

Grant Application

General Information

Grant Project Title

Grant Fiscal Year

Project Director

Project Contact

Title

Address

Phone

Fax

Email

Grant Program

Grant Type

PSAP Applicant, Based upon Grant Type

Project Description

Required for all grant types, this should be a thorough, concise, and complete description of the proposed project.

Please outline project goals and objectives.

Please provide an implementation strategy and work plan, including a timeline.

Please identify the interface or compatibility between existing equipment and/or software and that which you intend to purchase.

Statement of Need

Required for all grant types, this statement should reference the relationship of the grant project to NCGS §62A-47(b),(c) and the current funding priorities established by the Grant Policy and Procedures and include evidence of any financial need.

Please indicate how your PSAP or group of PSAPs meets the statutory criterion of serving a rural or high cost area.

Please identify funding priorities, their impact on operational services, and consequences of not receiving funding.

Please provide a copy of your PSAP's long-term or strategic technology plan and identify how the project fits within it.

Please identify the likelihood of completing the project without grant funding, the availability of other funding source(s) for the project, including 911 fund balance, the percentage of grant funding being requested in relation to total project costs.

Consolidation Project Governance Plan

This study is required for all consolidation projects. Consolidation projects involve combining two or more PSAPs into a single primary PSAP with an integrated management structure that serves the same populations and jurisdictions previously served by such independent PSAPs. In addition to providing this governance plan, the localities that govern the PSAPs involved in the consolidation must provide interlocal agreements in support of consolidation, copies of which must be attached to the application submission.

Indicate how a consolidation would take place and improve service.

Indicate how the consolidated PSAP should be organized and staffed.

Indicate what services the consolidated PSAP should perform.

Indicate how consolidated PSAP policies should be made and changed.

Indicate how the consolidated PSAP should be funded exclusive of grant funding.

Indicate what changes or improvements should be made to inter-communications among the local governments participating in the consolidation in order to better support operations.

Discuss sustainability of the consolidation project during the proposed term of the project, and for the foreseeable future.

Regional Initiative Enhancement/Replacement Project

Required for all Regional Initiative Enhancement/Replacement project types. Regional initiative enhancement/replacement projects are regional approaches which provide for shared use of the components that support E-911, such as equipment, resources, and/or co-location of technology. Such projects may involve two or more primary PSAPs.

What is the relationship of participating PSAPs to the initiative? Provide MOUs between PSAPs identifying each participant PSAP's responsibilities to the project.

Identify intended collaborative efforts

Identify how resource sharing will take place.

Indicate how the initiative impacts the operational or strategic plans of the participating agencies.

Financial Data

Current 911 Fund Balance

Amount Requested

Total Project Cost

Budget and Budget Narrative

A budget and budget narrative must be supplied for all types of projects, as well as a copy of the applicant agency's approved FY 2012 PSAP budget.

List planned expenditures.

Provide a budget narrative that briefly explains the reason for each requested budget item.

State how you will follow applicable procurement law, rules, and policies.

If the project will have ongoing expenses, such as monthly recurring charges, describe plans and specific sources for future/long-term funding and demonstrate how the project will be sustained in the future without additional 911 Grant Program funding.

Evaluation

All applications must include evaluation information. The final report shall include an evaluation demonstrating that the equipment or services funded by the grant have been purchased, installed/implemented, and are performing as expected.

Explain how your evaluation will measure the achievement of the goals and objectives identified in the Project Description with a timeline for meeting short, intermediate, and long term goals.

Describe how evaluations will be conducted, including performance parameters which must be met in order to meet acceptance criteria.

Identify how data will be collected and presented.