

**Table of Contents**

1.0 Description of the Procedure, Product, or Service..... 1

1.1 Audiological Services ..... 1

1.2 Nutrition Services ..... 1

1.3 Occupational Therapy Services ..... 2

1.4 Physical Therapy Services ..... 2

1.5 Psychological Services ..... 2

1.6 Speech and Language Services ..... 3

1.7 Medical Services..... 3

1.8 Clinical Social Work Services ..... 3

1.9 Multidisciplinary Evaluations and Assessments..... 4

1.10 Case Management..... 4

1.11 Community Based Rehabilitative Services..... 4

1.12 Developmental Testing ..... 5

2.0 Eligibility Requirements ..... 5

2.1 Provisions..... 5

2.1.1 General..... 5

2.1.2 Specific ..... 6

2.2 Special Provisions..... 6

2.2.1 EPSDT Special Provision: Exception to Policy Limitations for a Medicaid Beneficiary under 21 Years of Age ..... 6

2.2.2 EPSDT does not apply to NCHC beneficiaries ..... 7

2.2.3 Health Choice Special Provision for a Health Choice Beneficiary age 6 through 18 years of age ..... 7

3.0 When the Procedure, Product, or Service Is Covered..... 7

3.1 General Criteria Covered ..... 7

3.2 Specific Criteria Covered..... 7

3.2.1 Specific criteria covered by both Medicaid and NCHC ..... 7

3.2.2 Medicaid Additional Criteria Covered..... 7

3.2.3 NCHC Additional Criteria Covered ..... 8

4.0 When the Procedure, Product, or Service Is Not Covered..... 8

4.1 General Criteria Not Covered ..... 8

4.2 Specific Criteria Not Covered..... 8

4.2.1 Specific Criteria Not Covered by both Medicaid and NCHC..... 8

4.2.2 Medicaid Additional Criteria Not Covered..... 8

4.2.3 NCHC Additional Criteria Not Covered..... 8

5.0 Requirements for and Limitations on Coverage ..... 9

5.1 Prior Approval ..... 9

5.2 Prior Approval Requirements ..... 9

5.2.1 General..... 9

5.2.2 Specific ..... 9

5.2.3 Prior Approval Requirements for Outpatient Specialized Therapies..... 9

5.2.4	Prior Approval Requirements for Outpatient Behavioral Health Services Provided by Direct Enrolled Providers .....	9
5.3	Additional Limitations or Requirements .....	9
6.0	Provider(s) Eligible to Bill for the Procedure, Product, or Service .....	9
6.1	Provider Qualifications .....	10
7.0	Additional Requirements .....	12
7.1	Compliance .....	12
7.2	Documenting Services .....	12
8.0	Policy Implementation/Revision Information.....	13
Attachment A: Claims-Related Information .....		16
A.	Claim Type .....	16
B.	International Classification of Diseases, Tenth Revisions, Clinical Modification (ICD-10- CM) and Procedural Coding System (PCS).....	16
C.	Code(s).....	16
D.	Modifiers.....	17
E.	Billing Units.....	17
F.	Place of Service .....	17
G.	Co-payments .....	17
H.	Reimbursement .....	18

**Related Clinical Coverage Policies**

Refer to <http://www.ncdhhs.gov/dma/mp/> for the related coverage policies listed below:  
8C, *Outpatient Behavioral Health Services Provided by Direct-Enrolled Providers*  
10A, *Outpatient Specialized Therapies*

## **1.0 Description of the Procedure, Product, or Service**

The Children's Developmental Service Agencies (CDSAs) (formerly known as Developmental Evaluation Centers [DECs]) are the local lead agencies for the North Carolina Infant-Toddler Program, under Part C of the Individuals with Disabilities Education Act (IDEA). The responsibilities of the local lead agency are to provide oversight of all the North Carolina Infant-Toddler Program services.

This includes:

- a. receiving all referrals for the North Carolina Infant-Toddler Program;
- b. contacting families of young children with special needs who may be eligible for the program;
- c. determining eligibility status of children referred;
- d. providing initial and continuing services through their staff and public and private contract agencies; and
- e. the provision and appropriate review of the Individualized Family Service Plan (IFSP) for each child and family served under the program.

Medicaid covered services include the following:

### **1.1 Audiological Services**

Audiological services include any services or equipment that may be needed to address a child's needs with relation to his auditory skills. Audiological services include:

- a. the identification of children with audiological (hearing) impairment(s) through the utilization of risk criteria and appropriate audiological screening techniques;
- b. a determination of the range, nature, and degree of hearing loss and communication functions through the use of appropriate audiological screening procedures;
- c. a referral for medical and any other services that may be necessary for the habilitation or rehabilitation of children who have a hearing impairment;
- d. the provision of auditory training, aural rehabilitation, speech reading, and listening device orientation and training, and any other related, necessary services;
- e. the provision of services for the prevention of hearing loss; and
- f. a determination of the child's need for amplification, including the selection, fitting, and dispensing of appropriate listening and vibrotactile devices, followed by an evaluation of the effectiveness of those devices.

