



### Improving Our Future—DOA Divisions Help Move NC to a More Sustainable State

In a proclamation signing to further promote and re-affirm North Carolina’s commitment to combat climate change, Governor Roy Cooper declared September 23—27 as [Clean Energy Week](#). The signing follows Governor Cooper’s [Executive Order No. 80](#), outlining North Carolina’s goals to address climate change and transition to a clean energy economy. In this effort, four DOA Divisions are leading the way to help move North Carolina to a more sustainable state.

#### State Steam Plant— Operated by DOA’s Facility Management Division

DOA’s Facility Management Division administers the heat and steam plant located on 412 McDowell Street, to help reduce greenhouse gas emissions and save tax payer dollars.

The energy produced from the state’s steam plant regulates the air and heat within downtown state government buildings, providing necessities such as hot water for all state employees. The plant, which requires around the clock maintenance and management, consists of four boilers. Depending on

are used in the winter—the most active months—while only one is used in the summer.

During this routine process, steam condensates. Steam traps help pass condensate, air, and non-condensable gases

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**Facility Management’s Heat & Steam Plant Team (from left to right)**  
Ronald Hyatt, Bill Kerns, Jon Benson, Justin Leonard, Joe Dombrowski, and Chad Bouffou

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### **Clean Energy, Cont.**

from the steam system without allowing steam to pass into the condensate system.

### **Facility Management's Steam Trap Maintenance Program**

Four years ago, Facility Management devised a steam trap maintenance program. The program aids in identifying steam traps to ensure they are working effectively and monitoring if repairs are necessary.

There are an estimated 400 traps within the downtown state government complex. Of this total number of traps, approximately 34 are underground, 33 are located within the heat and steam plant, while the remainder are housed within state facilities.

### **Zero-Emission Vehicles —Managed by DOA's Motor Fleet Management Division**

Did you know DOA's Motor Fleet Management Division has 10 zero-emission vehicles (ZEVs)? The University of North Carolina System has six assigned ZEVs and the Department of Health and Human Services has four.

So what are Zero-Emission Vehicles (ZEVs)? ZEVs are electric powered vehicles that are uniquely designed to run solely by battery, hydrogen fuel cell or a combination of both battery and gasoline. Recently, Motor Fleet Management ordered 10 additional ZEVs to further increase its current pool of electric-powered vehicles.

### **ZEV Charging Stations—Managed by DOA's State Parking Division**

Did you know DOA's State Parking Division has nearly 30 electric vehicle

charging stations?

Similar to ZEV vehicles, the charging stations come in various designs including dual port, which allows the option to charge two cars at a time; and single port, which is created for one car only. Charging stations are either wall mounted or bollard mounted, similar to a typical single gas pump station.

Two electric charging stations are available for public use in the Green Square Parking Deck (Deck 77) and across the street from the NC Museum of Science.

- Green Square Parking Deck, 120 West Edenton Street, Raleigh, NC 27603
- NC Museum of Science Side Parking, 113 West Jones Street, Raleigh, NC 27603

Both are ChargePoint stations with dual ports and cost \$1.00/ hour for charging, not including parking fees.

The Green Square Parking Deck also houses single-port charging stations for employees at no charge. Twelve stations are located on Level P1 and fifteen are on Level B1.

### **State Term Contracts– DOA's Division of Purchase & Contract**

In a step to encourage more ZEV usage among state agencies, ZEVs and charging stations are both available for purchase on state term contract, which is administered by DOA's Division of Purchase & Contract.

### **DOA Directives Under EO No. 80**

These efforts are all in support of DOA's directives mandated by Governor Cooper's EO No. 80. The directives are as follows:

### **Develop a North Carolina Motor Fleet Zero-Emission Vehicle (ZEV) Plan**

that: 1) Identifies feasible trips for a ZEV; 2) Recommends infrastructure necessary to support ZEV use; 3) Develops procurement options and strategies to increase the purchase and utilization of ZEVs; 4) Account for all agency ZEVs and miles driven by vehicle type for the Council to submit to the Governor by October 1, 2019, and annually thereafter.

### **Improve energy consumption by creating and implementing strategies to support the state building efficiency goal,**

which includes: 1) Designating an energy point of contact; 2) Developing a utility management plan; 3) Reporting annually on utility consumption.

