Regional Small Drinking Water Technical Assistance Center (Assistance Agreement X-82842101-0).
If you plan to open or expand a day care center, a school, a business, or a factory and plan to supply water from a well, you may become the owner/operator of a public water system and be subject to “Rules Governing Public Water Systems” established to protect human health.

**WHAT YOU SHOULD KNOW BEFORE YOU PLAN**

- If you supply water for drinking, sanitation, or any other purpose to 25 or more of the same people for six months or more each year, you are operating a public water system. For example, a child care center with 21 children and 5 staff persons that uses well water or a small manufacturing plant with 25 employees or more that uses well water to supply restrooms, water fountains, sinks, etc. is a “non-transient non-community” public water system. If your system meets the regulatory definition of a non-transient non-community (NTNC) public water system, you must satisfy a number of important rules adopted to protect human health. (Requirements for public water systems can be found in Title 15A Subchapter 18C of the North Carolina Administrative Code, “Rules Governing Public Water Systems.”)

- New well sites or well sites for expanding operations must be inspected by the N.C. Public Water Supply Section to make sure wells are adequately buffered from nearby activities or structures that might contaminate well water. Well sites must be approved before the well is drilled. If an adequately buffered well cannot be provided, then an operation may not open or expand.

- Anyone who intends to construct a well for a NTNC public water system must FIRST submit an application to the appropriate regional office of the N.C. Public Water Supply Section. The application must include an engineering report, engineering plans and specifications, and a Water System Management Plan. (Title 15A Subchapter 18C .0300 of the North Carolina Administrative Code, “Rules Governing Public Water Systems”) The owner/operator of an existing public water system who intends to expand or alter the system in a way that affects the capability of the well to provide sufficient water, water pressure, or the operation of a water treatment unit or process (such as a chlorinator) must also FIRST submit an application.

- All public water systems must conduct sampling on a regular basis. Sampling requirements vary according to system type. (Sampling requirements for non-transient non-community public water systems can be found at Title 15A Subchapter 18C .1500 of the North Carolina Administrative Code, “Rules Governing Public Water Systems.”)

To obtain detailed information about requirements for Public Water Supply Systems, you should contact the nearest regional office of the Public Water Supply Section (PWSS), Division of Environmental Health, N.C. Department of Environment and Natural Resources. Please see list of addresses and phone numbers on the back of this brochure.