### **1.2 Nutrition Services**

Nutritional services include:

- a. the completion of individual assessments in:
  1. nutritional history and dietary intake;
  2. anthropometric, biochemical, and clinical variables;
  3. feeding skills and feeding problems; and
  4. food habits and food preferences;

- b. the development and monitoring of appropriate plans established to address the nutritional needs of the child, based on the individual assessment; and
- c. the referral of the child to appropriate community resources in order to carry out nutritional goals.

### **1.3 Occupational Therapy Services**

Occupational therapy includes the services necessary to address the functional needs of children related to adaptive development, adaptive behavior and play, and sensory, motor, and postural development. The intent of these services is to assist in the improvement of a child's functional ability to perform tasks in home, school, and community settings. These services include:

- a. identification, assessment, and intervention;
- b. adaptation of the environment, and the selection and design of assistive and orthotic devices whose purpose is to facilitate development and promote the acquisition of functional skills; and
- c. the prevention or minimization of the impact of initial or future impairment, delay in development, or the loss of any functional ability.

### **1.4 Physical Therapy Services**

Physical therapy includes those services necessary to address the promotion of:

- a. sensorimotor function through the enhancement of musculoskeletal status;
- b. neurobehavioral organization;
- c. perceptual and motor development;
- d. cardiopulmonary status; and
- e. effective environmental adaptation.

These services include:

- a. the screening, evaluation, and assessment of infants and toddlers for the purpose of identifying movement dysfunction;
- b. the attainment, interpretation, and integration of information appropriate for the alleviation, prevention, or compensation for movement dysfunction and related functional problems; and
- c. the provision of individual services or treatment to prevent, alleviate or compensate for movement dysfunction and related functional problems.

### **1.5 Psychological Services**

Psychological services include:

- a. the administration of psychological and developmental assessments and other evaluation procedures;
- b. the interpretation of assessment results;
- c. obtaining, integrating, and interpreting information about child behavior, and child and family conditions that are related to learning, mental health, and development; and
- d. the planning and management of a program of psychological services, including psychological counseling for children and parent, family counseling, consultation on child development, parent training, and educational programs.

## **1.6 Speech and Language Services**

Speech and language therapy includes:

- a. the identification of children with communicative or oropharyngeal disorders and delays in the development of communication skills, including the diagnosis and appraisal of specific disorders and delays in those skills;
- b. the referral for medical or other professional services necessary for the habilitation or rehabilitation of children with communicative or oropharyngeal disorders and delays in the development of communication skills; and
- c. the provision of services for the habilitation, rehabilitation, or prevention of communicative or oropharyngeal disorders and delays in the development of communication skills.

## **1.7 Medical Services**

Medical services in the Infant-Toddler Program refer to services only for evaluation or diagnostic purposes for the determination of a child's:

- a. eligibility;
- b. developmental status; and
- c. need for early intervention services.

## **1.8 Clinical Social Work Services**

Clinical social work services include assessment and may also include treatment. Clinical social work assessment includes interviewing and observation and may include testing to assess the following:

- a. Family social history, which may include:
  1. identifying information;
  2. family composition;
  3. child's home environment;
  4. child-care arrangements;
  5. daily routine;
  6. transportation;
  7. financial or legal issues; and
  8. involvement in community support programs.
- b. Social and emotional development and adaptive behavior of the child, including:
  1. the child's emotional development within the family;
  2. ability to interact with peers and in community settings;
  3. ability to respond to verbal and non-verbal cues; self-help skills; and
  4. behavior.
- c. Child and family functioning, which may include:
  1. parent's understanding of previous testing (diagnosis);
  2. parent's perspective of child's strengths and needs;
  3. parent's expectations for the CDSA evaluation;
  4. parenting skills and need for supportive services;
  5. family dynamics including parent-child relationship; and
  6. family's response to and ability to use assistive technology.

Clinical social work treatment includes:

- a. individual or family therapies to ameliorate identified emotional and behavioral dysfunction;
- b. promote healthy child and family relationships and functioning;
- c. and assist the family in coping with and managing an identified disability.

**Note:** Within this therapeutic context, it may also include the provision of instruction to the child or family.

## 1.9 Multidisciplinary Evaluations and Assessments

Multidisciplinary evaluation and assessment services are:

- a. Screening;
- b. Evaluation; and
- c. assessment procedures used to determine:
  1. a child's initial and continuing eligibility for early intervention services;
  2. the child's level of functioning in the developmental domains;
  3. and a medical perspective on the child's development.

