



NORTH CAROLINA MILITARY AFFAIRS COMMISSION

Minutes for Executive Steering Group (ESG) Meeting, 4th Quarter, November 6, 2018, Department of Public Instruction/Commerce Building, 4th Floor South, 301 N. Wilmington Street, Raleigh

Members Present

Grier Martin, Chair
Frank Bottorff, Base Sustainability, Chair
Kirk Warner, Quality of Life, Chair
Cresswell Elmore, Economic Development,
Chair (by phone)
Sally-Ann Gupta A/R Sen Brown,
Legislative Affairs Chair

Additional Attendees

Secretary Larry Hall, Sec for DMVA (by phone)
Christopher Hailey, LA for Grier Martin
Jamie Norment (ACT) (by phone)
Hugh Overholt, (ACT) (by phone)
Kelly Jackson, DMVA

Members Not Present

Senator Harry Brown

OPENING REMARKS: CHAIRMAN GRIER MARTIN

Chairman Grier Martin called the meeting to order at 10:02 am. Chairman Martin welcomed everyone to the Executive Steering Group (ESG) meeting. The Commission had a quorum.

CONSENT MINUTES: CHAIRMAN GRIER MARTIN

Chairman Martin asked a motion to approve the minutes from the 3rd quarter committee meeting held on August 7, 2018. Cresswell Elmore made a motion to approve the minutes and seconded by Frank Bottorff and passed by unanimous vote.

DEPARTMENT OF MILITARY AND VETERANS AFFAIRS (DMVA) UPDATE: SECRETARY LARRY HALL

Secretary Hall said that his office has been working with the military installations to see what damages that they sustained during Hurricane Florence and Michael. This information will help to assist our Congressional delegation up to speed on where they can advocate in the Congressional appropriation process. The Governor will be in Washington DC to meeting with them on November 15. We have been in direct contact with the military installations and military communities. We have done this for supplemental or special budget bills that have come through the Legislative over the past couple of Special Sessions. We will continue to do that, and it has been a primary function that we have done. There are a lot of events coming up after the Marine Corps Birthday and then Veteran's Day celebrations. Kiri Warner said that a legal item that had been talked about at the Quality of Life meeting was about the base housing that had significant damages. The military privatized housing that was responsible for the base housing needed the base housing that was occupied by retiree and veterans, so they were being asked to leave their homes and find other places to live so the company couple put the

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Active Duty (AD) Marines that needed that housing. He asked if the Governor or the legislators looking into this issue? This could be a problem for those that are being displaced. Sec Hall said that his office was in contact with the base staff personnel and the significant damages to the base housing. He has made a note about this matter and his staff will check into this how this issue is being handled. This base housing shortage issue is a problem across the board for all agencies that my staff had talked to. Chairman Martin was also at a meeting recently with the NC Military Foundation and the Governor where the issue of housing shortage came up which has become more prevalent due to the hurricanes. We have seen the numbers but not the impact on retirees. Frank Bottorff said that the situation at the installations is that when they have excess housing then they execute the Waterfall. They lease housing to other than AD personnel. The Waterfall process goes, AD, Reservist, Retired, Government employees and then citizens. The ones that they are exercising the option to ask them to leave are those members that choose not to sign a 12-month lease and at the end of their leases. Kirk Warner said that was good clarification of the procedures. There will be some that are coming up for a lease renewal and will not be able to sign a lease unless they are AD. No further discussion.

