<table>
<thead>
<tr>
<th>County</th>
<th>Project Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Chowan Co</td>
<td>Radio Communication Enhance</td>
<td>$247,917</td>
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<tr>
<td>Forsyth Co</td>
<td>Pri PSAP Relo: Phase I of PSAP Cons</td>
<td>$1,085,000</td>
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<tr>
<td>Halifax Co</td>
<td>PSAP Replacement and Regional Backup</td>
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<tr>
<td>Lincoln Co</td>
<td>PSAP Construction Project</td>
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<tr>
<td>Martin Co</td>
<td>PSAP and Regional Backup Facility</td>
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<td>Mitchell Co</td>
<td>Backup Center Initiative</td>
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<td>Back Up &amp; Locution Prime Alert System</td>
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<td>Pasquotank Co</td>
<td>Backup</td>
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<td>Rowan Co</td>
<td>Regional Rowan-Cabarrus County Backup</td>
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<td>Shelby Police</td>
<td>Regional Initiative</td>
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<td>Washington Co</td>
<td>Backup 911 Center</td>
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<td>Wilson Co</td>
<td>Tower Site Security</td>
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**Total Grant Awards** $15,422,144

**Reconsideration Potential** $2,913,212
Catawba 2  Backup PSAP Plan  $ 296,827
McDowell  Backup PSAP Implementation  $ 63,822
Perquimans  Back-Up Plan  $ 176,206
Rocky Mount  Back Up PSAP need  $ 166,749

Round #2 Total Awards  $ 700,604
Round #1 Total Awards  $ 15,422,144

2017 Total Grant Awards  $ 16,122,748
1. Definitions:
   b. Executive Director: the Executive Director of the 911 Board.
   c. Grant Funds: the amount authorized for award by the 911 Board, $296,827.
   d. Grant: Financial assistance provided by the 911 Board, or a subgrantee, to carry out activities whereby the 911 Board anticipates no programmatic involvement with the grantee or subgrantee during the performance of the Grant.
   e. Grantee: Catawba County, notwithstanding N.C. Gen. Stat §143C-6-23(a)(2).
   f. Interlocal agreement: Reserved.
   g. State Funds: Any funds appropriated by the N.C. General Assembly or collected by the State of North Carolina. The Grant Funds are State Funds. Grantee recognizes that the expenditure of money deposited in the State treasury, including the 911 Fund, is subject to acts by the General Assembly and actions of the Budget Director.
h. Subgrantee: As defined in N.C. Gen. Stat. §143C-6-23(a)(3), a non-State entity that receives a grant of State funds from a Grantee of a State Agency, here the 911 Board, or a Subgrantee of a Grantee, but does not include any non-State entity subject to the audit and other reporting requirements of the Local Government Commission.

i. Unit, or unit of local government:
As defined in N.C. Gen. Stat. §143C-1-1(d)(29), a municipal corporation that has the power to levy taxes, including a consolidated city-county as defined by N.C. Gen. Stat. §160B-2(1), and all boards, agencies, commissions, authorities and institutions thereof that are not municipal corporations.

As defined in N.C. Gen. Stat. §160A-460, means a county, city, consolidated city-county, local board of education, sanitary district, facility authority created under Article 20 of Chapter 160A of the General Statutes, special district created under Article 43 of Chapter 105 of the General Statutes, or other local political subdivision, authority, or agency of local government.
2. **Scope of Project**: To upfit building space owned by the City of Hickory for use as the Catawba County 911 Back-up Center.

   a. Catawba County shall be responsible for administrative and management duties associated with the Project; and shall be responsible for completing the goals and objectives described in the Grant Application. To the extent that the Project includes expenses that are not eligible for reimbursement and which are not included in the Grant Funds allocated by the 911 Board, Grantee shall be responsible for all expenses for the non-eligible items.

   b. Goals and objectives include:

