

## **DIT Transportation Payroll Summary (July 13, July 31, August 31)**

### *State Health Plan and NC Flex:*

- July 13<sup>th</sup> – biweekly amount deducted
- July 31<sup>st</sup> – biweekly amount deducted
- August 31<sup>st</sup> – monthly amount deducted

### *NC Flex Health Flexible Spending Account (HCFSA) and/or the Dependent Daycare Flexible Spending Account (DDCFSA):*

- July 13<sup>th</sup> – biweekly amount deducted
- July 31<sup>st</sup> – new monthly amount plus the remaining biweekly amount deducted. (Dependent Care contribution funds available for use immediately after this paycheck).
- August 31<sup>st</sup> – installments of 1/5 of the balance remaining for the annual amount will be deducted monthly for the rest of the calendar year.

### **Example:**

- January 1, 2018 employee contributes \$1200 for the year
- Biweekly deducted amount is \$50 per check
- 7/13/18 was the 13<sup>th</sup> paycheck this year (\$50 deduction x 13 paychecks = \$650 contributed YTD)
- 7/31/18 paycheck deductions are \$50 (regular biweekly) + \$83.33 (new monthly amount) = \$133.33
- January – July contributions are \$650 + \$133.33 = \$783.33 YTD as of 7/31/18
- Starting in August YTD contributions total \$783.33 - \$1,200 = \$416.67 remaining to be deducted over the next 5 months.
- \$416.67 divided by 5 months = \$83.33 per monthly new deduction.

### *Colonial:*

- July 13<sup>th</sup> – no deductions
- July 31<sup>st</sup> – monthly amount deducted
- August 31<sup>st</sup> – monthly amount deducted

### *401K/457 Loan Repayment –*

- July 13<sup>th</sup> – biweekly amount deducted
- July 31<sup>st</sup> – biweekly amount deducted
- August 31<sup>st</sup> – new amortized monthly amount deducted

*NC Flex / MetLife Dental (previously Humana Dental – DOT):*

- July 13<sup>th</sup> – no deductions
- July 31<sup>st</sup> – monthly amount deducted
- August 31<sup>st</sup> – monthly amount deducted

*National College Savings Plan:*

- July 13<sup>th</sup> – no deductions
- July 31<sup>st</sup> – no deductions
- August 31<sup>st</sup> – employees need to enroll under DIT’s plan to continue payroll deductions for contributions. **Please contact Amy Grice for re-enrollment**

*Combined Campaign:*

- July 13<sup>th</sup> – biweekly amount deducted
- July 31<sup>st</sup> – biweekly amount deducted
- August 31<sup>st</sup> – monthly amount deducted
- **Note: this an annual election; your new monthly amount will reflect the balance due for August – December 2018.**

*Parking:*

- July 13<sup>th</sup> – no deductions
- July 31<sup>st</sup> – new monthly rates effective
- **Contact Susan Chan for more assistance**

*SEANC Dues and Insurance:*

- July 13<sup>th</sup> – no deductions
- July 31<sup>st</sup> – new monthly rates effective

*State Employees Credit Union Loans:*

- July 13<sup>th</sup> – no deductions
- July 31<sup>st</sup> – new amortized monthly rates effective

*Genworth, ReliaStar, Protective Life, and MetLife:*

These benefits will no longer be payroll deducted. If you had these and wish to continue the coverage you will need to pay the vendor directly.

*Humana Dental:*

This benefit is not available at DIT. Employees have chosen one of three options: 1. Paying the vendor directly to maintain coverage, 2. Switching to BCBS Dental through Doug Sutton or 3. Switching to NC Flex Dental.

*401K/457 Contributions:*

Please contact Prudential directly if you want to make changes to your contributions

**Other Factors to consider**

If you have reoccurring deductions coming out of your bank account (mortgage, car loan etc.) please contact those organizations directly if you need to change the deduction date or amounts due now being paid once a month.

Eligible employees received an 2% legislative increase, or their annual salary was increased to \$31,200 whichever was greater, effective July 1, 2018. This increase is reflected in your July 31<sup>st</sup> check.

**Intranet Resources**

The DIT intranet has an abundance of information that will assist you in learning about the agency and information related to policies and procedures. <https://ncconnect.sharepoint.com/sites/it2> Log in using your DOT email address and NCID password when prompted.

We are pleased to announce that there is newly launched HR intranet site. We encourage you to explore it for additional information, as well as HR policies and procedural information. [https://ncconnect.sharepoint.com/sites/it\\_teamsites/hr/SitePages/DIT%20Human%20Resources.aspx](https://ncconnect.sharepoint.com/sites/it_teamsites/hr/SitePages/DIT%20Human%20Resources.aspx)