BRAIN INJURY ADVISORY COUNCIL (BIAC)

Date:   September 11, 2019  Time: 10:00 am- 3:00 pm       Location:  The Governor’s Institute
1121 Situs Court, CR 325
Raleigh, NC

TYPE OF MEETING
Quarterly Meeting

FACILITATOR
David Forsythe, Chairperson

<table>
<thead>
<tr>
<th>NAME</th>
<th>PRESENT</th>
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<th>GUESTS</th>
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<tbody>
<tr>
<td>Voting Council Members</td>
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<td>Non-Voting Council Members</td>
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<td>David Forsythe</td>
<td>☒</td>
<td>Alan Dellapenna</td>
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<td>Carol Ornitz</td>
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<td>Pier Protz</td>
<td>✗</td>
<td>Cindy DePorter</td>
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<td>Laurie Stickney</td>
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<td>Jean Andersen</td>
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<td>Amy Douglas</td>
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<td>Michelle Merritt</td>
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<td>Craig Fitzgerald</td>
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<td>Travis Williams</td>
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<td>Cristina Phillips</td>
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<td>Martin Foil</td>
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<td>Michiele Elliott</td>
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<td>Lauren Costello</td>
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<td>Christine Fernandini</td>
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<td>Kenneth Bausell</td>
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<td>Steve Strom</td>
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<td>Carmaletta Henson</td>
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<td>Dreama McCoy</td>
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<td>Lynette Gordon</td>
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<td>Thomas Henson, Jr.</td>
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<td>Lee Lewis</td>
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<td>Mamie Hutnik</td>
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<td>Lynn Makor</td>
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<td>Tracy Buchanan</td>
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<td>Jordan Slade</td>
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<td>Karen McCulloch</td>
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<td>Jim Swain</td>
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<td>Sarah Stroud</td>
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<td>Donna White</td>
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<td>Jan White</td>
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<td>Geana Welter</td>
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<td>Diane Westbrook</td>
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<td>Patricia Babin</td>
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<td>Ryan Lamb</td>
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<td>Dave Wickstrom</td>
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<td>Jerome Frederick</td>
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<td>Sandy Pendergraft</td>
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<td>Virginia Knowlton-Marcus</td>
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<td>Michael Brown</td>
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<td>John Dickerhoff</td>
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<td>Stephanie Jones</td>
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<td>Roseanne Randall</td>
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<td>Sue Collier</td>
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<td>Dr. Josh Bloom</td>
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<td>Wes Cole (Laurie Leach)</td>
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<td>Daniel Pietrzak</td>
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### 1. Agenda topic: Welcome, Review of Minutes & Introductions  
David Forsythe

**Discussion**

David Forsythe, chair, welcomed everyone to the meeting. Introductions were made by all in attendance. David shared the following information in relation to his autobiography:
- Retired Executive Director with Person County Group Homes
- Appointed to the Brain Injury Advisory Council (BIAC) in 2004, 2008, and 2019
- Stroke survivor in 2018

**Conclusions**

David advised as the committee-chair his vision is to focus on TBI-related issues with the expectation of brief updates from the council members.

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<tr>
<th>Action Items</th>
<th>Person(s) Responsible</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>The minutes for June 2019 will be distributed, read and approved during December 2019 meeting.</td>
<td>Scott Pokorny</td>
<td>12/31/2019</td>
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### 2. Agenda topic: TBI and Sports Concussion  
Dr. Josh Bloom

**Discussion**

Dr. Josh Bloom, Carolina Sports Concussion Clinic, provided the following information during his presentation:
- Concussions and Sub-Concussions are common amongst head contact sports.
- Most states are only allowing full contact on game day and limited contact during practice.
- Dr. Bloom shared the CrashCourse video, a free concussion education resource, with the committee. The video identified the following information:
  - What a concussion
  - Common signs and symptoms of concussions
  - Care and treatment for concussions
  - Statistical data regarding sports related concussions
- Dr. Bloom solicited feedback and an endorsement from the council regarding the CrashCourse video being used for North Carolina student athletes.
- The following feedback was given regarding the CrashCourse video:
  - The Crashcourse video is a better resource for student athletes than the documentation required by the school system.
  - A female athlete should be used in future videos.
  - Can current student athlete local laws be influenced to require the public school system to utilize the CrashCourse?
  - Establish better collaboration to utilize CrashCourse and build upon the work that has already been done.

**Conclusions**

Committee Vote

- The council voted 16 **yea** and 0 **no** to the following motion: The Brain Injury Advisory supports the CrashCourse Concussion education as a concussion resource for student athletes. In addition, the council supports the Crash Course video being posted to DMH/DD/SAS and BIANC's website.
- The council voted 16 **yea** and 0 **no** to amend the motion: The Brain Injury Advisory supports the CrashCourse Concussion education as a concussion resource for **youth** athletes. In addition, the council supports the Crash Course video being posted to DMH/DD/SAS and BIANC's website.

