June 13, 2018

Dear County Directors of Social Services

Attention: County Directors of Social Services, Energy Administrators, Managers & Supervisors

Subject: (Time Sensitive, Action & Response Required) Low Income Home Energy Assistance Program (LIHEAP) Review Period

The LIHEAP Block Grant Plan is completed each fiscal year, which outlines how grantees will operate the Energy programs. The Administration of Children and Families (ACF) requires that states seek public comments for the LIHEAP Plan each year. In order, for the Division to be in compliance the following tasks must be completed:

- The announcement must be displayed the week of June 18-22, 2018. The public should be made aware and encouraged to come back to review and comment.
- The announcement must be provided to the Community Action Agencies and partner agencies in the area for display.
- The week of June 25-29, 2018 the LIHEAP Plan must be posted for review and public comment.
- The plan must be provided to the Community Action Agencies and partner agencies in the area for display.
- Each person who reviews the plan must be encouraged to sign the attendance sheet and make comments.

Attached are the supporting documents needed to complete the above tasks. Additional copies of the LIHEAP Plan Announcement, Public Review of LIHEAP Block Grant Plan Attendance and Comment Sheet can be made as needed. Each County DSS is required to return these completed documents no later than Monday, July 2, 2018 via e-mail to Arlisha Cooper at Arlisha.Cooper@dhhs.nc.gov. If you have questions, please contact Arlisha Cooper by email or at 919-527-6309.

Sincerely,

David Locklear, Deputy Director

Attachments (3)
- LIHEAP Plan Announcement
- Public Review of LIHEAP Block Grant Plan Attendance and Comment Sheet
- LIHEAP Attestation Form

EFS-FNSEP-12-2018