



Meeting Summary
North Carolina 911 Board
Funding Committee
Wednesday April 06, 2016
Banner Elk Conference Room
3514-A Bush St, Raleigh NC

<u>Members Present - Via Phone</u>	<u>Staff Present</u>	<u>Guests</u>
Jason Barbour	Tina Bone	Brett Wrenn Person County
Randy Beeman	Richard Bradford	Melanie Neal Guilford- Metro
Dave Bone	David Corn	
Len Hagaman	David Dodd	
Dell Hall	Karen Mason	
Tonya Pierce	Marsha Tapler	
	Richard Taylor	
<u>Members Absent</u>	<u>Staff Absent</u>	
Andrew Grant		
Laura Sykora		
Stephanie Wiseman		

Rollcall

Richard Taylor called the roll.

Tab 1 Chair's Opening Remarks

Chair of the Committee, Jason Barbour called the meeting to order at 2:30 PM.

Richard Taylor requests agenda item number three be moved to the end of the meeting since the discussion requires a closed session and a different conference phone bridge. The item is moved to the end for technical ease.

Tab 2 Funding Reconsiderations: (vote required for each)

Marsha Tapler and Richard Taylor discussed:

Guilford-Metro – Prior reconsideration and how 5 year rolling average has not caught up to expenditures. PSAP requesting 1 more year to catch the PSAP up with refresh and current capital expenditures. Staff recommendation is for 2,991,353.79. Dave Bone inquired about the PSAP’s generator rental. Mr. Taylor provided the background of the generator and the existing agreement in place with Duke Power. Len Hagaman motions to approve the funding. Randy Beeman seconds the motion. The committee agrees and the motion carries.

Town of Holly Springs – Funding reconsideration from 2 years ago regarding Holly Spring’s Intrado upgrade project, which was approved, but delayed, and not paid for in the time estimated. Mr. Taylor reviewed the current financials and informed the committee of the PSAP’s financial status, including an excess of 20% carry forward balance. A discussion on how to proceed with the PSAP’s request ensued. Randy Beeman suggested continuing to monitor the PSAP until amount drops below 20% carryforward. Legal counsel was advised. Richard Taylor mentioned cost estimation may have added to initial reconsideration being more than necessary. Staff recommends not to support additional funding at this time, however to closely monitor PSAP funds in case funds are needed. Randy Beeman put the motion forth and Len Hagaman seconds. Motion carries and no funding is awarded at this time.

Person County – The reconsideration is for a total of \$929,630.14. Of the questions asked by the Funding Committee per their last month’s session: a verification of Person County line count was determined, a corrected contract was created stating it was for Person County, and not Rutherford County. And, the end date expiration from the OSSI quote was answered as good until July 31st. Recommendation to shorten the term 5 to 3 years was again addressed. On behalf of Person County, Brett Wrenn discussed the time of contract execution and Intrado switch (cutover) delay. Randy Beeman expressed further concern regarding contract time frames vs. expenditure increases once ESInet is turned on. Tonya Pearce motions to approve funding. There is no second. Staff recommends to table until May, so staff can work with Person to figure out the details.

Randolph County – Last session’s request for justification for the increase number of positions included in this reconsideration and whether or not Randolph will staff positions in this fiscal year. Marsha Tapler was informed that 3 positions will be used as spares. As for the approval of equipment with no staffing, Richard Taylor explained Randolph is building out for twelve, which equates to funding a minimum of six people. Dave Bone motions to approve based on staffed positions. Len Hagaman seconds the motion. Motion carries.

Tab 3 Interpretive Services RFP (closed session)

Moved

Tab 4 911 Board Budget (vote required)

Marsha Tapler presented the committee with proposed Budget FY2017. An explanation of tab figures and line figures were discussed as necessary. Ms. Tapler also engaged the committee as to whether or not there were any questions regarding her budgetary calculations. Noted sections included: Operating expenses, CMRS Cost Recovery, PSAP Expenditures, Grant, Revenue and TRS Transfer, which Ms. Tapler noted that the TRS Budget is for pass through only. Committee recommends to approve the budget with the admin fund remaining at 1 % and to further move Capital Projects to the NextGen Fund with the exception of the Project Management piece. Dave Bone makes a motion to approve. Len Hagaman seconds. The motion carries.

Tab 5 and 6 Revenue-Expenditure/Reconsideration Reporting

Richard Taylor discussed the reporting process and asked the committee for ideas and suggestions to help alleviate some of the issues making the review process more difficult. Examples were presented. The detail of review/audit was discussed and so was the Approved Use of Funds List. Richard Bradford spoke of better policy decisions that would smooth the process. Marsha Tapler opined perhaps a cap less than a particular amount regarding ineligible expenditures would help. Mr. Taylor then defined first and third quarter reconsideration deadlines as suggested by Legal Counsel. Procedural order of instructions was also reviewed as was customer service and PSAP responsibility. Tonya Pearce also recommended that individual(s) requesting reconsiderations be present in case questions arise. Randy Beeman added if persons seeking reconsiderations are unable to attend then their reconsideration should be moved from the agenda until a later date. Tonya Pearce mentioned a revised reconsideration checklist might help. Dave Bone agreed a reformatted checklist is a good idea.

Tab 7 Workstations and Laptops

Due to long session item number is moved to next Funding Committee Meeting per Mr. Taylor's request.

Tab 3 Interpretive Services RFP (closed session)

Richard calls roll for online committee members. All are present. Dell Hall motions to close public meeting. Randy Beeman seconds the motion. The committee went into closed session to discuss Interpretive Services. Dell Hall motions to end the closed session. Randy Beeman seconds the motion. All in favor. Chair, Jason Barbour, states the meeting is now back in regular session.

Conversation regarding Interpretive Services being brought to Standard Committee ensues.

Dell Hall makes motion to adjourn. Randy Beeman seconds the motion.

The meeting is adjourned at 5:30