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Public ChargePoint, dual port, wall mount station in the Green Square Parking Deck

**Clean Energy, Cont.**

**Climate Change Interagency Council Meeting**

Rounding out Clean Energy Week, the NC Climate Change Interagency Council met on September 27, to present key plans as directed under Executive Order 80. The Council, representing the Department of Environmental Quality, Transportation, Administration and Commerce, presented Governor Cooper with the following:

- Clean Energy Plan
- Zero Emission Vehicle (ZEV) Plan
- Motor Fleet ZEV Plan
- Clean Energy and Clean Transportation Workforce Assessment

DOA Deputy Secretary Mark Edwards provided an overview of the department’s [NC Motor Fleet ZEV Plan](#) before the Council and

presented Governor Cooper with a copy of the plan which outlines project goals, current ZEV usage, electric vehicle assessment and recommendations, and projected timeline.

In developing the Motor Fleet ZEV plan, DOA undertook a thorough analysis of 2,417 vehicles within the state motor fleet that were deemed the best candidates for replacement. Of the total number of vehicles analyzed, 572 were recommended to be replaced by an electric vehicle.

Based on this recommendation, DOA’s Motor Fleet Management Division will continue its collaboration with agencies across the state to replace proposed vehicles with electric vehicles (EVs), in accordance with each agency’s respective replacement schedule.

Designees from Motor Fleet Management will convene with agency coordinators to offer

guidance and assistance to increase EV usage and discuss agency infrastructure needs, as deemed necessary. When the use of ZEVs is not feasible, a low emission vehicle is recommended as a viable cost-effective alternative.

The NC Motor Fleet Zev Plan will save taxpayers an estimated \$3.8 million and reduce emissions by over 22,000 metric tons over the lifetime of the vehicles.

To learn more on DOA’s plans and progress for improving the state’s environment visit <https://ncadmin.nc.gov/eo80> for details.



State Parking Director Susan Weiss shows off one of two public ChargePoint stations in downtown Raleigh



Deputy Secretary Mark Edwards presenting the Motor Fleet ZEV Plan before the Council

# CLEAN ENERGY WEEK: EO 80

September 23 - 27 | For more information please visit: [ncadmin.nc.gov/eo80](https://ncadmin.nc.gov/eo80)



Motor Fleet Management helps lead the way in transitioning the state to ZEV usage



Division of Purchase & Contract administers state term contract for ZEVs and electric charging stations

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## DOA CARES: Helping Teachers, Students and Families of Duplin County, NC

Secretary Machel Sanders paid a special visit to North Carolina’s southeastern region on Thursday, September 12 to show support to one of the counties hit hardest by recent natural disaster. Amid the one-year anniversary of Hurricane Florence, Secretary Sanders visited Duplin County, delivering supplies to a local elementary school damaged during last year’s storm and touring rebuilding efforts led by an area disaster relief organization.

“After the devastating impact of Hurricane Dorian to eastern North Carolina, it’s heartbreaking to know that just one year ago, Hurricane Florence



School supply delivery to Warsaw Elementary School in Duplin County

(Pictured from left to right) DOA Communications Office Ben Fulmer, Aldesha Gore, DOA Secretary Machel Sanders, Duplin County Public Schools Assistant Superintendent Ben Thigpen, and Warsaw Elementary School Head Custodian James Reed Sr.

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## DOA CARES, Cont.

ravaged our state. It is encouraging to see that progress has been made in Duplin County and while most schools within the district have been restored, the need for school supplies is still ever present not only in Duplin County but across the state,” said Secretary Sanders. “Far too often, teachers across North Carolina are having to dip into their own pockets to cover the cost of classroom supplies that their students need in order to learn. Governor Cooper’s School Supply Drive helps give teachers and students that extra boost for a successful school year.”

During her visit to Duplin County, Secretary Sanders traveled to Warsaw Elementary School first, delivering nearly twenty boxes of

school supplies to students and staff. The supplies, ranging from spiral notebooks to backpacks, were donated by DOA employees as part of Governor Roy Cooper’s 3rd Annual School Supply Drive.

