<table>
<thead>
<tr>
<th>Department/Agency</th>
<th>NCDEQ – Division of Waste Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Title</td>
<td>Abandoned UST Closure Contract</td>
</tr>
<tr>
<td>Design Services</td>
<td>Environmental Engineering Services for one designer</td>
</tr>
<tr>
<td>Scope of Work</td>
<td>Permanent closure of abandoned USTs that represent an imminent hazard to human health and the environment (see attached scope of work)</td>
</tr>
<tr>
<td>Contact</td>
<td>Andria Merritt</td>
</tr>
<tr>
<td>Telephone</td>
<td>(919) 747-1483</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:andria.merritt@ncdenr.gov">andria.merritt@ncdenr.gov</a></td>
</tr>
<tr>
<td>Total Project Budget</td>
<td>Total project budget up to $3M for a duration of three years with extension options to complete ongoing projects</td>
</tr>
<tr>
<td>Source of Funds</td>
<td>Commercial Trust Fund</td>
</tr>
<tr>
<td>Approved OC-25 #</td>
<td>na</td>
</tr>
<tr>
<td>Publish Date</td>
<td>08/19/20</td>
</tr>
<tr>
<td>Closing Date</td>
<td>09/17/20</td>
</tr>
</tbody>
</table>
| Submit THREE (3) Copies of Letter of Interest and SF-254 (Mailing Address): | Andria Merritt, Hydrogeologist  
NCDEQ  
Division of Waste Management  
UST Section  
1646 Mail Service Center  
Raleigh, NC 27699-1646 |
| Physical Location for Fed Ex/UPS Delivery (Delivery Address): | NC DEQ-Division of Waste Management  
217 West Jones Street  
Raleigh, NC 27603  
Attn: Andria Merritt |

**NC Licensing Statement**

In order to offer engineering and geological services in response to this solicitation, the proposing firm must be properly licensed to practice Engineering, and Geology in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:

- NC Board of Examiners for Engineers & Surveyors: (http://www.ncbels.org)
- NC Board for Licensing of Geologist (http://www.ncblg.org)
SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

   a. Demonstrate adequate staff available to address required deliverables in a timely and professional manner including any proposed design or consultant team members for the project.
   b. Be prepared to give exact number of active projects with starting and/or possible end dates.
   c. The Division of Waste Management encourages certified Historically Underutilized Businesses (HUBs) to submit qualifications in response to this advertisement.
   d. Designers responding to this advertisement are encouraged to use HUBs in outsourcing and/or subcontracted project activities.

SUBMITTAL CRITERIA

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at http://ncadmin.nc.gov/businesses/construction/forms-documents which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2” x 11” pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.
SCOPE OF WORK
UST SECTION, PERMITS AND INSPECTION BRANCH, ABANDONED UST CLOSURE CONTRACT

The selected contractor must provide, in a manner satisfactory to the Department, and as authorized on a task order/not-to-exceed basis, technical services for permanent closure (by removal) of abandoned underground storage tanks. Services may include, but are not limited to the following:

A. Prepare site-specific technical proposals and cost estimates for approval by contract administrator prior to beginning site work.
B. Coordinate site work with contract administrator and landowner.
C. Obtain any necessary fire marshal and other permits.
D. Prepare and implement site-specific health and safety plans to ensure compliance with all applicable OSHA regulations for worker safety and for the health and safety of nearby residential and business communities during all phases of site work.
E. Conduct underground utility search prior to initiating any subsurface excavations and drilling.
F. Locate UST systems using geophysical surveys.
G. Perform various hydrogeologic and environmental assessment activities, including groundwater sampling; soil sampling; receptor surveys; well installation; and other tasks related to comprehensive assessment of soil and groundwater contamination at designated sites.
H. Manage and oversee subcontractors.
I. Dismantle aboveground equipment such as dispensers, canopies, and signs.
J. Remove product and sludge from tanks and piping.
K. Excavate to remove tanks, product/vent piping, dispenser islands, and contaminated soil.
L. Backfill excavations with clean uncontaminated backfill material and, if required, complete site restoration activities to restore site to its original or improved condition.
M. Transport and treat and/or dispose of tanks, product and vent piping, contaminated soil, concrete, macadam and other pavement.
N. Transport and treat and/or dispose of liquid and sludge removed from tanks, product and vent piping, excavations and wells.
O. Implement tank closure in accordance with all applicable state and federal rules and regulations, industry standards and codes of practice, and the most recent version of the UST Section’s Guidelines for Site Checks, Tank Closure, and Initial Response.
P. Prepare and submit all required notices and reports in accordance with the most recent version of the UST Section’s Guidelines for Site Checks, Tank Closure, and Initial Response according to schedule(s) agreed to by both parties.