This service is used to determine:

- a. a child's strengths and needs and services appropriate to meet those needs;
- b. resources and concerns of the family; and
- c. supports and services necessary to enhance the family's capacity to meet their child's developmental needs.

## 1.10 Case Management

Case Management services include:

- a. assessment and periodic reassessment to determine types and amounts of services needed;
- b. development and implementation of an individualized case management service plan with the client;
- c. consistent with SSA 1902(a)(23), coordination and assignment of responsibilities among staff and service agencies; and
- d. monitoring and follow-up to ensure that services are received and are adequate for the client's needs.

## 1.11 Community Based Rehabilitative Services

This service is provided to meet the cognitive, communication, social, emotional, and adaptive development needs of the child. The ITFS, in consultation with the IFSP team, will work with caregivers on planning and developing individualized intervention strategies for the child to extend opportunities to practice the following skills, described below, into everyday activities in the home, daycare or other community setting:

- a. **Cognitive** – This refers to the acquisition, organization, and ability to process and use information.
- b. **Communication** – This includes expressive and receptive communication skills, both verbal and non-verbal.
- c. **Social and Emotional Skills** – This refers to interpersonal relationship abilities. This includes interactions and relationships with parent(s) and caregivers, other family

members, adults and peers, as well as behavioral characteristics, e.g., passive, active, curious, calm, anxious, and irritable.

- d. **Adaptive Development** – This refers to the ability to function independently within the environment and the child's competency with daily living activities such as sucking, eating, dressing, playing, etc., as appropriate for the child's age.
- e. **Physical** [gross and fine motor] – This service refers to abilities with tasks requiring large and small muscle coordination, strength, stamina, flexibility, and motor development appropriate for the developmental age.

## 1.12 Developmental Testing

Developmental testing is generally used as a screening tool to identify children who should receive a more intensive diagnostic evaluation and assessment.

This service is provided by:

- a. an educational diagnostician;
- b. psychologist;
- c. certified Infant toddler family specialist;
- d. other clinical staff who meet the qualifications of an educational diagnostician; or
- e. other clinical staff who holds typically a master's degree and has demonstrated competence in developmental testing to the satisfaction of the CDSA.

This service is not for education purposes but to determine if there is risk for or determined intellectual/developmental delay for referral to health related services such as occupational therapy, physical therapy, speech therapy, etc.

## 2.0 Eligibility Requirements

### 2.1 Provisions

#### 2.1.1 General

*(The term "General" found throughout this policy applies to all Medicaid and NCHC policies)*

- a. An eligible beneficiary shall be enrolled in either:
  - 1. the NC Medicaid Program (*Medicaid is NC Medicaid program, unless context clearly indicates otherwise*); or
  - 2. the NC Health Choice (*NCHC is NC Health Choice program, unless context clearly indicates otherwise*) Program on the date of service and shall meet the criteria in **Section 3.0 of this policy**.
- b. Provider(s) shall verify each Medicaid or NCHC beneficiary's eligibility each time a service is rendered.
- c. The Medicaid beneficiary may have service restrictions due to their eligibility category that would make them ineligible for this service.
- d. Following is only one of the eligibility and other requirements for participation in the NCHC Program under GS 108A-70.21(a): Children must be between the ages of 6 through 18.

### 2.1.2 Specific

*(The term "Specific" found throughout this policy only applies to this policy)*

- a. **Medicaid**  
None Apply.
- b. **NCHC**  
None Apply.

## 2.2 Special Provisions

### 2.2.1 EPSDT Special Provision: Exception to Policy Limitations for a Medicaid Beneficiary under 21 Years of Age

#### a. 42 U.S.C. § 1396d(r) [1905(r) of the Social Security Act]

Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) is a federal Medicaid requirement that requires the state Medicaid agency to cover services, products, or procedures for Medicaid beneficiary under 21 years of age **if** the service is **medically necessary health care** to correct or ameliorate a defect, physical or mental illness, or a condition [health problem] identified through a screening examination (includes any evaluation by a physician or other licensed practitioner).

This means EPSDT covers most of the medical or remedial care a child needs to improve or maintain his or her health in the best condition possible, compensate for a health problem, prevent it from worsening, or prevent the development of additional health problems.

Medically necessary services will be provided in the most economic mode, as long as the treatment made available is similarly efficacious to the service requested by the beneficiary's physician, therapist, or other licensed practitioner; the determination process does not delay the delivery of the needed service; and the determination does not limit the beneficiary's right to a free choice of providers.