“My goal is for each student to walk across the stage as high school graduates so that they may pursue a post-secondary education and achieve their dreams,” said Warsaw Elementary School Principal Jay Parker. “We are very grateful for the supplies donated by the NC Department of Administration. Many of our students come from underserved areas so the need is definitely there.”

Items collected this year included paper, pens, pencils, flash drives, dry erase markers, copy paper, folders, sanitizing wipes and tissue. In collaboration with the State Employees’ Credit Union, Volunteer

NC, Communities In School of North Carolina and the North Carolina Business Committee for Education, the Governor’s Office and State Cabinet agencies collected thousands of school supplies for students and teachers for the 2019-2020 school year, assisting many counties across North Carolina impacted by recent natural disasters.

Following her visit to Warsaw Elementary School, Secretary Sanders toured [Baptists on Mission’s](#) Disaster Relief Center in Rose Hill, NC, where DOA employees committed a “day of service” volunteering their time to work on home restoration projects. Staff from DOA’s Human Resource Management Office, Division of Non-Public Education, Secretary’s Office, Office for Historically Underutilized Businesses, among others were on-site lending assistance.



DOA employees volunteering at the Baptists on Mission worksite in Rose Hill

(Pictured from left to right) Kristy Daughtry (Division of Non-Public Education), Sharonetta McIntyre (HUB Office), Deanna Robinson (Division of Non-Public Education), Michelle Moore (Division of Non-Public Education), Althea Trantham (DOA Human Resource Management), Maya Harris (Division of Non-Public Education), and Chena Flood (Division of Non-Public Education).

Originally built as a grade-school, the Disaster Relief Center now serves as a central hub for volunteers to help with rebuilding operations throughout the county. Richard Weeks, the Disaster Relief Team Leader for Baptists on Mission, said projects are ongoing and volunteers are needed to continue rebuilding efforts within Duplin.

“You do not need to be trained to assist in recovery efforts. Hurricane Florence had a huge impact on our state, and we need volunteers to help residents get back in their homes,” said Weeks. “We are truly blessed for those who have helped us thus far.”

If you wish to serve as a volunteer to assist with recovery efforts or donate to the North Carolina Disaster Relief Fund, please visit <https://www.nc.gov/volunteer/donate> for details.

## State Youth Council Accepting Mini Grant Applications September 18 - November 1

DOA's Council for Women & Youth Involvement (CFWYI) is accepting mini grant applications through its State Youth Council program. Youth Councils are active across the state, enabling students to enhance their communities while helping their peers. The annual mini grant program specifically targets youth, particularly high school students grades 9 - 12, giving Youth Council members an opportunity to help local peers establish leadership skills in project development, management and communication.

NC Department of Administration Secretary Machele Sanders said the mini grant program aids in building and improving North Carolina communities while preparing youth for a successful future. "The program fuels innovation and leadership among North Carolina's best and brightest students, sharpening essential skills necessary for the jobs of today and tomorrow," she said.

The application is open to youth councils, local government, private and non-profit agencies interested in developing innovative youth programs. This year, the State Youth Council will award a total of \$6,500 to deserving organizations and agencies. Mini grants will

range from \$100 to \$500. To be eligible, applications must be received by 5:00 p.m. on Friday, November 1, 2019.

The State Youth Councils will screen applications during the Mini-Grant Conference in Rocky Mount, North Carolina, November 15 - 17. The Youth Advisory Council will also review applications before grants are awarded.

Examples of projects from past mini grant recipients include:

- A health program to educate youth on how to make better decisions regarding wellness;
- Acquisition of exercise equipment;
- And, a partnership with an animal shelter to build pens for dog shelters.

Food, entertainment, travel and salaries do not qualify for grant funding.

To learn more about the mini grant program, visit the CFWYI [website](#) for details.



## Commission of Indian Affairs Honors Members at Annual Meeting



This month, during the Commission of Indian Affairs annual convening, DOA Deputy Secretary Christy Agner presented Shirley Freeman, former Vice Chairman of the Commission, with the Order of Long Leaf Pine award.

Long standing Commission member Furnie Lambert was also recognized for his service and was presented with a certificate of appreciation.

On behalf of the DOA Team, thank you for your service and congratulations on your achievement!