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<tr>
<td>Scott Pokorny disseminated the CrashCourse video and presentation via email to the council on September 13, 2019.</td>
<td>Scott Pokorny</td>
<td>9/13/2019</td>
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### 3. Agenda topic: TBI Waiver Update  
Kenneth Bausell, Michelle Merritt and Cristina Phillips

The joint update was provided regarding the TBI Waiver:
- The TBI Waiver is in its second year of the waiver with 11 months operational.
- The active partners in the waiver are:
  - NC Medicaid
  - DMH/DD/SAS
  - DSS
  - Alliance
  - BIAC
  - BIANC
- Active committees to support the waiver are:
  - TBI Waiver Implementation Team
  - Sub-Committee- Health Literacy Committee
  - Alliance TBI Waiver Stakeholder Committee
  - Alliance TBI Waiver Provider Learning Collaborative
- The current participant status for the waiver are the following:
108 individuals have been placed on the interest registry
25 of the 108 individuals have presented their information to Alliance Medical Team - In process
80 of the 108 individuals have received reach out by Alliance to learn more about their individual situations
16 of the 108 individuals are now ACTIVE on the waiver
6 more individuals are very close to having packets sent to DSS According to Portland’s Bureau of

Potential barriers in locating individuals for the waiver:
Complexity of Population – Physical and Behavioral Health Care needs while having limited natural supports
Identification of Catchment area population- TBI Dx not always primary - Data Pulls, Provider and MCO Access Center assistance is a must
Development of TBI Residential Specific Programs

TBI services used to date by beneficiaries are:
Personal Care Services
Life Skills Training
In-Home Intensive Supports
Residential Supports
Day Supports
Special Case Consultation

Conclusions

Action Items

4. Agenda topic: TBI State Action Plan Update

Discussion
The following joint updates were provided regarding the TBI State Plan:
The TBI State Action Plan update workgroup has met a total seven times to date – with five external stakeholder meetings and 2 internal DMH meetings.
There have been approximately 30 entries of feedback received to date and as a result of the invaluable feedback received via email or meetings there will be the following updates:

- Two separate documents—one that focuses on goals/objectives and the other to provide goals/objectives, statistics, program descriptions and other TBI-related detail.
- Ongoing, the report will be updated annually.
- The Goals and Objectives section has been condensed and will include all measurable goals with the overall appearance of the report having a consistent font size, text alignment and spacing to increase accessibility.
- All Service/program sections have been updated and will appear alphabetized.
A member from DMH/ DD/SAS’s Consumer and Community Engagement team will be reviewing the final product to offer feedback on assuring the plan is user friendly for TBI survivors.
Additional collaboration with other divisions and departments on future plan updates has been solicited. There will be a member from Aging and Adults Division that will be joining our future meetings.
The results from the TBI Needs and Gaps Assessment will be reviewed, and information incorporated into the report.
A final draft will be presented and discussed at BIAC’s December meeting. Any recommendations for changes will be considered and a vote will be taken. The document will be submitted to management at DMH/DD/SAS for final review/approval.

Conclusions
The next TBI Action Plan workgroup meeting is scheduled for October 21 at the Governor’s Institute (1121 Situs Ct., Raleigh) CR. 325 between 1 p.m. - 3:30 p.m. The conference number for this meeting is (919) 233-1565.

Action Items

5. Agenda topic: Committee Revitalization

Discussion
Sue Collier stated the new sub-committees should consider working within a formalized and disciplined structure, create standardize wording for each committee, have regular opportunities to present findings and work to the full committee and have clearly defined chairs and co-chairs.
The following recommendations were provided regarding restructuring the council’s sub-committees:
The following committees should remain as a part of the council:
- Children and Youth
- Health Services and service Delivery renamed to Service Delivery
- Legislative renamed to Public Policy

Action Items
7. Agenda topic: Council Update

**Scott Pokorny**

**Discussion**
- Scott Pokorny provided the committee with the following information:
  - A status report of new appointments, reappointments and pending seats to the council.
  - A listing of council members’ name, email address and seat affiliation
  - A listing of the appointing bodies
  - An appointed member doesn’t have voting privileges until their seat is approved in an appointment bill.
  - Attendance to council members are reported to management. Members will be notified in letter form when absent from council meetings.
  - The next council meeting will be held on October 16, 2019. The agenda items for this meeting will include a council orientation, national TBI legislation and guest speakers.

**Conclusions**
- Committee vote: The council voted 15 yea and 0 no to the following motion:
  - Dr. Karin Reutur-Rice, chair and Thomas Henson and Dr. Pete Duquette, co-chair - Children and Youth, Beth Overby, chair - Public Policy
  - Scott disseminated the council membership listing via email on 9/20/2019.
  - David recommended that seat referrals for the council be sent to the appointing bodies in letter form.
  - Carol Ornitz recommended that attendance policy for the council be included in statute.

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<tr>
<td>Modify the council’s listing to reflect the work number and address for State employees</td>
<td>Scott Pokorny</td>
<td>12/31/2019</td>
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<td>Inquire to the appointing bodies if the council can make referrals for pending seats</td>
<td>Scott Pokorny</td>
<td>12/31/2019</td>
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8. **Agenda topic: Adjourn**

**Discussion**
David thanked everyone for their participation. The meeting was adjourned at 2:45 p.m.

**Conclusions**

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<tr>
<td>Next meeting scheduled for 10/16/19 from 9:30 a.m. – 3:30 p.m. located at Governor’s Institute</td>
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Respectfully submitted: Stephanie Jones, Michael Brown and Scott Pokorny.