EPSDT does not require the state Medicaid agency to provide any service, product or procedure:

1. that is unsafe, ineffective, or experimental or investigational.
2. that is not medical in nature or not generally recognized as an accepted method of medical practice or treatment.

Service limitations on scope, amount, duration, frequency, location of service, and other specific criteria described in clinical coverage policies may be exceeded or may not apply as long as the provider's documentation shows that the requested service is medically necessary "to correct or ameliorate a defect, physical or mental illness, or a condition" [health problem]; that is, provider documentation shows how the service, product, or procedure meets all EPSDT criteria, including to correct or improve or maintain the beneficiary's health in the best condition possible, compensate for a health problem, prevent it from worsening, or prevent the development of additional health problems.



**b. EPSDT and Prior Approval Requirements**

1. If the service, product, or procedure requires prior approval, the fact that the beneficiary is under 21 years of age does **NOT** eliminate the requirement for prior approval.
2. **IMPORTANT ADDITIONAL INFORMATION** about EPSDT and prior approval is found in the *NCTracks Provider Claims and Billing Assistance Guide*, and on the EPSDT provider page. The Web addresses are specified below.

*NCTracks Provider Claims and Billing Assistance Guide:*

<https://www.nctracks.nc.gov/content/public/providers/provider-manuals.html>

EPSDT provider page: <http://www.ncdhhs.gov/dma/epsdt/>

**2.2.2 EPSDT does not apply to NCHC beneficiaries**

**2.2.3 Health Choice Special Provision for a Health Choice Beneficiary age 6 through 18 years of age**

The Division of Medical Assistance (DMA) shall deny the claim for coverage for an NCHC beneficiary who does not meet the criteria within **Section 3.0** of this policy. Only services included under the NCHC State Plan and the DMA clinical coverage policies, service definitions, or billing codes are covered for an NCHC beneficiary.

**3.0 When the Procedure, Product, or Service Is Covered**

*Note: Refer to Subsection 2.2.1 regarding EPSDT Exception to Policy Limitations for Medicaid Beneficiaries under 21 Years of Age.*

**3.1 General Criteria Covered**

Medicaid and NCHC shall cover the procedure, product, or service related to this policy when medically necessary, and:

- a. the procedure, product, or service is individualized, specific, and consistent with symptoms or confirmed diagnosis of the illness or injury under treatment, and not in excess of the beneficiary's needs;
- b. the procedure, product, or service can be safely furnished, and no equally effective and more conservative or less costly treatment is available statewide; and
- c. the procedure, product, or service is furnished in a manner not primarily intended for the convenience of the beneficiary, the beneficiary's caretaker, or the provider.

**3.2 Specific Criteria Covered**

**3.2.1 Specific criteria covered by both Medicaid and NCHC**

None Apply.

**3.2.2 Medicaid Additional Criteria Covered**

Medicaid shall cover services as listed in **Section 1.0** of this policy when medically necessary and provided as outlined in an IFSP.

Refer to **Section 3.0** of clinical coverage policy 10A, *Outpatient Specialized Therapies*, on DMA's website at <http://www.ncdhhs.gov/dma/mp/>, for medical necessity criteria for physical therapy, occupational therapy, and speech/language-audiology therapy.

### **3.2.3 NCHC Additional Criteria Covered**

None Apply.

## **4.0 When the Procedure, Product, or Service Is Not Covered**

*Note: Refer to Subsection 2.2.1 regarding EPSDT Exception to Policy Limitations for Medicaid Beneficiaries under 21 Years of Age.*

### **4.1 General Criteria Not Covered**

Medicaid and NCHC shall not cover the procedure, product, or service related to this policy when:

- a. the beneficiary does not meet the eligibility requirements listed in **Section 2.0**;
- b. the beneficiary does not meet the criteria listed in **Section 3.0**;
- c. the procedure, product, or service duplicates another provider's procedure, product, or service; or
- d. the procedure, product, or service is experimental, investigational, or part of a clinical trial.

### **4.2 Specific Criteria Not Covered**

#### **4.2.1 Specific Criteria Not Covered by both Medicaid and NCHC**

None Apply.

#### **4.2.2 Medicaid Additional Criteria Not Covered**

In addition to the specific criteria not covered in **Subsection 4.2.1** of this policy, Medicaid shall not cover services under this policy when the services provided are not outlined in the IFSP and the guidelines in this policy are not met.

#### **4.2.3 NCHC Additional Criteria Not Covered**

- a. NCGS § 108A-70.21(b) "Except as otherwise provided for eligibility, fees, deductibles, copayments, and other cost sharing charges, health benefits coverage provided to children eligible under the Program shall be equivalent to coverage provided for dependents under North Carolina Medicaid Program except for the following:
  1. No services for long-term care.
  2. No nonemergency medical transportation.
  3. No EPSDT.
  4. Dental services shall be provided on a restricted basis in accordance with criteria adopted by the Department to implement this subsection."

