



Executive Steering Group
May 3, 2016

Call to order

A meeting of the Executive Steering Group was held at the Department of Commerce building, Room 223; 301 N. Wilmington Street; Raleigh, NC 27601 as well as via teleconference on May 3, 2016.

Attendees

Attendees included:

- Bud Martin, NCMAC Chairman
- Paul Dordal, NCMAC Vice Chairman
- Jeff Sanborn, Quality of Life CMTE Chairman
- Bob Dickerson, Base Sustainability & Community Affairs CMTE Chairman
- Ms. Sally Ann Gupta, Legislative Affairs CMTE Chairman designee
- Gary McKissock, Economic Development CMTE Chairman
- Stuart Ruffin, NCMF
- Secretary Cornell Wilson (NC DMVA)
- Kelly Barretto (NC DMVA)
- Troy Holowiti (NC DMVA)
- Lacy Pate (NC DMVA)
- Jeremy Schmidt (NC DMVA)

Members not in attendance

Not applicable

Administrative Update

- DMVA briefed the Group on Agency-related budget items.
- DMVA provided an update to the Defense Industry Adjustment Project (funded through OEA Grant). DMVA completed and submitted application and is waiting on a decision by OEA.
- The status of budget and website were briefly addressed by Jeremy Schmidt of DMVA.

Reports

Topic: Committee Updates

Discussion: Each committee chair presented updates from their respective committees.

Action Items: Committee discussed how someone in business development who would be focused on attracting new and supporting existing military businesses.

Resolution: Committee proposed further discussion and presentation to the full commission by Dr. Chung from EDPNC for supporting a paid position for one year.

Topic: Update from Matrix Consulting Group

Discussion: Matrix Group briefed the ESG on the way ahead strategy.

Action Items: ESG agreed with plan to continue support as explained by Matrix Group.

Resolution: Consulting group will implement Developed Action Plans and Implementation Strategies for Select Strategic Report Recommendations. Develop Comprehensive Outreach Strategy with Stakeholders. Execute Advocacy Plan at the Federal level. Develop Strategic Communications Products -DoD, Capitol Hill and State.

Unfinished business

Not applicable

New business

Topic: Update and grant request by NC4ME

Discussion: Mr. Ruffin presented the year-to-date metrics for the program. Explained the phases of the program and the status /transition. Requested bridge funding and long-term funding courses of action.

Action Items: NC4ME will continue its current strategy.

Resolution: Committee proposed further discussion and presentation to the full commission to provide bridge funding of \$40,000.

Open Discussion

Not applicable

Announcements

Not applicable

Adjournment

Adjourn at 12:40pm