To: Dear County Director of Social Services:

Attention: Economic Services Administrators, Managers and Supervisors

Subject: Reports for Supervisors Webinar

Date: February 24, 2016

The Operational Support Team has developed a Reports for Supervisors Webinar. This webinar provides an overview of where to locate reports in NC FAST, XPTR, FAST Help and the CSDW. In addition, it provides examples of basic skills utilizing Microsoft Excel to manage reports.

This webinar has been recorded and made available for county staff to review via the NC Fast Learning Gateway. If there are any questions, please submit questions to: ost.policy.questions@dhhs.nc.gov.

Sincerely,

Regina W. Bell
Operational Support Team Manager

OST-11-2016