

**MINUTES OF THE
NORTH CAROLINA WATER TREATMENT FACILITY OPERATORS CERTIFICATION BOARD**

June 19, 2018

A meeting of the North Carolina Water Treatment Facility Operators Certification Board was called to order at 10:03 AM on June 19, 2018 by Angela Christian, Chairman.

The following members and guests were present:

Members Present:

Sam Call	Linda Raynor	David Schaad	Jon Pons
Angela Christian	Eric Davis		

Guests:

Stephen Denning	Jill Weese	James Parks	Sonya McLamb
Heather Cagle	Jay Frick	Mike Richardson	Alaina Strater
Steve Reid			

Angela Christian read the Statement of Ethics and asked if anyone had any conflicts of interest with the day's agenda items. There were no conflicts mentioned by any board members.

The first item of board business was to approve the minutes of the previous meeting. Angela Christian called for a motion to accept the minutes. Sam Call made a motion to accept the minutes and Eric Davis seconded the motion. The motion passed.

Angela Christian asked if there were any comments from the attending public. There were no comments.

The next item of business was certification reinstatement requests.

The board received a letter from Christopher Doherty requesting that he be able to obtain his C-Distribution certification again. Mr. Doherty's C-Distribution certification expired in 2011. Linda Raynor made the motion that Mr. Doherty be allowed to sit for the C-Distribution certification again within one year after attending the C-Distribution review school again. Jon Pons seconded the motion. The motion passed by a vote of four to one.

Linda Raynor stated that she wished to revise her motion regarding Christopher Doherty. Ms. Raynor made a new motion that Mr. Doherty be allowed to sit for the C-Distribution certification again within one year after paying \$120 in late fees and attending the C-Distribution review school again. Sam Call seconded the motion. The motion passed.

The board received a letter from Stephen Beachum requesting that he be able to apply for a C-Distribution certification. Mr. Beachum's C-Distribution certification expired in 2015, but he has maintained contact hours every year since then. Jon Pons made the motion that Mr. Beachum's C-Distribution certification be reinstated after paying \$120 in back fees. Sam Call seconded the motion. The motion passed.

The board received a letter from Jeffery Allison requesting that he be able to obtain his C-Well certification again and to be eligible for other future certifications as well. Mr. Allison's C-Well certification expired in 2010. Linda Raynor made the motion that Mr. Allison be able to obtain his C-Well certification again within one year after paying two years of fees, retaking the C-Well review school, and taking and passing the C-Well exam. Angela Christian seconded the motion. The motion passed. David Schaad asked staff to inform Mr. Allison in his correspondence letter that he would be eligible for a distribution exam after returning to good standing by paying the two years of fees.

The board received a letter from Tommy Jackson requesting that he be able to have his A-Surface certification reinstated again or to be able to sit for a C-Surface exam. Mr. Jackson's A-Surface certification expired in 2014. Sam Call made the motion that Mr. Jackson be able to sit for up to an A-Surface again within one year after paying two years of fees. Jon Pons seconded the motion. The motion passed.

The board received a letter from Robert Brusini requesting that he be able to obtain his C-Distribution certification again and to be eligible for other future certifications as well. Mr. Brusini's C-Distribution certification expired in 2012. David Schaad made the motion that Mr. Brusini be able to obtain his C-Distribution certification again within one year after paying two years of fees, retaking the C-Distribution review school, and taking and passing the C-Distribution exam. Linda Raynor seconded the motion. The motion passed. Staff will inform Mr. Brusini that he will be eligible for a well exam after returning to good standing by paying the two years of fees.

The next item of business was ORC exception requests.

The Board received a permission request from Paul Isenhour to serve as the ORC for the following systems:

Laurel Mountain Estates	0105107	C-Well	Ashe Co.
Laurelwood Development	0105107	D-Well	Watauga Co.
Samaritans Purse Conf. Center	3095018	C-Well	Watauga Co.
Blowing Rock Conf. Center	0195566	C-Well	Watauga Co.
Blue Ridge Estates	3095004	C-Well	Watauga Co.
Town of Seven Devils	0195118	C-Well	Watauga Co.

Linda Raynor made a motion to grant Mr. Isenhour a one-year approval pending the transfer of the other listed systems to another operator as described in the request letter. The permission will also be subject to review by the Certification Board based on any future violations against the water systems. David Schaad seconded the motion. The motion passed.

