**RFA Review Process - Applicants Funded in the Year 2019:**

Each application will be reviewed by three different Review Committee members. The Review Committee will score based on the following components:

* Checklist\* + Application Sections 1-5 = 140pts
* Application Activities = 30 pts (per activity)
  + Rapid Rehousing, Emergency Shelter, Homeless Prevention, Street Outreach and HMIS
* Contract Performance Measures = 30pts
  + Desk Monitoring, CAPER submissions, Requisition submissions

|  |  |  |
| --- | --- | --- |
| **Component** | **Total Possible Score** | **Passing Score** |
| Checklist\* + App Sections 1-5 | 140 | 100 |
| Application Activities | 30 | 20 |
| Contract Performance Measures | 30 | 20 |
| **Total** | **200** | **140** |

In order to be considered for funding, the application must receive a passing score on all components. If an application fails to receive a passing score, the application will not be considered for funding. If an applicant applies for more than one activity, each activity must receive a passing score of 20 to be considered for funding.

*Application Scores 70-99*:  Applicant will have an opportunity to achieve a passing score through the “special considerations” process.  Should the applicant achieve a “passing” score, the ESG Office will consider funding at the Tier 2 Funding level.

*Activity Scores 15-19:*  Applicant will have an opportunity to achieve a passing score through the “special considerations” process.  Should the applicant achieve a “passing” score, the ESG Office will consider funding at the Tier 2 Funding level.

**HMIS Implementation Contracts *ONLY* (NCHMIS & HMIS@NCCEH) - Funded in the Year 2019:**

If an application receives a passing checklist\* + application score, a passing activity score and a passing performance score, achieving a passing overall, the application will be considered for funding as follows:

* Tier-1 spending category as of November 16, 2019 will be considered at 100% of the funding requested in the application.
* Tier-2 spending category as of November 16, 2019 will be considered at 80% of the funding requested in the application.
* Tier-3 spending category as of November 16, 2019 will be considered at 50% of the funding requested in the application.

**RFA Review Process – *New Applicants* NOT Funded in the Year 2019:**

Each application will be reviewed by three different Review Committee members. The Review Committee will score based on the following components:

* Checklist\* + Application Sections 1-5 = 140pts
* Application Activities = 30pts (per activity)
  + Rapid Rehousing, Emergency Shelter, Homeless Prevention, Street Outreach and HMIS

|  |  |  |
| --- | --- | --- |
| **Component** | **Total Possible Score** | **Passing Score** |
| Application Sections 1-15 | 140 | 110 |
| Application Activities | 30 | 22 |
| Total | 170 | 132 |

In order to be considered for funding, the application must receive a passing score on all components. If an application fails to receive a passing score, the application will not be considered for funding. If an applicant applies for more than one activity, each activity must receive a passing score of 20 to be considered for funding.

If an application receives a passing checklist\* + application score and a passing activity(ies) score, achieving a passing overall, the application will be considered for funding.

**RFA Review Process – Regional Applications:**

Each regional application will be reviewed by a member of the Review Committee. The reviewer will score based on the following components:

* Regional Application – Pass or Fail

If the regional application fails, a corrective action may be issued to the region. If necessary, the region will be put on probation. Funding for projects may be withheld until corrective actions are approved by the ESG Office.

**RFA Appeals Process:**

Any organization may appeal in writing, on organization letterhead, with the NC ESG Office by December 6, 2019. The NC ESG Office then has thirty (30) days from receipt of the appeal to respond. If the applicant organization is not satisfied with the proposed resolution from the State of North Carolina DHHS – DAAS ESG Office, further steps in the appeal process will be provided to the applicant in writing.

The appeal must be in writing on your organization’s letter head, signed by the contract signing authority and addressed to Mr. Joseph Breen:

Mr. Joseph M. Breen, MS

Section Chief

Division of Aging and Adult Services, Planning, ESG and Service Support Section

NC Department of Health and Human Services

693 Palmer Drive-Taylor Building

2101 Mail Service Center

Raleigh, NC 27699-2101