

## NC HUB Small Business Enterprise Affirmation

**HUB Firm Name:** \_\_\_\_\_ **Federal Tax ID** \_\_\_\_\_

The North Carolina Office for Historically Underutilized Businesses (HUB Office) is responsible for developing and making available a listing of certified small historically underutilized businesses. As a certified Historically Underutilized Businesses the HUB Office is reaching out to verify if you meet the definition of a certified small historically underutilized businesses: 100 employees or less and an annual net income of not more than \$1,500,000, after “Cost of Goods Sold” is deducted.

Please complete the items below and return to the NC HUB Office at [huboffice.doa@doa.nc.gov](mailto:huboffice.doa@doa.nc.gov), or by fax at 919-807-2335.

### Small Business Enterprise Criteria:

- My company has 100 or less employees:      \_\_\_ Yes      \_\_\_ No
- My company’s annual net income is:      \_\_\_ \$1,500,000 or less  
   \_\_\_ More than \$1,500,000

*The HUB Office may require documentation to verify eligibility.*

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Owner