      1. Upfit a property provided by the City of Hickory to serve as the 911 Back-up Center which will improve communications for Catawba County and facilitate Back-up PSAP operations for the County.
      2. The Back-up PSAP will be equipped with six new call taking / dispatching positions.
c. **Grantee shall submit a revised budget and work plan within sixty (60) days of signing this Agreement if the actual budget or work plan deviates from the Grant Application.** Revisions and work plan changes should identify project component details (as identified in the Grant Application) and costs identified in the Grant Application together with a timeline that includes component details. These revised documents must reflect any changes and special conditions of the Grant award. The budget must include any matching funds or funds from other sources and the anticipated time when such funds will be spent. Grantee shall identify potential or contingent sources of funding including but not limited to other grants during the term of this Agreement. The work plan should include a time line and specific milestones and/or deliverables that will be used to measure interim progress and accomplishments of the project during the term of this Agreement. Grant Funds will not be released until these revised documents are approved by the 911 Board Executive Director.
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d. Grantee will draft one or more Requests for Proposal to be utilized by Grantee in development, procurement and/or operations of the Project consistent with the grant application and approved project budget.

e. Grantee will collect and compile documents as directed by the 911 Board for the purpose of Grantee’s verifying the requirements of Article 15, Part 10 of Chapter 143B of the N.C. General Statutes.

f. Grantee shall assist the 911 Board in any audits of Grant Funds by supplying required document(s) to satisfy the requests of an auditor.
d. Grantee will draft one or more Requests for Proposal to be utilized by Grantee in development, procurement and/or operations of the Project consistent with the grant application and approved project budget.

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f. Grantee shall assist the 911 Board in any audits of Grant Funds by supplying required document(s) to satisfy the requests of an auditor.
3. **Changes in the Project.**

a. If changes or extra work are requested with respect to the Project, such changes must be authorized in writing by the Parties. The 911 Board will not approve any changes that exceed its authority under N.C. Gen. Stat. §143B-1400 et seq., or subsequent modification thereof.

b. Any work referred to in Paragraph 3(a) above shall be the subject of a separate written agreement stating the costs and schedule for completing any such extra work.

c. Each Party shall immediately notify the other of any change in conditions or applicable law, or any other event, which may significantly affect its ability to perform the Project.

d. The Parties agree that the 911 Board may assign this Agreement to its successor, if any; or continue the Agreement by amending the term if legislation is enacted that does, or may, affect the term of this agreement.
3. **Changes in the Project.**
   a. If changes or extra work are requested with respect to the Project, such changes must be authorized in writing by the Parties. The 911 Board will not approve any changes that exceed its authority under N.C. Gen. Stat. §143B-1400 et seq., or subsequent modification thereof.
   b. Any work referred to in Paragraph 3(a) above shall be the subject of a separate written agreement stating the costs and schedule for completing any such extra work.
   c. Each Party shall immediately notify the other of any change in conditions or applicable law, or any other event, which may significantly affect its ability to perform the Project.
   d. The Parties agree that the 911 Board may assign this Agreement to its successor, if any; or continue the Agreement by amending the term if legislation is enacted that does, or may, affect the term of this agreement.
e. A request for change in the project period requires **advance written approval by the 911 Board Executive Director**. The request must be submitted in writing, stating the basis for the request, to the 911 Board Executive Director at least 90 calendar days prior to the expiration of the Grant. The Grantee shall submit a revised budget and any other documentation or information requested by the 911 Board Executive Director indicating the planned use of all unexpended funds during the extension period.
e. A request for change in the project period requires advance written approval by the 911 Board Executive Director. The request must be submitted in writing, stating the basis for the request, to the 911 Board Executive Director at least 90 calendar days prior to the expiration of the Grant. The Grantee shall submit a revised budget and any other documentation or information requested by the 911 Board Executive Director indicating the planned use of all unexpended funds during the extension period.
e. A request for change in the project period requires advance written approval by the 911 Board Executive Director. The request must be submitted in writing, stating the basis for the request, to the 911 Board Executive Director at least 90 calendar days prior to the expiration of the Grant. The Grantee shall submit a revised budget and any other documentation or information requested by the 911 Board Executive Director indicating the planned use of all unexpended funds during the extension period.