## 5.0 Requirements for and Limitations on Coverage

*Note: Refer to Subsection 2.2.1 regarding EPSDT Exception to Policy Limitations for Medicaid Beneficiaries under 21 Years of Age.*

### 5.1 Prior Approval

- a. Prior approval from The Carolinas Center for Medical Excellence (CCME) (<http://www.thecarolinascenter.org>) is required for Outpatient Specialized Therapies.
- b. Prior approval for Outpatient Behavioral Health Services Provided by Direct-Enrolled Providers for reimbursement by Medicaid is required from DMA's contracted utilization review vendor or the Prepaid Inpatient Health Plan (PIHP) for the beneficiary's county of residence.

### 5.2 Prior Approval Requirements

#### 5.2.1 General

The provider(s) shall submit to the Department of Health and Human Services (DHHS) Utilization Review Contractor the following:

- a. the prior approval request; and
- b. all health records and any other records that support the beneficiary has met the specific criteria in **Subsection 3.2** of this policy.

#### 5.2.2 Specific

None Apply.

#### 5.2.3 Prior Approval Requirements for Outpatient Specialized Therapies

Refer to **Section 5.0** of clinical coverage policy 10A, *Outpatient Specialized Therapies*, on DMA's website at <http://www.ncdhhs.gov/dma/mp/>, for details on prior approval requirements for these services

#### 5.2.4 Prior Approval Requirements for Outpatient Behavioral Health Services Provided by Direct Enrolled Providers

Refer to **Section 5.0** of clinical coverage policy 8C, *Outpatient Behavioral Health Services Provided by Direct-Enrolled Providers*, on DMA's website at <http://www.ncdhhs.gov/dma/mp/>, for details on prior approval requirements for these services.

### 5.3 Additional Limitations or Requirements

None Apply.

## 6.0 Provider(s) Eligible to Bill for the Procedure, Product, or Service

To be eligible to bill for the procedure, product, or service related to this policy, the provider(s) shall:

- a. meet Medicaid or NCHC qualifications for participation;
- b. have a current and signed Department of Health and Human Services (DHHS) Provider Administrative Participation Agreement; and
- c. bill only for procedures, products, and services that are within the scope of their clinical practice, as defined by the appropriate licensing entity.

## 6.1 Provider Qualifications

In the service delivery process, the role of the CDSA is to share with families the listing of qualified providers for each of the IFSP services. Any willing provider who meets provider criteria for enrollment can enroll with the CDSA and the Division of Medical Assistance (DMA) as a Medicaid provider. The family makes the choice of providers utilized for their needs, and the providers bill Medicaid directly for the services they provide.

Staff of the CDSA, private or public providers providing services to Medicaid beneficiaries through a contract with the CDSA, shall meet the following requirements, as appropriate to the discipline:

- a. A qualified professional in early intervention is an individual in any of the following categories:
  1. Individual holds a master's degree in a human service field, has one year of full time post baccalaureate experience with young children and their families in the provision of child health, early childhood, special education, family development, and early intervention or related services, with infant/toddler/family specialist [ITFS] certification, or is working toward this certification at the required rate. If the individual does not have the required number of years experience in the aforementioned areas described, the individual must be supervised by a certified ITFS or an individual approved by the CDSA, in accordance with an individual supervision plan in order to function as a qualified professional.
  2. Individual holds a bachelor's degree in a human service field, has two years of full time post graduate experience with young children and their families in the provision of child health, early childhood, special education, family development, and early intervention or related services, with infant/toddler/family specialist [ITFS] certification, or is working toward this certification at the required rate. IF the individual does not have t he required number of years experience in the aforementioned areas described, the individual must be supervised by a certified ITFS or an individual approved by the CDSA, in accordance with an individualized supervision plan in order to function as a qualified professional.
  3. Individual is a registered nurse, licensed in the state of North Carolina, with two years of full time post graduate experience with young children and their families in the provision of child health, early childhood, special education, family development, and early intervention or related services, with infant/toddler/family specialist [ITFS] certification, or is working toward this certification at the required rate. If the individual does not have the required number of years experience in the aforementioned areas described, the individual must be supervised by a certified ITFS or an individual approved by the CDSA, in accordance with an individualized supervision plan, in order to function as a qualified professional.
- b. As defined in 42 CFR 440.110, a **speech pathologist** who has a valid license issued by the N.C. Board of Examiners for Speech and Language Pathologists and Audiologists and has a certificate of clinical competence from the American Speech and Hearing Association; has completed the equivalent educational requirements and