QUALITY OF LIFE (QOL) COMMITTEE: KIRK WARNER

Kirk Warner said that the QOL had a meeting on July 19 and it was a great meeting, but we did not have a quorum. We had a very rigorous agenda. We got an update from Dr. John Bigger on the Dorothea Dix Child Stabilization Unit at Betsy Johnson. They are still \$1 M short of the full funding, but they are moving forward and will be open June 2020. Any donations can be sent thru the Cape Fear Valley Foundation 501c3. We also received update on the Hurricane damage for Cherry Point and Camp Lejeune from Jamie Norment and Bryan Ayers. The updates were focused on and off the bases. We also had a report that Seymour Johnson Air Force Base had minimal damage. Next, we had a presentation from the Military Liaison Counselors (MLC's) and K-12 education. They talked about the matrix they had developed. North Carolina is lacking in many areas that are part of this matrix. I would like the MLC's to present this matrix to the Commission members at the November meeting. Also, on an action plan on how to achieve some of these items in the matrix. The matrix will be put into a presentation format and we would send out read ahead information for the Commission members to review prior to the meeting.

The committee also talked about the Military Liaison position that Virginia's Department of Public Instruction to champion these ideas. NC Department of Public Instruction (DPI) has added this position into their budget request for the next fiscal year. The QOL committee discussed writing a letter of support for DPI's budget request of one additional Military Liaison Counselor for Cumberland County; one additional Military Liaison Counselor for Onslow County, and One new State Level Military Liaison Counselor/Coordinator for NC for \$350,000. I would like to have the Dan Dunham; Military Liaison Coordinator from Virginia brief the Commission members at a Full NCMAC meeting on how Virginia is making positive moves in education. Chairman Martin asked what other forms of action items could there be? Kirk Warner said that one program is the Purple Star Program and about 9 other items. Kelly Jackson said that other items were Calendar Flexibility, Class size, Military Liaison Coordinator and Remote enrollment. Chairman Martin said that he wanted to ensure that the Commission members had a clear understanding of the action items. Kirk Warner said that that would be part of the read ahead. Sally-Ann Gupta said that she is understanding that we will be asking for a legislative item for this coming session. We will be asking for 2 or 3 new military liaison counselors. Kirk Warner said that was

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correct and that he would be coming from the DPI budget and the NCMAC will support that request. Sally-Ann Gupta said that one thing we may want to do is isolate which district these MLC's would be supporting so we could identify what legislators may want to sponsor this request. Chairman Martin asked that we develop a read ahead for the Commission members about this, so the members will be prepared for the Commission meeting.

Kirk Warner also talked about a legislative issue that might come up next term. The Military Interstate Children's Compact Commission (MIC3) Chairman for NC is appointed by the Governor. The person that can be appointed to this position must be a licensed attorney who represents a local school board. The fact that it is an attorney is problematic and limits the number of individuals to choose from. The had selected a Superintendent for the Governor to appoint and then realized that she did not meet the criteria. So now they selected an attorney from Onslow County and he is very unresponsive to Kirk Warner. They are also having a problem scheduling a state MIC3 meeting due to his unresponsiveness. Chairman Martin said that it was his bill that implemented this, but he does not remember that requirement. Bill 115 C -47.7. Kirk Warner said that this was the only one in the Country that had to be an attorney. Chairman Martin said that what you are asking is if we want to request changing the language. Kirk Warner said yes, that is what we are asking. Sally-Ann Gupta asked if the Attorney was in a term appointment. Kirk Warner said that he didn't have that information. He said that this could be part of the read ahead information. Chairman Martin said that the language in the bill for the attorney was part of the bill he put forward 10 years ago. He will check with LeAnn Winner, School Board Association about this requirement.

A presentation from Susan Barbitta, Community College System, Military Credit for Prior Learning (Senate Bill 761). Senate Bill 761 is a joint project for the Community College System and the University of North Carolina (UNC) System and it is unfunded. You get the credits for Prior Learning 4 ways; American Council on Education (ACE); SACSOCOC; Joint Services Transcript (JST) and Faculty Panels. They created the Faculty Panels to assist in understanding the information and be able to make good recommendations and awarding of credits. The Faculty Panels consists of teaching faculty and department chairs. There have been over 100 skill levels and courses evaluated and faculty members have recommended the awarding of approximately 4,000 semester credit hours. The next steps that they are working on is a website (joint UNC & Community College System); consistent transcribing and additional faculty panel evaluations. The Military Credit for Prior Learning Committee meets once a year for 2 days. Kirk Warner requested that Susan Barbitta presented at the NCMAC meeting in Nov 10 minutes. No further discussion.