5. **Term of Agreement.** The Parties intend that the term of this Agreement shall begin upon the Effective Date and extend through 1 October 2017 (End Date). The effective period of this Agreement shall commence upon completion by the Parties’ authorized signatories (the Effective Date), and terminate upon the End Date unless sooner terminated under Paragraph 14; or amended by written agreement to extend said date by the Parties or their successors in interest.

5. **Term of Agreement.** The Parties intend that the term of this Agreement shall begin upon the **Effective Date** and extend through **1 October 2017 (End Date)**. The effective period of this Agreement shall commence upon completion by the Parties’ authorized signatories (the Effective Date), and terminate upon the End Date unless sooner terminated under Paragraph 14; or amended by written agreement to extend said date by the Parties or their successors in interest.

**THIS AGREEMENT** (the Agreement) is made effective the _________ day of _________ 2016 by and between Catawba County the Grantee, local governments established pursuant to N.C. Gen. Stat. §160A-462 North Carolina, and the North Carolina 911 Board (hereinafter referred to as 911 Board), an agency of the State of North Carolina. Grantee and the Board (together “the Parties”) hereby agree as follows:
6. **Project Schedule.** Grantee shall prepare and deliver a project schedule consistent with this Agreement that substantially conforms to the following:

   a. The Project is anticipated to be completed in no more than 9 months. The equipment planned and the proposed budget, shall be reviewed, revised and provided to the 911 Board Executive Director within sixty (60) days of signing this Agreement if the actual budget or work plan deviates from the Grant Application. These revised documents must reflect any changes and special conditions of the Grant award.
6. **Project Schedule.** Grantee shall prepare and deliver a project schedule consistent with this Agreement that substantially conforms to the following:

a. The Project is anticipated to be completed **in no more than 9 months.** The equipment planned and the proposed budget, shall be reviewed, revised and provided to the 911 Board Executive Director within sixty (60) days of signing this Agreement if the actual budget or work plan deviates from the Grant Application. These revised documents must reflect any changes and special conditions of the Grant award.
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a. The Project is anticipated to be completed in no more than 9 months. **The equipment planned and the proposed budget, shall be reviewed, revised and provided to the 911 Board Executive Director within sixty (60) days of signing this Agreement if the actual budget or work plan deviates from the Grant Application.** These revised documents must reflect any changes and special conditions of the Grant award.
6. **Project Schedule.** Grantee shall prepare and deliver a project schedule consistent with this Agreement that substantially conforms to the following:

a. The Project is anticipated to be completed in no more than 9 months. **The equipment planned and the proposed budget, shall be reviewed, revised and provided to the 911 Board Executive Director within sixty (60) days of signing this Agreement if the actual budget or work plan deviates from the Grant Application.** These revised documents must reflect any changes and special conditions of the Grant award.
SURPRISES
b. Catawba will continue to operate within its existing framework during the equipment acquisition, installation and testing activities; therefore, there will be no disruption to emergency call taking or dispatching services.

c. Grantee shall contract for upfitting the Back-up facility consistent with the Grant Application and this Agreement.

d. Grantee shall prepare and release one or more solicitation documents comprising RFPs or other similar documents in compliance with the Project schedule presented in the Grant Application, and as such may be amended.

e. Contracts based upon Grantee’s solicitation documents shall be awarded in a timely manner in compliance with the Project schedule presented in the Grant Application, and as such may be amended.
b. Catawba will continue to operate within its existing framework during the equipment acquisition, installation and testing activities; therefore, there will be no disruption to emergency call taking or dispatching services.
c. Grantee shall contract for upfitting the Back-up facility consistent with the Grant Application and this Agreement.
d. Grantee shall prepare and release one or more solicitation documents comprising RFPs or other similar documents in compliance with the Project schedule presented in the Grant Application, and as such may be amended.
e. **Contracts based upon Grantee’s solicitation documents shall be awarded in a timely manner in compliance with the Project schedule presented in the Grant Application, and as such may be amended.**
7. **Delivery of Grant Funds.** The total Grant Funds equal Two Hundred Ninety Six Thousand Eight Hundred Twenty-Seven ($296,827) Dollars. Grant Funds shall be held by the 911 Board and delivered as follows:

