



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
DAVE RICHARD • Deputy Secretary

January 6, 2020

RE: 2020 Application Time Standards Chart

Dear County Director of Social Services:

Attached is a copy of the Application Time Standards Chart for 2020. The chart includes the calculated

13th, 45th, 60th and 90th calendar day deadline for each day of the year in 2020. It also includes the 6th month deadline for each day. Caseworkers who work with Medicaid, Work First and Special Assistance may utilize this chart to determine the necessary application time standards rather than calculating each date manually.

This chart does not consider weekends and holidays for any of the calculate days. In order to determine the adjusted due date of an application, it is necessary to compare the due date indicated on the chart to the calendar and your county holiday schedule. If the chart's calculated due date falls on a weekend or county holiday, the adjusted due date is the next workday.

If you have questions, please contact your Operational Support Team (OST) representative.

Sincerely,

Handwritten signature of Carolyn McClanahan in black ink.

Carolyn McClanahan, Associate Director
Beneficiary Services
Division of Health Benefits

Handwritten signature of David Locklear in blue ink.

David Locklear, Deputy
Director Economic and Family
Services Division of Social
Services

Attachment
EFS-WF 01-2020

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF MEDICAL ASSISTANCE

LOCATION: 79 T.W. Alexander Drive, Durham NC 27709
MAILING ADDRESS: 17-80-03 Mail Service Center, Raleigh NC 27699-5601
www.ncdhhs.gov • TEL: 919-813-5340 • FAX: 919-224-1070

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

DATE	13	45	60	90	6mo.	DATE	13	45	60	90	6mo.
1/1/2020	01/14/20	2/15/2020	3/1/2020	3/31/2020	7/1/2020	2/10/2020	2/23/2020	3/26/2020	4/10/2020	5/10/2020	8/10/2020
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