LEGISLATIVE AFFAIRS COMMITTEE: SALLY-ANN GUPTA

Sally-Ann Gupta said that the Legislative Affairs committee did not meet this quarter as the Legislature was not in Regular Session. Ms. Gupta said that now is the time for the NCMAC determine what will be their legislative priorities in the coming year. I think that at the next Full Commission meeting would be a good time for talk about what we want our priorities to be and rank them. Then I can discuss that with Senator Brown and see if we can find sponsors. Chairman Martin asked the Committee Chairman to see if they have any items that needed legislative support. He also asked Sally-Ann Gupta to be prepared to talk about the legislative process to the Commission members for the NCMAC at the next meeting.

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Frank Bottorff said that the purpose of the Strategic planning meeting should be both administrative and legislative agenda items for the NCMAC. Sally-Ann asked if the purpose of the Strategic planning meeting to revisit our priorities? Frank Bottorff asked to hold those questions until later in the meeting. Chairman Martin asked Sally-Ann Gupta to remind the Commission members that we have a limited window for our legislative items. No further discussion.

ECONOMIC DEVELOPMENT COMMITTEE: CRESSWELL ELMORE

Cresswell Elmore said that they had an Economic Development meeting on Oct. 19. We had an update on the budget and Sec Hall informed the committee that it was time to submit the NCMAC budget. Sec Hall also thanked Frank Bottorff and Hon Chuck Allen for their great work and effort that they both put in during the hurricane. We also had a briefing from Scott Dorney from NC Military Business Center (NCMBC). He submitted a detailed explanation of his budget request that they plan to submit to the Governor's office and the General Assembly. I request that we add this to the NCMAC agenda and asking the ESG to support the budget request for the NCMBC. We also had an excellent update from Jamie Norment, Allies for Cherry Point's Tomorrow (ACT) on the hurricane damage and that we are on a great trajectory at Cherry Point. Will Best introduced the committee to a company called Active Threat Solutions (ATS) which is a risk management company that empowers clients to prepare and train, so they can better respond to active threats. They gave a presentation of their products to the committee. We also received an update from Brad Helton, Economic Development for North Carolina (EDPNC) and what he has been doing the last quarter and further items. Chairman Martin asked if he was asking for support from the ESG for the NCMBC budget request? Cresswell Elmore said yes, he was. Chairman Martin asked if there was any discussion from the steering group? Frank Bottorff said that he had a draft support letter for the NCMBC budget request and the NCMBC's budget plan and this information should go out to the NCMAC members prior to the meeting for their review prior to the meeting. They are not asking for funding but support of their budget request. Cresswell Elmore said that the NCMBC budget plan shows how they will use the additional funds they are requesting, and it is a good detailed document. Cresswell Elmore said that this committee does not have any legislative items at this time. Chairman Martin gave 10 minutes on the agenda for the NCMBC discussion. No further discussion.

BASE SUSTAINABILITY AND COMMUNITY AFFAIRS COMMITTEE: FRANK BOTTORFF

Frank Bottorff asked Secretary Hall to pass on to the Governor a thank you from the City of Havelock for his visit. The Governor visited with people at FEMA, Disaster Recovery Center, an Elementary School and City of Havelock employees. It was a tremendous event. Frank Bottorff said that the Base Sustainability and Community Affairs meeting was held on Oct 25, in Goldsboro, NC. The only items that they wanted to take to the NCMAC is the grant updates. To get an update from the 2 grant awardees. This will be a 5-minute update from each of the awardees. We also received an update on the wind power study. There is a meeting scheduled this week between the military and the Department of Commerce at Seymour Johnson AFB about the wind power study. Chairman Martin asked how much time was needed for the updates? Frank Bottorff said that he needed a total of 10 mins. No further discussion.