a. Funds shall be released to Grantee after receiving copies of Grantee’s contracts, purchase orders and invoices therefor, and Grantee’s satisfactory completion of its obligations under this Agreement. Grant Funds shall not be used for updating data gathered during the Project. The 911 Board may release Grant Funds directly to subgrantees upon receipt of evidence satisfactory to the 911 Board Executive Director that all conditions necessary to release such Funds have been satisfied. Such evidence may comprise demonstrated compliance with work and payment schedules of this Agreement and any agreement with a Subgrantee, relevant contracts, purchase orders and invoices therefor, satisfactory completion of testing and acceptance criteria of Grantee’s contracts with its vendors, approval of the Grantee,
7. **Delivery of Grant Funds.** The total Grant Funds equal Two Hundred Ninety Six Thousand Eight Hundred Twenty-Seven ($296,827) Dollars. Grant Funds shall be held by the 911 Board and delivered as follows:

a. **Funds shall be released to Grantee after receiving copies of Grantee’s contracts, purchase orders and invoices therefor, and Grantee’s satisfactory completion of its obligations under this Agreement.** Grant Funds shall not be used for updating data gathered during the Project. The 911 Board may release Grant Funds directly to subgrantees upon receipt of evidence satisfactory to the 911 Board Executive Director that all conditions necessary to release such Funds have been satisfied. Such evidence may comprise demonstrated compliance with work and payment schedules of this Agreement and any agreement with a Subgrantee, relevant contracts, purchase orders and invoices therefor, satisfactory completion of testing and acceptance criteria of Grantee’s contracts with its vendors, approval of the Grantee,
and such other evidence as the Executive Director deems reasonably necessary or proper. **Payment schedules may include pre-determined progress payments, payments based upon time and materials that are not to exceed a maximum amount, retainage, and such other terms that are consistent with this Agreement.**
b. Grant Funds shall not be released, or paid, in advance of performance of actual services or reimbursable purchases, nor paid for maintenance or other services in future fiscal years. Funds shall be released for ineligible expenses as identified in the Grant Application as authorized by N.C.G.S. 143B-1407(b)(4). In the event Grant Funds remain following completion of ineligible expense items, Grant Funds may be applied to expenses that are eligible under N.C. Gen. Stat. §143B-1400 et seq. and the policies of the 911 Board.
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c. Indirect costs and administrative costs will not be allowable charges against Grant Funds unless such costs are specifically included in the approved Project budget as incorporated into the award.

Grantee will maintain full, accurate, and verifiable accounting records to support the preparation of financial statements in conformity with accounting practices applicable to N.C. local governments as approved by, or consistent with, standards of the Local Government Commission. Expenditures must be consistent with the Project Budget and N.C. Gen. Stat. §143B-1400 et seq.
f. Grantee must attend workshops or other instructional sessions relating to administration of the Grant or use of 911 Funds provided by the 911 Board during the term of this Agreement.

g. Funds identified with contingencies or escalations as presented in Grantee’s budget documents and financial forecasts shall revert to the Board if unused or unallocated in a timely manner.
8. Travel Expenses. The approved budget does not include travel costs. Such costs, if any, are limited to reimbursement rates set forth in N.C. Gen. Stat. §138-6; as interpreted by the Office of State Budget and Management, and as amended from time to time. Further expenditures for travel, conferences, software or equipment that are not within the deliverables and payment schedule annexed hereto and as presented in the approved budget may be reimbursed at the rates set forth in N.C. Gen. Stat. §138-6; as interpreted by the Office of State Budget and Management, and as amended from time to time. The State of North Carolina’s Travel Policy is contained in the State Budget Manual located on the Internet at http://www.osbm.state.nc.us. Original receipts for such expenses shall be retained by Grantee.
8. Travel Expenses. The approved budget does not include travel costs. Such costs, if any, are limited to reimbursement rates set forth in N.C. Gen. Stat. §138-6; as interpreted by the Office of State Budget and Management, and as amended from time to time. Further expenditures for travel, conferences, software or equipment that are not within the deliverables and payment schedule annexed hereto and as presented in the approved budget may be reimbursed at the rates set forth in N.C. Gen. Stat. §138-6; as interpreted by the Office of State Budget and Management, and as amended from time to time. The State of North Carolina’s Travel Policy is contained in the State Budget Manual located on the Internet at http://www.osbm.state.nc.us. Original receipts for such expenses shall be retained by Grantee.
NC 911 Board Grant Awards:

Finance
- Invoicing
- Revenue-Expenditure Reporting
- Financial Reporting
Example Invoicing:

January 15, 2015

Ms. Marsha Tapler
Financial Analyst
Office of Information Technology Services
NC 911 Board
PO Box 17209
Raleigh, NC 27619-7209

Re:  Project: Haywood County PSAP Enhancement

Dear Ms. Tapler:

Haywood County is submitting Reimbursement #1 for the above referenced project for the billing period December 2014. This invoice totals $44,954.00. We are requesting reimbursement in the amount of $44,954.00.

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<th>Invoice #</th>
<th>Amount</th>
<th>Description</th>
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<tr>
<td>Optics</td>
<td>36799</td>
<td>$44,954.00</td>
<td>Barracuda Backup</td>
<td>Yes</td>
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Attached is a copy of the invoice.

Sincerely,

[Signature]

2/1/2017  911 Board    Information Technology
## Recording Grant Revenues-Expenditures:

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<thead>
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<th>North Carolina 911 Board</th>
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<tbody>
<tr>
<td>PSAP Revenue-Expenditure Report</td>
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<tr>
<td>For the period July 1, 2014 - June 30, 2015 (SFY15)</td>
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<td><strong>Modified Accrual</strong></td>
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<table>
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<tr>
<th>Grant Fund Revenue (only revenues sent for reimbursement should be listed)</th>
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<tr>
<td>Grant Fund Expenditures</td>
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Board Report – Grant Tab 2

Grant Amount: $859,861.00
Grant Title: Swain-Jackson Regional PSAP Improvement
Grant Cycle: 2014/15
Grant Contract Number: G2015-004

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<td>08/12/15</td>
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<td>$7,187.58</td>
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Total Expenses: $772,093.86

Remaining Grant Balance: $87,767.14
Financial Reporting:

EMERGENCY TELEPHONE SYSTEM FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2015
WITH COMPARATIVE ACTUAL AMOUNTS FOR THE YEAR ENDED

<table>
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<tr>
<th></th>
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<th>2015 Actual</th>
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<td>Revenues:</td>
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<td>Restricted intergovernmental:</td>
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<td>E-911 Grant</td>
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<td>Expenditures:</td>
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<td>Implemental functions</td>
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<td>Telephone and furniture</td>
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<td>Software and software maintenance</td>
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<td>Hardware and hardware maintenance</td>
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<td>Training</td>
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<td>Others (Grant)</td>
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<td>Total expenditures</td>
<td>945,864</td>
<td>1,469,862</td>
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</table>
11. **Obligation of Funds.** Grant Funds provided by the 911 Board may not be utilized for expenses incurred by Grantee prior to the Effective Date or subsequent to the Termination Date. All unpaid obligations incurred prior to the Termination Date shall be paid and satisfied by Grantee within thirty (30) days thereafter. Prior approval shall not be required for changes that affect the approved budget unless a line item in the Grant Application Budget Narrative is exceeded by ten (10%) percent or $500.00, whichever is greater. Any changes in the approved budget that would result in the addition or deletion of a budget category shall require prior approval from the 911 Board.
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a. Grantee shall maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for this Project in such a manner so as to identify and document clearly the expenditure of Grant funds provided under this Agreement, separate from accounts for other awards, monetary contributions, or other revenue sources for this Project.

b. Grantee shall retain all financial records, supporting documents, and all other pertinent records related to the Project for five (5) years from the Termination Date. In the event such records are audited, all Project records shall be retained beyond such three-year period until any and all audit findings have been resolved.
12. **Project Records.**
   
a. **Grantee shall maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for this Project in such a manner so as to identify and document clearly the expenditure of Grant funds provided under this Agreement, separate from accounts for other awards, monetary contributions, or other revenue sources for this Project.**

b. **Grantee shall retain all financial records, supporting documents, and all other pertinent records related to the Project for five (5) years from the Termination Date.** In the event such records are audited, all Project records shall be retained beyond such three-year period until any and all audit findings have been resolved.
13. Publications.

