FEBRUARY 5, 2007

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Work First Program Administrators and Supervisors

SUBJECT: Work First Training Survey and Needs Assessment

The Division is requesting your assistance in conducting a Work First Training Survey and Needs Assessment for your county during the month of February 2007. The Work First Training Survey is a document that has suggested training needs. The Needs Assessment is an opportunity for the Work First Staff to provide input to identify other training needs. The outcome from the Work First Training Survey and Needs Assessment will give us data to help identify what is deemed as priority in providing competency based training for the Work First Staff.

The following is a link to which each Work First Staff employee can submit their answers to the survey on line no later than February 28, 2007.

http://www.ncdhhs.gov/dss/training/workfirst.htm

Thanks for your valuable assistance. For additional information, you may contact your Work First Representative or Gretchen Williams at (919) 733-4622. Ms. Williams email address is Gretchen.Williams@ncmail.net.

Sincerely,

Esther T. High, Acting Chief
Family Support and Child Welfare Section

cc: Sherry Brasher
Jo Ann Lamm
Sarah Barham
Family Support and Child Welfare Services Team Leaders
Work First Representatives

FSCWS-07-07

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