BYLAWS TASK FORCE (TF): KIRK WARNER

Kirk Warner said that there was nothing new on the bylaws. The bylaws had been approved at the last

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NCMAC meeting. Chairman Martin said that he appreciated all of Kirk Warner's work on the bylaws. Frank Bottorff said that one of the things in the bylaws that had been approved was the modification to the ESG. Maybe we can take a few minutes at the Full NCMAC meeting to discuss what that change was. That change was that it is up to the community groups to put their own member on the ESG if they weren't already represented. For example, Cherry Point has 3 members that represent Cherry Point, one appointed by the Governor, Senate Pro-Tem and House of Representative. Cherry Point is already represented since Frank is a Governor appointment by the Governor and already on the ESG. This is in our bylaws but has not been implemented. Kirk Warner said that this could be part of the Strategic Planning. There are a lot of governance issues that could come up like having a treasure or other positions like that. Chairman Martin said that he liked wrapping it into the Strategic Plan. Kirk Warner said he liked that idea, but it was already apart of the bylaws. Chairman Martin asked who had the authority to select the representative from each community? Frank Bottorff said that he would have to go back and look at the bylaws. He thought it was given to the community groups to make the selections. The Chairman selects the Chairman for each committee. No further discussion.

FINANCE AND BUDGET TASK FORCE: FRANK BOTTORFF

Mr. Frank Bottorff said we did not have a final update for this quarters activity. The only payment for this quarter has been the EDPNC invoice. We did complete the budget request worksheet for FY 2019-2020. We requested \$2 Million non-recurring. Kelly Jackson said that she had talked to Kim Mitchell, DMVA Finance and she said that we needed to request funds on a recurring basis. Frank Bottorff said that if there is an administrative way at the finance side and they automatically do it by year and approve 2 years, that is an administrative adjustment. He said that if we get \$2 million for 2 years. Chairman Martin said that the request is for \$1 million each year recurring. Frank Bottorff said that the only change that we are asking for and this is a legislative action is increasing the grants from \$225,000 to \$250,000. Kirk Warner said that one of the grant opportunities was SB 761 compliance. They could accelerate the pace of this and it would cost approximately \$20,000 for a meeting. Chairman Martin said that this is an interesting thought. One thing we could do is to request in the budget \$20,000 appropriated to the NCMAC to compliance with SB 761. We need to talk to Sally-Ann about this. Frank Bottorff said that he would talk to Sally-Ann Gupta about this. Kelly Jackson said that the increase for the grant process was \$400,000 not \$250,000. Frank Bottorff said that he will give a presentation at the NCMAC meeting, but we do not need to approve the budget at this time. No further discussion.

NEW BUSINESS:

Chairman Martin said that we would now talk about the Strategic Planning event. Kirk Warner said that they had talked about a staged planning session and not one large event.

Stage 1: November 27 and the Full NCMA meeting (1-1 ½ hour) discussion and select participates.

Stage 2: December (facilitator retention and prepare for stage 3).

Stage 3: Late January (Strategic Planning Group) work with the Facilitator for 1 day.

Stage 4: February Strategic event with the full NCMAC approximately 4 hours with the facilitator.

Stage 5: Prepare product for 2020.

This is the plan that has been developed I think we are looking at \$5000-\$7500 for this process. Between Frank Bottorff and I, we will get something together and present this to the Commission members at our November meeting. Chairman Martin asked how much time was needed to brief the

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members. Kirk Warner said that he needed 1 – 1 ½ hours for this presentation. Frank Bottorff said that they hoped that the smaller strategic planning group would be able to give them ideas and specific things that we need to consider and address. The length of the presentation will depend on the participation and questions. Chairman Martin asked about read ahead for the members? Kirk Warner said that maybe they should send everyone the current priorities. Sally-Ann Gupta asked if we had changed the priorities recently? Kirk Warner said that the last work that had been done was when Frank Bottorff sent out the priorities to the committees and asked them to rewrite them. We need to re-energize that program. Frank Bottorff said that he had tried to rewrite all of them and then send them out to the committee leads to help with the rewrite and then the discussion. Sally-Ann Gupta said that she would like to review the old power point slides for the legislative affairs and see what ones have been met and delete them from the list. Frank Bottorff said that he will send out the current list. Frank Bottorff and Sally-Ann Gupta will work together on this item. Kirk Warner said that the priorities are a useful tool if you are asked to talk about the NCMAC for presentations. Kelly Jackson said that she had inquired about hiring the facilitator. This will depend on the cost. Frank Bottorff said that for that amount of money we are talking about it should not need to be competed.