The Board received a permission request from Nick Lokies to serve as the ORC for the following systems:

Perquimans County	0472025	B-Well	Perquimans Co.
Perquimans County	0472025	A-Distribution	Perquimans Co.
Perquimans County	0472025	Cross-Connection	Perquimans Co.
Chowan County	0421015	A-Distribution	Chowan Co.

David Schaad made a motion to approve the request. Linda Raynor seconded the motion. The motion passed.

The next item of business was temporary certification requests. There were none.

The next item of business was out-of-state requests.

The Board received an out-of-state application from Mark Long requesting permission to take a surface exam. Mr. Long holds a Grade 4 WTPO License in Hawaii and has 20 years of experience. Wendell Pickett recommended by e-mail that Mr. Long be allowed to take the A-Surface exam. David Schaad made the motion that Mr. Long be allowed to take the A-Surface exam. Sam Call seconded the motion. The motion passed.

The Board received an out-of-state application from Ira Rice requesting to take a well exam. Mr. Rice holds a class A Drinking Water Treatment License in Missouri and has 28 years of experience. Wendell Pickett recommended by e-mail that Mr. Rice be allowed to take the A-Well exam. David Schaad made the motion that Mr. Rice be allowed to take the A-Well exam within one year of the initial approval. Jon Pons seconded the motion. The motion passed.

The Board received an out-of-state application from James Parks requesting to take a distribution exam. Mr. Parks holds a Water Distribution Manager 2 License from the state of Washington and has 24 years of experience. Wendell Pickett

recommended by e-mail that Mr. Parks be allowed to take the A-Distribution exam. Sam Call made the motion that Mr. Parks be allowed to take the A-Distribution exam within one year of the initial approval. David Schaad seconded the motion. The motion passed.

The next item of business was military training and experience requests. There were none.

The next item of business was other requests. There were none.

The next item of business was classification of water treatment facilities.

The following new system classifications were submitted by the various regional offices for the board's approval:

- Vernon Place S/D – C-Well, C-Distribution (<100 connections)
- Wilmington Clinic Water System – B-Distribution

David Schaad made a motion to approve the new classifications as submitted. Sam Call seconded the motion. The motion passed. After request for clarification by Heidi Cox of the Wilmington Regional PWSS office, Linda Raynor stated that the Wilmington Clinic Water System would not require a B-Distribution operator because they have supplemental treatment and a C-Well operator is overseeing the operations.

The following system classification change was submitted by the Asheville regional office for the board's approval:

- Town of Andrews – B-Surface, corrected A-Distribution to B-Distribution, added Cross-Connection

Sam Call made a motion to approve the new classification as submitted. David Schaad seconded the motion. The motion passed.

The next item on the agenda was Board Issues-Compliance. There were no items.

The next item on the agenda was Board Issues –Rules

Jay Frick provided a copy of the public comments and summary to the Certification Board. After Mr. Frick read through the comments, David Schaad made the following motion, "I move to readopt the rules as presented today by staff including changing all references to 'cross-connection-control' to 'cross-connection control' and the format corrections in .0203 and, with regard to the definition of "satisfactorily completed" in .0201 to authorize staff to change the percentage required for satisfactorily completion from 70% to 80%." Sam Call seconded the motion. The motion passed.

The next item of business was education.

Steve Reid presented a certification school provider request from the University of Florida TREEO Center. The school would be equivalent to the C-Surface and B-Surface certification schools for operators looking to qualify for those exams. Mr. Reid explained the content and depth of the modules and asked what action the Board would like to take regarding the request. David Schaad made a motion to table the discussion until the September meeting so the Board would have a chance to review the website and course content. Eric Davis seconded the motion. The motion passed.

Angela Christian asked the board members to review the exam results from the March 27th electronic exams and the May 31st paper exams. There were no comments.

Angela Christian stated she would be available to proctor the electronic exams in Morehead City on July 31st. Angela Christian asked for volunteers to proctor the August 30, 2018 exams. Sam Call and Jon Pons volunteered to proctor the Morganton site. Wendell Pickett e-mailed Stephen Denning already and volunteered to proctor the Raleigh site. There were no volunteers for the Snow Hill site, but Stephen Denning agreed to contact Steve Scruggs about proctoring as Mr. Scruggs usually proctors there.

The next item of business was other.

Angela Christian asked for any comments from the attending public. There were no comments.

Angela Christian asked if there were any announcements or general discussion. There were none.

Angela Christian stated the next meeting date would be September 18, 2018.

Angela Christian asked for a motion to adjourn. David Schaad made a motion to adjourn the meeting. Jon Pons seconded the motion. The motion passed and the meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stephen Denning".

Stephen Denning, Board Secretary