- work experience necessary for the certificate; or has completed the academic program and is acquiring supervised work experience to qualify for the certificate. Only therapy assistants and speech language pathologists in their clinical fellowship year may work under the direction of the licensed therapist. The Supervising Therapist is the biller of the service.
- c. As defined in 42 CFR 440.110, an **audiologist** who has a valid license issued by the N.C. Board of Examiners for Speech and Language Pathologists and Audiologists. Only therapy assistants may work under the direction of the licensed therapist. The supervising therapist is the biller of the service.
  - d. As defined in 42 CFR 440.110, an **occupational therapist** who is registered by the American Occupational Association; or a graduate of a program in occupational therapy approved by the Committee on Allied Health Education and Accreditation of the American Medical Association and engaged in the supplemental clinical experience required before registration by the American Occupational Therapy Association and, where applicable, licensed by the state. Only therapy assistants may work under the direction of the licensed therapist. The supervising therapist is the biller of the service.
  - e. As defined in 42 CFR 440.110, a qualified **physical therapist** is an individual who is a graduate of a program of physical therapy approved by the Committee on Allied Health Education and Accreditation of the American Medical Association and engaged in the supplemental clinical experience required before registration by the American Physical Therapy Association or its equivalent; and where applicable, licensed by the State. Only therapy assistants may work under the direction of the licensed therapist. The supervising therapist is the biller of the service.
  - f. A **nutritionist/dietitian** registered with the American Dietetic Association's Commission on Dietetic Registration or licensed by the N.C. Board of Dietetics and Nutrition.
  - g. A **pediatrician** or **physician's assistant**, in accordance with the scope of the North Carolina Medical Practice Act, or a **nurse practitioner** within the scope of the Nurse Practice Act.
  - h. A **licensed clinical social worker** (LCSW) in accordance with the Ethical Guidelines of the Social Worker Act and (General Statutes of North Carolina, Chapter 90B, Social Worker Certification and Licensure Act) and the NASW Code of Ethics.
  - i. An **educational diagnostician**, with a master's degree in special education or related field, with at least six hours of coursework and two years experience in educational and developmental testing, or a bachelor's degree in special education or related field, with at least six hours of coursework and three years experience in educational and developmental testing.
  - j. A licensed **psychologist** licensed by the N.C. Psychology Board, in accordance with the North Carolina Psychology Act.
  - k. Any qualified provider who meets the following criteria can enroll with the CDSA and DMA as a Medicaid **provider of Community Based Rehabilitative Services (CBRS)**:
    1. An eligible provider of CBRS must receive endorsement from the CDSA and enroll with DMA as a:
      - a. Medicaid individual licensed provider; or
      - b. A group provider who employs or contracts with individuals who hold a valid and active license in the healing arts in full force and effect to practice in the state of North Carolina, or a professional who meets the certification requirements for the infant/toddler/family specialist (ITFS) as delineated in the *North Carolina Infant*

*Toddler Program Procedures for Personnel Certification.*

2. The Division of Public Health (DPH), through CDSA, documents and verifies the qualifications, training, and certification of the ITFS, verifies the valid licensure status, and endorses the provider for Medicaid participation.
3. Community Based Rehabilitative Service providers must be a:
  - a. licensed psychologist as defined in 10A NCAC 27G.0104(17);
  - b. licensed clinical social worker as defined in 10A NCAC 27G.0104(9);
  - c. a qualified mental health professional (QMHP), including a licensed marriage and family therapist as defined in 10A NCAC 27G.0104(12);
  - d. a certified ITFS or an individual working toward certification at the required rate or a paraprofessional, as defined in 10A NCAC 27G.0104(15), may also be a provider if he or she meets the certification requirements for ITFS as delineated in the North Carolina Infant Toddler Program Procedures for Personnel Certification and is under the direct supervision of a professional certified according to these procedures. All providers of this service must possess the ITFS certification or be working toward certification at the required rate.

## 7.0 Additional Requirements

*Note: Refer to Subsection 2.2 regarding EPSDT Exception to Policy Limitations for Medicaid Beneficiaries under 21 Years of Age.*

### 7.1 Compliance

Provider(s) shall comply with the following in effect at the time the service is rendered:

- a. All applicable agreements, federal, state and local laws and regulations including the Health Insurance Portability and Accountability Act (HIPAA) and record retention requirements; and
- b. All DMA's clinical (medical) coverage policies, guidelines, policies, provider manuals, implementation updates, and bulletins published by the Centers for Medicare and Medicaid Services (CMS), DHHS, DHHS division(s) or fiscal contractor(s).