## Recognizing Employees and Milestones Achieved— DOA Service Awards

The below list honors DOA employees by acknowledging years of service within state government. Due to the extensiveness of the service award list, we will feature employees by years of service per issue. For this September issue, we are acknowledging DOA employees with 20 or more years of service. The October issue will feature employees with 10–15 years of service and the November issue will spotlight those with less than 5 years of service.



Thank you for your service

Name	Division	Years of Service
Grant Braley	Purchase & Contract	20
Scott Branch	Mail Service Center	25
Christopher Carter	Facility Management	20
Lathan Conner	Mail Service Center	20
John Cox	State Property	25
Nicholas Daunais	Facility Management	25
Charles Dixon	Facility Management	25
Douglas Edwards	State Construction	25
Stephen Edwards	Facility Management	20
Thomas Etheridge	Facility Management	25
Sue Faircloth	Commission of Indian Affairs	35
Chena Flood	Non-Public Education	20
Rodney Hall	Facility Management	25

Name	Division	Years of Service
Nader Iskander	State Construction	20
Lashona Johnson	HUB	20
Timothy Langford	State Construction	25
Felix Lett	Facility Management	25
Stephen Matthews	Facility Management	30
Dorothea McCadney	Mail Service Center	20
Tracey McMillan	State Parking	20
Edna Poole	Fiscal Management	30
Teresa Powell	Motor Fleet Management	20
Curtis Reid	Facility Management	20
James Speight	Facility Management	20
Theresa Watson	Fiscal Management	25
Jayce Williams	Secretary's Office	20

## DOA Homepage

The DOA website now



has a new look! DOA's homepage has been given a "refresh" to improve the overall internal and external user experience. DIT and DOA Communications have been working behind the scenes for several months, redesigning DOA's homepage to include more efficient and friendly visual navigation, easier access to frequently visited pages, and more engaging, dynamic and timely content.

### New features include:

The debut of one of DOA's new and improved logos (*stay tuned for more info, updated suite of templates, and a style guide soon to be released!*)

- Expanded carousel banner for easier access, readability and promotion of DOA featured/spotlighted initiatives, programs or services
- A "what's happening at DOA" section that highlights the latest news (*press releases, alerts, social media posts and other happenings*)
- Public records page to address commonly asked questions and to easily submit a public records request

Redefined menu bar and departmental categories to best navigate DOA's multiple divisions

## Reminders and Updates

and other services, programs and initiatives

We encourage you to swing by our newly redesigned DOA homepage, take it for a test drive and let us know what you think! Additional improvements will continue rolling out in phases, and DIT and Communications will continue working together with each division to assist in updating their webpages.

### Communications Office SharePoint Site

This new internal site



provides quick access to DOA Communication resources and tools. The [Communications Office SharePoint site](#) is a central information hub that enables users to:

- View past and present issues of the DOA Monthly Messenger Newsletter
- Submit a project request form
- Read answers to frequently asked communications questions

Stay current on relevant DOA news via the department's event calendar, news feed and social media sites

For easy access to the Communications Office SharePoint site, please be sure to bookmark the following link: <https://nconnect.sharepoint.com/sites/doacommunications>

### Communications Office Ticket Request System

Do you need assistance from the Communications Office for an

upcoming event or project? If so, we have a new tool for you to use!

The Communications team in conjunction with DIT developed a new

ticket system to submit project requests. The form is quick and simple to use and will help us best track and respond to your communications needs. The project request form is located on the [new Communications SharePoint site](#).

For easier access, please be sure to bookmark the following link:

<https://ncadmin.nc.gov/communications-request>

When completing the communications request form, please be sure to provide advance notice for all projects. We ask that you allow a minimum of 2-weeks to complete general requests (e.g., copyediting, press releases, etc.). For larger projects (e.g., communications plan, event support, video production, etc.), please allow a minimum of 4-weeks for completion. **Requests that require a quick turnaround (less than 2-weeks) are considered a "rush request" which must be noted on your form before submitting.**

Please note that this form was created to encompass all DOA communications requests, therefore it is no longer necessary to complete the graphic assistance form that was previously used to fulfill all video, photography and graphic requests.



## Reminders and Updates

### Hanging of Posters and Flyers within DOA Administration Building

This is a friendly reminder to refrain from posting flyers/posters on DOA walls, doors and elevators. All printed communication must be approved by the DOA Communications Office and should only be displayed on the department monitors, or by using DOA Communications Office metal sign stands and magnetic frames.