Frank Bottorff talked about the email that the ESG received from the Ethic Commission. He asked if Kelly Jackson was going to go back to the Ethic Commission with the changes in the legislature and the NCMAC's fiscal authority. Sally-Ann Gupta said she thought that the NCMAC did have those requirements. Frank Bottorff said that they thought they did but he had not seen these documents that Kelly Jackson received. Sally-Ann Gupta said that it says here that you perform non-advisory functions, by the statutory mandate the NCMAC performs advisory functions. Frank Bottorff said that he thinks things have changed and we should ask them to review the NCMAC's status. Chairman Martin said that the NCMAC has money that they give to people. Frank Bottorff said that it is the language in the 2017-2019 budget. Kelly Jackson said that she would send the new legislation for the NCMAC to the Ethics Commission.

Frank Bottorff asked about the Cluster Analysis sole source documentation. He asked if those documents had been signed. Kelly Jackson said that the documents had been signed by Chairman Martin for NC4ME and the Cluster Analysis. They have been submitted to purchasing and contracting. Frank Bottorff asked that the ESG be updated as those are approved. He also talked about the Request for Proposal (RFP) for the Lobbying Contract. He informed the members that the RFP review team had review the document and it was ready to go back to Meredith Swartz, Purchasing Officer. Kelly Jackson said that she would email Meredith Swartz that the RFP has been reviewed. She also said that she was waiting for Christy Agner from DOA to contact her about the community grants legal review. Chairman Martin asked what the next action that is needed for this item from the NCMAC? Frank Bottorff said that there is no action needed by the NCMAC. Chairman Martin asked what is the level of progress that we should have for the Commission members at the November meeting. Frank Bottorff said that the RFP has been posted and this should happen by our meeting. Sally-Ann Gupta asked if we could have a lobbying group selected by the 1st Quarter NCMAC meeting. Frank Bottorff said that the RFP review team will have interviewed the approved vendors and have their recommendation ready for discussion and approval at the NCMAC meeting in February.

Kelly Jackson asked if we can approve the draft minutes for the Legislative Affairs committee and Quality

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of Life committee at the Full NCMAC meeting. Chairman Martin said to add that to the agenda. Kelly Jackson said that the Governor may attend the NCMAC meeting in November. We will be prepared if he attends. We have had 2 NCMAC members resign and we have not received any new members this fiscal year. Chairman Martin said that he is in constant contact with the Governor's boards and commissions people about the NCMAC appointments. They had just completed the Veterans Affairs Commission appointments and would be working on the NC Military Affairs Commission appointments. Chairman has a NCMAC twitter feed. Let him know if you have anything you want to put out on twitter. No further discussion.

AGENDA FOR FULL NCMAC:

DMVA Update	Sec Larry Hall	
Committee Updates	Committee Chairpersons (10 each)	
Task Force Updates	Task Force Chairpersons (10 each)	
NCCC Update	Paul Friday	
DC Update	James McCleskey (10)	ESG
K-12 Military Child Matrix	MLC's (20)	QOL Committee
Senate Bill 761	Susan Barbita (15)	QOL Committee
NCMBC Support Letter	Cresswell Elmore (10)	Economic Development
Community Grants Update	ACT/ City of Jacksonville (10)	BS&CA
Strategic Plan	Kirk Warner/Frank Bottorff (60)	ESG

ADJOURNMENT: Chairman Martin adjourn the meeting at 11:38.