### 7.2 Documenting Services

Each provider shall maintain and allow DMA to access the following documentation for each beneficiary:

- a. The beneficiary's name and Medicaid identification number.
- b. A copy of the treatment plan with clearly defined goals and measurable baselines.
- c. A copy of the physician's order for treatment services. The date that the order was signed must precede the treatment dates.
- d. Progress notes with achievements or measurable progress; description of services performed, and dates of service.
- e. The duration of service (i.e., length of assessment or treatment session in minutes).
- f. The signature of the person providing each service.
- g. A copy of each test performed or a summary listing all test results and the written evaluation report.
- h. A copy of the completed prior approval form with the prior approval authorization number.

CDSAs are responsible for ensuring that salaried and contracted personnel adhere to these requirements.

## 8.0 Policy Implementation/Revision Information

**Original Effective Date:** September 1, 2003

### Revision Information:

<b>Date</b>	<b>Section Revised</b>	<b>Change</b>
10/14/2003	1.3, Child Service Coordination	Medicaid: The first sentence was corrected to read "...provided by a Child Service Coordinator to a child referred to or eligible under the Infant-Toddler Program...."
10/14/2003	Section 6.0, item 1.	Medicaid: Item 1 was corrected to read "Infant, Toddler, and Family certification . . ."
11/14/2003	Section 7.1, 3 <sup>rd</sup> bullet	Medicaid: Deleted text pertaining to verbal orders; effective with date of policy publication 09/01/03.
12/01/2003	Section 5.0	Medicaid: The section was renamed from Policy Guidelines to Requirements for and Limitations on Coverage.
12/01/2003	Section 8.0	Medicaid: This section was reformatted into three subsections; there was no change to the content.
03/01/2005	Section 1.0	Medicaid: Deleted the following services from policy: 1.1 Assistive Technology Services and Devices, 1.3 Child Service Coordination, 1.4 Early Identification and Screening, and 1.5 Family Counseling and Therapy Services; effective with date of State Plan Amendment 7/1/03.
03/01/2005	Section 1.0	Medicaid: Added the following services to policy: 1.9 Multidisciplinary Evaluations and Assessments, 1.10 Case Management, 1.11 Community Based Rehabilitative Service and 1.12 Developmental Testing; effective with date of State Plan Amendment 7/1/03.
03/01/2005	Section 2.0 Eligible Recipients	Medicaid: Added text pertaining to the two services the CDSA may provide to 3 and 4 year olds who are transitioning from the N.C. Infant-Toddler Program to Preschool services; effective with date of State Plan Amendment 7/1/03.
03/01/2005	Section 6.0 Eligible Providers	Medicaid: Revised text in item 1 to broaden definition, revised text in items 2,3 and 4 to include requirements set forth in 42 CFR 440.110; effective with date of State Plan Amendment 7/1/03.
03/01/2005	Section 6.0 Eligible Providers	Medicaid: Added requirement #12 for providers who are eligible to enroll to provide Community Based Rehabilitative Services; effective with date of State Plan Amendment 7/1/03.

<b>Date</b>	<b>Section Revised</b>	<b>Change</b>
03/01/2005	Section 8.3	Medicaid: The procedure codes listed in Attachment A were incorporated into section 8.3.  Y codes were converted to national codes to comply with HIPPA.  Procedure code T1016 was replaced with T1017.
03/01/2005	Section 8.4	Medicaid: A statement was added to instruct providers to contact DMA Financial Operations for a reimbursement rate schedule.
09/01/2005	Section 2.0	Medicaid: A special provision related to EPSDT was added.
12/01/2005	Section 2.3	Medicaid: The Web address for DMA's EDPST policy instructions was added to this section.
01/01/2006	Section 5.2	Medicaid: This section was updated to reflect MRNC's name change to The Carolinas Center for Medical Excellence (CCME).
01/01/2006	Section 8.3	Medicaid: CPT procedure code 95210 was end-dated and replaced with 92626, 92627, 92630 and 92633; 97520 was end-dated and replaced with 97761; 97703 was end-dated and replaced with 97762; 96100 was end-dated and replaced with 96101; 96115 was end-dated and replaced with 96116; and 96117 was end-dated and replaced with 96118.
12/01/2006	Section 2.3	Medicaid: The special provision related to EPSDT was revised.
12/01/2006	Sections 3.0, 4.0, and 5.0	Medicaid: A note regarding EPSDT was added to these sections.
02/01/2007	Section 2.2	Medicaid: The statement that CDSAs may only perform evaluation services and community based rehabilitative services at the request of the Local Education Agency for 3- and 4-year olds who are transitioning from the N.C. Infant-Toddler Program to preschool services was deleted from the policy.
02/01/2007	Section 6.0	Medicaid: The requirements for an occupation therapist were amended to indicate that, where applicable, the therapist must be licensed by the State.
05/01/2007	Sections 2 through 5	Medicaid: EPSDT information was revised to clarify exceptions to policy limitations for recipients under 21 years of age.
08/01/2012	Throughout	Technical changes made to place policy on the combined template.
08/01/2012	Section 5.1	Prior authorization information was revised to bring into compliance with Medicaid Clinical Policy 10A and 8C, as promulgated 1/1/12.



