August 7, 2018

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: SPECIAL ASSISTANCE STAFF

SUBJECT: SPECIAL ASSISTANCE CLUSTER TRAINING

The Division of Aging and Adult Services (DAAS), Special Assistance (SA) Unit, has scheduled state-wide cluster training for September and October 2018. This training goes beyond the basic policy and was developed from evaluation of monitoring results and from most asked ListServ questions. It will provide additional guidance to Special Assistance eligibility staff with processing SA cases in NC FAST and expand upon basic Special Assistance policy.

Each county has been assigned a date and designated location. There is no registration cost, and pre-registration is not required. The training will be conducted from 9:00 a.m. to 3:45 p.m. with an hour lunch break. (Lunch is not provided.) Because of limited space, we request counties send a maximum of five (5) individuals. It is highly recommended that county supervisors, leads, and training staff attend.

Attached is the training schedule which also identifies the training location to which each county is assigned. Additional information, including the training agenda and description of training topics, will be forthcoming. If you have any questions regarding this communication, please contact Monica Nealous at 919-855-3457, or by email at monica.nealous@dhhs.nc.gov.

DAAS appreciates all efforts to ensure staff are trained. We look forward to your participation.

Sincerely,

Joyce Massey-Smith
Director

JMS/wb/cw/pg

Attachment

DAAS_AS_04_2018
## SPECIAL ASSISTANCE CLUSTER TRAINING SCHEDULE SEPTEMBER/OCTOBER 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Assigned Counties</th>
<th>Training Location</th>
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<tr>
<td><strong>Tuesday</strong></td>
<td><strong>September 11</strong></td>
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| Alexander, Alleghany, Ashe, Caldwell, Catawba, Gaston, Iredell, Lincoln, Surry, Watauga, Wilkes, Yadkin | IREDELL COUNTY DSS  
549 Eastside Drive  
Statesville, NC 28625 |
| **Wednesday**  | **September 12**                                                                  |                                                                                  |
| Anson, Cabarrus, Davidson, Davie, Mecklenburg, Montgomery, Moore, Richmond, Rowan, Scotland, Stanly, Union  | STANLY COUNTY DSS  
AUDITORIUM  
1000 N. First Street  
Albemarle, NC 28001 |
| **Tuesday**    | **September 18**                                                                  |                                                                                  |
| Alamance, Caswell, Chatham, Durham, Forsyth, Guilford, Orange, Person, Randolph, Rockingham, Stokes  | ORANGE COUNTY DSS  
113 Mayo Street  
Hillsborough, NC 27278 |
| **Wednesday**  | **September 19**                                                                  |                                                                                  |
| Cumberland, Franklin, Harnett, Hoke, Johnston, Lee, Nash, Wake, Wayne, Wilson  | JOHNSTON COUNTY DSS  
714 North St. (Building 3)  
Smithfield, NC 27577 |
| **Tuesday**    | **September 25**                                                                  |                                                                                  |
| Beaufort, Carteret, Craven, Greene, Jones, Lenoir, Onslow, Pamlico, Pitt  | JONES COUNTY CIVIC CENTER  
832 North Carolina Hwy 58  
Trenton, NC 28585 |
| **Wednesday**  | **September 26**                                                                  |                                                                                  |
| Bladen, Brunswick, Columbus, Duplin, New Hanover, Pender, Robeson, Sampson  | BRUNSWICK COUNTY CO-OP EXT SERVICES  
26 Referendum Dr. NE (Bldg "N")  
Bolivia, NC 28422 |
| **Tuesday**    | **October 2**                                                                     |                                                                                  |
| Bertie, Edgecombe, Gates, Granville, Halifax, Hertford, Martin, Northampton, Vance, Warren  | NORTHAMPTON COUNTY DSS  
9588 NC Hwy 305  
Jackson, NC 27845 |
| **Wednesday**  | **October 3**                                                                     |                                                                                  |
| Camden, Chowan, Currituck, Dare, Hyde, Pasquotank, Perquimans, Tyrrell, Washington  | DARE COUNTY ADMINISTRATIVE BUILDING (Room 168)  
954 Marshall C. Collins Dr.  
Manteo, NC 27954 |
| **Tuesday**    | **October 9**                                                                     |                                                                                  |
| Avery, Buncombe, Burke, Cleveland, Henderson, Madison, McDowell, Mitchell, Polk, Rutherford, Transylvania, Yancey  | McDOWELL TECHNICAL COMM. COLLEGE – Universal Advanced Manufacturing Center  
634 College Dr.  
Marion, NC 28752 |
| **Wednesday**  | **October 10**                                                                    |                                                                                  |
| Cherokee, Clay, Graham, Haywood, Jackson, Macon, Swain  | CLAY COUNTY DSS (DSS Training Room)  
119 Courthouse Dr.  
Hayesville, NC 28904 |