June 27, 2013

Subject: Webinar for Rollout of the Economic Benefits Integrated Manual Income Section

Attention: Medicaid Program Administrators and Supervisors
           Work First Program Administrators and Supervisors
           Special Assistance Program Administrators and Supervisors
           Food and Nutrition Services Program Administrators and Supervisors
           Work First Program Administrators and Supervisors
           Refugee Assistance Program Administrators and Supervisors
           Subsidized Child Care Program Administrators and Supervisors
           Special Assistance Program Administrators and Supervisors
           Energy Programs Program Administrators and Supervisors

Dear County Director of Social Services:

The Economic Benefits Policy Governance Board is excited to announce the rollout of the Integrated Eligibility Manual! The Income Section of the Integrated Eligibility Manual will be effective July 15, 2013 with the publication of an Administrative Letter.

This new income manual includes policy for the following programs:

- Medicaid Aged, Blind, and Disabled;
- Medicaid Family and Children;
- NC Health Choice;
- Food and Nutrition Services (FNS);
- Work First (WF)
- Refugee Assistance (RA),
- Subsidized Child Care (SCC),
- Special Assistance (SA) and
- Energy Programs (EP)

The rollout of the Economic Benefits Integrated Manual Income Section will begin with training provided by DHHS through a webinar. The policy content and the format have changed dramatically. The policy manual will be located at a different web address from all other current economic benefits program policy. We will provide a link to the new manual site from the current manual website.

The goal of the webinar is to introduce counties to the income section of the integrated policy manual for the policy changes as well as introducing the new format. We will be walking through the various sections of the income policy, demonstrating how to use the new format as well as highlighting income policy changes.

www.ncdhhs.gov
Tel 919-855-4800 • Fax 919-715-4645
Location: 101 Blair Drive • Adams Building • Raleigh, NC 27603
Mailing Address: 2001 Mail Service Center • Raleigh, NC 27699-2001
An Equal Opportunity / Affirmative Action Employer
The webinar will not be open for counties to voice live questions, however instructions will be provided during the webinar how questions or comments can be submitted. The webinar is limited to 150 callers, so DSS staff should gather in one room if possible to participate in the presentation. The presentation will be recorded in order for agencies to be able to share the information with other staff or colleagues who were not available to participate.

Please see below for the date and time and instructions for accessing the webinar.

**Date:** Monday, July 8, 2013  
**Time:** 10:00 am- Noon  
**Topic:** NC DHHS Integrated Income Manual Training  
**Meeting Number:** 762 711 827  
**Meeting Password:** ncwss

**To start or join the online meeting on the web, go to**  
https://pcgus.webex.com/pcgus/j.php?ED=186201817&UID=485996312&PW=NMTZkYiA4NDY1&RT=MiMxMQ%3D%3D

**Audio conference information**  
If you do not chose to use your computer speakers, you may dial into the conference for audio.  
To receive a call back, provide your phone number when you join the meeting via the web, or call the number below and enter the access code.  
Call-in toll-free number (US/Canada): 1-877-668-4493  
Call-in toll number (US/Canada): 1-650-479-3208  
**Access code:** 762 711 827

Sincerely,  
DHHS Economic Services Policy Governance Board

Dean Simpson  
Division of Social Services

Carolyn McElhaney  
Division of Medical Assistance

Chris Urso  
Division of Aging and Adult Services

Ron Byrd  
Division of Child Development and Services Early Education