DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:

SUBJECT: Access to Foster Home Information

The Division of Social Services has received several inquiries related to accessing the names of foster homes, whether the foster home is a family foster home or therapeutic foster home and the agency that supervises the foster home. This information is available to county departments of social services through XTND.

After logging in to XTND, click on the DHR Directory, followed by the FCF sub-directory. Scrolling through the menu, you may then select the “DHRFCF Inventory of Facilities” report, or simply type “/DHR/FCF/FC04” into the name field. If you get an error message stating either that you do not have access to this report or “No Lines Selected”, contact your county Security Officer and that person will be able to request that you get access to the report.

If you have any questions or concerns, please contact Kate Johnson at katherine.johnson@ncmail.net or 919-733-3801.

Sincerely,

Jo Ann Lamm, Section Chief
Family Support and Child Welfare Services Section

JL: kj/bh

cc: Sherry Bradsher
   Children’s Program Representatives
   Family Support and Child Welfare Services Team Leaders
   Regulatory and Licensing Services
   Local Business Liaisons
   Work First Representatives

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