



## **NORTH CAROLINA MILITARY AFFAIRS COMMISSION**

### **Minutes of the Tele-conference, January 23, 2018 Executive Steering Group (ESG) meeting**

#### **MEMBERS IN ATTENDANCE:**

Grier Martin, Chair  
Frank Bottorff (by-phone)  
Cresswell Elmore (by-phone)  
Sally-Ann Gupta AR for Sen Brown (by-phone)

#### **ADDITIONAL ATTENDEES:**

David Hayden, NCMAC Member (by-phone)  
George Cleveland, NCMAC Member (by-phone)  
Christopher Hailey, Grier Martin's Office  
Alex Zachman, Grier Martin's Office  
Kelly Jackson, DMVA

#### **CALL TO ORDER, WELCOME REMARKS:**

Chairman Martin called the meeting to order at 1:00 pm. Chairman Martin took a roll call for the meeting and the attendees are listed above.

#### **ECONOMIC DEVELOPMENT PARTNERSHIP FOR NORTH CAROLINA (EDPNC) BUSINESS DEVELOPMENT MANAGER POSITION DISCUSSION:**

Chairman Martin lead the discussion. He stated that North Carolina Military Affairs Commission (NCMAC) directed a group (Cresswell Elmore, Lt. Gen Gary McKissock, David Hayden and Department of Military and Veterans Affairs (DMVA) advisor Joseph Kelly) to study the issue of the position and come back with a recommendation, which they did. The groups recommendation was emailed to Chairman Martin. David Hayden summarized the recommendation. He said that the group that reviewed this was David Hayden, Cresswell Elmore, Frank Bottorff, Chris Chung (EDPNC) and an advisor from DMVA Joseph Kelly. The email sums up their recommendation. "We recommend that the NCMAC should continue funding the subject position and that the ESG consider this recommendation ASAP." After a good discussion and responses from Chris Chung, the group had a separate discussion to talk about the need to fund this position. They were all in agreement to recommend the continued funding of this position. Cresswell Elmore stated that the group was in unanimous agreement. Cresswell Elmore had a couple of questions that were answered during the review and discussion. He recommends that Chris Chung comes to the ESG or the NCMAC and give a briefing. Frank Bottorff concurred with the Oversight committee's recommendation. Sally-Ann Gupta asked if there were any recommendations on how the NCMAC would have input on this position (performance metrics). Cresswell Elmore stated that Chris Chung had agreed to come to the NCMAC and answer any questions or concerns that they may have. Frank Bottorff commented that he recommended that 1-2 members from the Economic Development Committee be selected/volunteer to act as liaison between EDPNC and the NCMAC. Cresswell Elmore agreed to be one of the liaison's and Gen Gary McKissock was recommended as the second member. Sally-Ann Gupta supported the recommendation for the 2 liaisons from the Economic Development Committee to have oversight on this EDPNC position. Chairman Martin requested a motion on the recommendation from the Oversight Committee. Frank Bottorff made a motion to adopt the recommendation from the Oversight Committee. The motion was seconded by Cresswell Elmore and passed with a unanimous vote. Chairman Martin stated that his recollection there was no further action

**Tele-conference for the Executive Steering Group (ESG) meeting  
Tuesday, January 23, 2018  
Page 2**

from the NCMAC. Frank Bottorff state that the only further action was a memo from Chairman Martin to the Secretary Hall to recommend payment.

**ADJOURNMENT:**

Chairman Martin requested a motion to adjourn the meeting. Frank Bottorff made a motion to adjourn the meeting, seconded by Cresswell Elmore and passed with a unanimous vote. The tele-conference adjourned at 1:22.