The DOA Communications Office is happy to assist if you have any further questions or concerns. If you have an upcoming event that you would like to promote, please be sure to submit your request using the new DOA Communications [ticket request form](#).

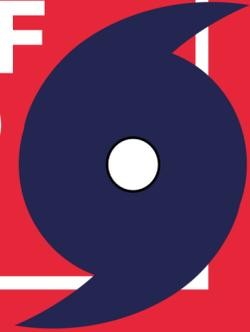
All unapproved posters or flyers will be removed from DOA walls and doors **effective Friday, October 4**.

We appreciate your cooperation.

Lend Your Support—Donate Today

**NORTH CAROLINA  
DISASTER  
RELIEF  
FUND**

Donate online:  
[nc.gov/donate](https://nc.gov/donate)



**JOIN US FOR THE DOA 2019  
CHILI COOK-OFF & BAKE-OFF  
FUNDRAISER EVENT!  
HOSTED BY THE DOA EMPLOYEE  
ENGAGEMENT COUNCIL**



**When:** Wednesday, October 30, 2019 from 11:30 am to 1:30 pm

**Where:** DOA Building, Ground Floor Training Room G-111

**What:** We are adding a new competition to DOA's annual Chili Cook-off event! This year, we are including a "Best Fall Dessert Bake-Off" competition. All desserts must be fall-themed. Examples of fall-themed desserts include pumpkin pie, bread pudding, sweet potato pie, pumpkin cheesecake, etc. Trophies will be awarded for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place for both competitions. There will be a \$5.00 entry fee for both contestants and event attendees. All proceeds will be used to support Hurricane Dorian Disaster Recovery efforts. The entry fee includes your "tasting ticket," a bowl of your favorite chili, and a dessert from the bake-off!

**How to Participate: Chili Cook-Off and Bake-Off Contestants:** Please RSVP by close of business Friday, October 18, 2019 to reserve your spot as a participant and for a chance to win the title of either "Grand Chili Master" or "Best Baker." Do you have what it takes? [RSVP here](#).

**Event Attendees:** You will serve as judges for the Chili Cook-Off! This year, the Employee Engagement Council will be the official judges of the Bake-off competition. To pre-register for this event, you may [RSVP here](#).

We look forward to seeing you there! May the best chili and dessert win!

## Upcoming Department Events

### OCTOBER 2019

- [Hispanic Heritage Month](#) (September 15—October 15)
- Domestic Violence Awareness Month
- [MLK Commission Grant Application](#) (opening date—October 1; due date— October 30)
- Meet the Purchaser Access to Opportunities (October 1)
- [Public Hearing on Improving Diversity with State Contracting—HUB & Griffin & Strong](#)
- Census Collaborative Workshop: Fostering Latino Census 2020 Engagement Through Community Partnership –Charlotte (October 2)
- [HUB's Minority Enterprise Development Week Events](#)
- MWBE Workshop: How to do Business with the City—Rocky Mount (October 4)
- Certified Public Manager Class of 2019 Ceremony (October 7)
- Hispanic Heritage Month Celebration (October 10)
- National Business Women's Week (3rd week of October)
- Indigenous People's Day (October 14)
- Census Collaborative Workshop: Fostering Latino Census 2020 Engagement Through Community Partnership –Greenville (October 15)
- HUB Strategic Purchasing Team Meeting—Raleigh (October 15)
- HUB Certification Day—Durham (October 16)
- Council for Women Advisory Board Meeting (October 17)
- Domestic Violence Commission Meeting (October 18)
- NC Complete Count Commission Meeting—Morganton (October 23)
- Monthly Capital Project Coordinators Meeting—Raleigh (October 24)
- Hometown Strong—Hyde, Tyrrell and Washington Counties (October 29—29)
- HUB Advisory Council Meeting (October 30)

For additional upcoming events, please visit the [DOA SharePoint site](#) for details.

## Questions, Comments or Suggestions?

We welcome your feedback and suggestions for newsletter content! If you have a comment, story idea, event, employee or division profile you would like to see featured, please send an email to [communications@doa.nc.gov](mailto:communications@doa.nc.gov).