a. Any published or distributed reports, data, or other information shall contain a disclaimer statement to the following effect: Any opinions, findings, conclusions, or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the view and policies of the 911 Board.

b. 911 Board may publish or arrange for the publication of information resulting from work carried out under this Agreement, and copyright any books, publications, films, or other copyrightable materials developed in the course of or resulting from work under this Agreement.
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b. 911 Board may publish or arrange for the publication of information resulting from work carried out under this Agreement, and copyright any books, publications, films, or other copyrightable materials developed in the course of or resulting from work under this Agreement.
14. **Termination; Availability of Funds.**
   a. If Grantee fails for any reason to fulfill in a timely and proper manner its obligations under this Agreement, the 911 Board shall thereupon have the right to terminate this Agreement by giving written notice to Grantee of such termination and by specifying the effective date of termination. In such event, the 911 Board shall have no responsibility to make additional payments under this Agreement after the Termination Date. No further expenditures shall be made under this Agreement except for such work as shall have already been performed prior to the Termination Date and Grantee shall return all unearned funds upon the demand of the 911 Board. The Grantee shall not be relieved of liability to the 911 Board for damages sustained by the 911 Board by virtue of any breach of this agreement, and the 911 Board may withhold payment to the Grantee for the purpose of set off until such time as the exact amount of damages due the 911 Board from such breach can be determined.
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17. **Remedies.** In the event of Grantee's non-compliance with any provision in this Agreement, Grantee agrees that the Board may take any actions authorized by law or by this Agreement, including but not limited to those described in 9 N.C.A.C. 3M.0401. These remedies include, but are not limited to, reducing or suspending Grant funds or terminating the Grant, including the withdrawal of all funds described in this Agreement except for funds already expended on otherwise eligible activities which may not be recaptured or deducted from future grants. The Board may also require Grantee to reimburse Grantee's Program account for improperly expended funds by Grantee or any Subgrantee or other Third Party.
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18. **Entire Agreement.** This Agreement supersedes all prior agreements between the 911 Board and Grantee, and expresses the entire understanding of the Parties with respect to the transactions contemplated herein, and shall not be amended, modified or altered except pursuant to a writing signed by both Parties.
19. **Grantee Representation and Warranties.** Grantee hereby represents and warrants that:

a. Grantee is duly organized and validly existing as a unit of local government under the laws of the State of North Carolina.

b. This Agreement constitutes a binding obligation of Grantee, enforceable against it in accordance with its terms. The execution and delivery of this Agreement have been duly authorized by all necessary action on the part of Grantee, and does not violate any applicable organizational documents of Grantee, or any agreement or undertaking to which it is a party or by which it is bound.

c. Grantee shall allocate such further and sufficient funds to complete the project in a manner consistent with this Agreement and the Grant Application.
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20. **Performance Measures.** Grantee shall ensure that its contracts with third parties include performance measures that provide remedies ensuring protection of the Grant Funds, any matching funds or funds from other sources, and that secure completion of this Agreement consistent with the time and budget for the Project. Specific measures are within the discretion of Grantee, and shall consider including measures including one or more of the following:

a. Requiring terminated vendors to provide costs of cover for replacement goods or services.
b. Termination of vendor contracts for cause and vendor’s forfeiture of rights to payment.
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a. Requiring terminated vendors to provide costs of cover for replacement goods or services.

b. Termination of vendor contracts for cause and vendor’s forfeiture of rights to payment.
21. **Subcontracting.** Grantee shall not subcontract any of the work contemplated under this contract without obtaining prior written approval from the 911 Board. Any approved subcontract shall be subject to all conditions of this Agreement. Only the subgrantees specified in the Application are to be considered approved upon award of the contract. Grantee shall be responsible for the performance of any subgrantee; and shall require all subgrantees to comply with the provisions of the grant award, including this Agreement. Grantee shall be responsible for the performance of any subgrantee.
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Special Provisions and Conditions.