<b>Date</b>	<b>Section Revised</b>	<b>Change</b>
08/01/2012	Section 6.1.b through d	Updated provisions related to who can work under the direction of specialized therapists to bring into compliance with Medicaid Clinical Policy 10A, Specialized Therapies, as promulgated 1/1/12.
8/1/2014	All Sections and Attachments	Updated: 2013 CPT codes, language pertaining to intellectual/ developmental disabilities, as well as other technical, nonsubstantive, and clarifying changes including grammar, readability, typographical accuracy, and format without affecting coverage.
10/01/2015	All Sections and Attachments	Updated policy template language and added ICD-10 codes to comply with federally mandated 10/1/2015 implementation where applicable.

## Attachment A: Claims-Related Information

Provider(s) shall comply with the, *NCTracks Provider Claims and Billing Assistance Guide*, Medicaid bulletins, fee schedules, DMA's clinical coverage policies and any other relevant documents for specific coverage and reimbursement for Medicaid and NCHC:

### A. Claim Type

CMS-1500 (through HSIS)

Professional (CMS-1500/837P transaction)

### B. International Classification of Diseases, Tenth Revisions, Clinical Modification (ICD-10-CM) and Procedural Coding System (PCS)

Provider(s) shall report the ICD-10-CM and Procedural Coding System (PCS) to the highest level of specificity that supports medical necessity. Provider(s) shall use the current ICD-10 edition and any subsequent editions in effect at the time of service. Provider(s) shall refer to the applicable edition for code description, as it is no longer documented in the policy.

### C. Code(s)

Provider(s) shall report the most specific billing code that accurately and completely describes the procedure, product or service provided. Provider(s) shall use the Current Procedural Terminology (CPT), Health Care Procedure Coding System (HCPCS), and UB-04 Data Specifications Manual (for a complete listing of valid revenue codes) and any subsequent editions in effect at the time of service. Provider(s) shall refer to the applicable edition for the code description, as it is no longer documented in the policy.

If no such specific CPT or HCPCS code exists, then the provider(s) shall report the procedure, product or service using the appropriate unlisted procedure or service code

HCPCS Code(s)
H0031
H0036
H0036 HI
H0036 HM
H0036 HQ
H0036 TL
T1017 HI
T1023

CPT Code(s)			
90785+	92556	96110	97750
90791	92557	96111	97802
90832	92567	96116	97803
90834	92568	96118	99201
90837	92579	97001	99202
90839	92583	97002	99203
90840+	92585	97003	99204
90846	92588	97004	99205
90847	92590	97010	99211
92507	92591	97032	99212
92508	92592	97110	99213
92521	92593	97112	99214
92522	92594	97113	99215
92523	92595	97116	99241
92524	92610	97124	99242
92526	92626	97140	99243
92551	92627	97530	99244
92552	92630	97533	99245
92553	92633	97535	
92555	96101	97542	

**Unlisted Procedure or Service**

**CPT:** The provider(s) shall refer to and comply with the Instructions for Use of the CPT Codebook, Unlisted Procedure or Service, and Special Report as documented in the current CPT in effect at the time of service.

**HCPCS:** The provider(s) shall refer to and comply with the Instructions For Use of HCPCS National Level II codes, Unlisted Procedure or Service and Special Report as documented in the current HCPCS edition in effect at the time of service

**D. Modifiers**

Provider(s) shall follow applicable modifier guidelines.

**E. Billing Units**

Provider(s) shall report the appropriate code(s) used which determines the billing unit(s).

**F. Place of Service**

Location of service is identified on the ISFP.  
 Place of service shall be designated appropriately on the claim.

**G. Co-payments**

For Medicaid refer to Medicaid State Plan, Attachment 4.18-A, page 1, located at <http://www.ncdhhs.gov/dma/plan/sp.pdf>.  
 For NCHC refer to G.S. 108A-70.21(d), located at [http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_108A/GS\\_108A-70.21.html](http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_108A/GS_108A-70.21.html).

In accordance with 42 CFR 447.53 and 457.540, copayment may not be charged for Interactive Complexity (90785) service add-on.

**H. Reimbursement**

Providers shall bill their usual and customary charges.

For a schedule of rates, refer to: <http://www.ncdhhs.gov/dma/fee/index.htm>