The 911 Board may request from Grantee certain information that will assist 911 Board with evaluation of the short and long-range impact of its programs. Grantee recognizes that such requests may occur after termination of this Agreement and agrees, to the extent possible, to provide such information as requested.

If the 911 Board finds that Grantee has used grant funds for an unauthorized purpose, or in a manner not agreed and approved as provided in this Agreement, the Board shall report such findings to the Attorney General, The Office of State Budget and Management, the Office of the State Auditor, and the Office of the State Controller, as may be required by applicable law and regulations. Funds shall not be disbursed to Grantee if the Grantee fails to comply with the reporting requirements of this Agreement.
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28. **Notice.** All notices required or permitted to be delivered hereunder and all communications in respect hereof shall be in writing and shall be deemed given when personally delivered by one or more of the following: when deposited in the United States mails, first class, postage prepaid and properly addressed, by facsimile, or by e-mail, as follows:

If to the 911 Board: Attn: Richard Taylor, Executive Director  
N.C. 911 Board  
P.O. Box 17209  
Raleigh, NC 27609  
Ph: 919-754-6624  
E-Mail: Richard.Taylor@nc.gov

If to Grantee: Attn: Brian A. Drum  
Catawba County 911 Communications Manager  
PO Box 389  
Newton, NC 28658
Exhibit A
Reporting Schedule

Grantee shall report the following to the Board, by providing information to the Executive Director:

1. Grantee’s contracts shall include performance measures and acceptance testing criteria to ensure that the equipment and services meet the operational and technical requirements of the 911 Back-up Center. Grantee shall provide copies of contracts, purchase orders and invoices for any equipment or services for which Grant Funds will be expended, including direct disbursements to subgrantees, if any. Such items shall be reported to the Executive Director in a timely manner to ensure prompt payment for any authorized invoices.
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3. A general project timeline of milestones is listed below, and shall be revised consistent with progress reports and budgets for the Back-up 911 Center.

4. Reports: The Grantee shall provide monthly reporting of contracts, purchase orders and other financial matters identified in Paragraph 1 above. These monthly reports shall be delivered to the Executive Director beginning on 1 January 2017 and continue thereafter on the first of each month for the term of the Agreement.

   a. The Grantee shall submit one copy of each report via email in Microsoft Word and in PDF format to the Project Officer and one copy of the transmittal letter to the Grant Administrator.

   b. The Grantee shall appear and provide presentations to the 911 Board during the term of this Agreement upon request of the 911 Board.
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## Dare - Tyrrell Counties Regional Emergency Communications Center (RECC)
### Monthly Progress Report

**August 2015**

<table>
<thead>
<tr>
<th>Activity</th>
<th>This Period</th>
<th>Next Period</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Design</strong></td>
<td>SGA and design team moved the site location as requested by Dare County. Building flipped and mirrored to accomplish the move. All engineering disciplines following suit. SGA continued Construction Documents and continued the VE and GMP development process with WT.</td>
<td>Complete construction documents.</td>
</tr>
<tr>
<td><strong>2. Permits</strong></td>
<td>Continued work on permitting documents continued. Complete civil engineering drawings.</td>
<td>Submit building permit drawings. Submit land development permitting drawings.</td>
</tr>
<tr>
<td></td>
<td>Permits</td>
<td>Construction</td>
</tr>
<tr>
<td>---</td>
<td>------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>2</td>
<td>Continued work on permitting documents continued.</td>
<td>SGA worked with WT on cost estimating.</td>
</tr>
<tr>
<td></td>
<td>Complete civil engineering drawings.</td>
<td>SGA awaiting process to begin VE process with WT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SGA continued development of Guaranteed Maximum Price (GMP) with CM as Constructor</td>
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<tr>
<td></td>
<td></td>
<td>Bi-weekly conference calls began between design team and WT</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>VE process and GMP process will continue with the goal of start of construction which may now be November 2015.</td>
</tr>
</tbody>
</table>
SURPRISES
Richard Taylor
919-754-6624
Richard.taylor@nc.gov
www.nc911.nc.gov