MEMBERS PRESENT – Chairman Blair Bordeaux, Vice Chairman Raynor Smith, Zena Howard, Roger Woods, William Johnson, Sam Isham, Kirby Robinson

OTHERS PRESENT – Latif Kaid, Victor Stephenson, Ryan Scruggs, Farouk Zaman Joanne Kurtz, (SCO), LeaAnne Hahnel (SCO), Jamalh Greene (SCO), Mark Teague (DOJ), Chris Tartaglia (DPSNG), Elizabeth Wakeford (HH Architecture), Dana Phillips (NCDOJ), Tim Hiltbrunner (ACCI), Kylee Nolen (Lynch Mykins), Ross Cook (Conner Gwyn Schenck), Jen Curro (Sigma)

1. CALL TO ORDER AND ETHICS STATEMENT
   ➢ The meeting was called to order at 9:35 am and Chairman Blair Bordeaux read the ethics statement.

2. SWEARING IN OF MEMBERS
   ➢ Blair Bordeaux, Raynor Smith, Zena Howard, Roger Woods, William Johnson, Sam Isham and Kirby Robinson were sworn in, in accordance with Executive Order 73

3. APPROVAL OF MINUTES (October 30, 2018)
   ➢ Raynor Smith made a motion to approve October 30, 2018 minutes, Roger Woods seconded the motion.

4. EMERGENCY DECLARATION LETTERS
   ➢ None

5. SELECTION OF DESIGN FIRM
   Department of Environmental Quality
   Wildlife Resources Commission
   Smith Lake Dam (Jessups Mill Pond Dam)
   Cumberland County, NC

   Ryan Scruggs presented the project. The following firms were recommended in priority order:
   2. McAdams (Durham, NC)
   3. Froehling & Robertson, Inc. (Fayetteville, NC)

   Motion by Roger Woods to approve the Committee’s recommendations, Raynor Smith seconded the motion.

6. SELECTION OF DESIGN FIRM
   Department of Environmental Quality
   Water Resources
   Reedy Creek Lab HVAC Distribution and Controls Renovation
   Raleigh, NC

   Ryan Scruggs presented the project. The following firms were recommended in priority order:
   1. Sigma Engineered Solutions, P.C. (Morrisville, NC)
   2. Dewberry Engineers Inc. (Raleigh, NC)
   3. RDK Engineers N.C., Inc. (Durham, NC)

   Motion by Roger Woods to approve the Committee’s recommendations, Kirby Robinson seconded the motion.

7. SELECTION OF DESIGN FIRM
   Department of Natural and Cultural Resources
   Museum of Natural Sciences
   Dueling Dinosaurs Laboratory Exhibit
   Raleigh, NC

   Ryan Scruggs presented the project. The following firms were recommended in priority order:
   1. HH Architecture, P.A. (Raleigh, NC)
   2. Gensler Architecture, Design, and Planning, P.C. (Raleigh, NC)
3. Clearscapes, P.A. (Raleigh, NC)
   Motion by Roger Woods to approve the Committee’s recommendations, William Johnson seconded the motion.

8. SELECTION OF DESIGN FIRM
   Department of Natural and Cultural Resources
   NC Zoological Park
   Aviary Dome and HVAC Renovations
   Randolph County, NC
   Ryan Scruggs presented the project. The following firms were recommended in priority order:
   1. REI Engineers Inc. (Charlotte, NC)
   2. Terracon Consultants, Inc. (Greensboro, NC)
   3. Caudus Design, PLLC (Raleigh, NC)
   Motion by Zena Howard to approve the Committee’s recommendations, Roger Woods seconded the motion.

9. SELECTION OF DESIGN FIRM
   Department of Natural and Cultural Resources
   NC Zoological Park
   Park Security and Building Automation Upgrades
   Randolph County, NC
   Ryan Scruggs presented the project. The following firms were recommended in priority order:
   1. Stanford White, Inc. (Raleigh, NC)
   2. GHD Consulting Services, Inc. (Charlotte, NC)
   3. RDK Engineers N.C., Inc. (Durham, NC)
   Motion by Roger Woods to approve the Committee’s recommendations, Kirby Robinson seconded the motion.

10. SELECTION OF DESIGN FIRM
    Department of Natural and Cultural Resources
    NC Zoological Park
    Shake Roof Replacements for North America Buildings
    Randolph County, NC
    Ryan Scruggs presented the project. The following firms were recommended in priority order:
    1. Terracon Consultants, Inc. (Greensboro, NC)
    2. Raymond Engineering-Georgia, Inc. (Raleigh, NC)
    3. REI Engineers Inc. (Charlotte, NC)
    Motion by Roger Woods to approve the Committee’s recommendations, Raynor Smith seconded the motion.

11. SELECTION OF DESIGN FIRM
    Department of Natural and Cultural Resources
    NC Zoological Park
    Fire Alarm, Sprinkler, and Backflow Prevention Renovation
    Randolph County, NC
    Ryan Scruggs presented the project. The following firms were recommended in priority order:
    1. Sigma Engineered Solutions, P.C. (Morrisville, NC)
    2. GHD Consulting Services, Inc. (Charlotte, NC)
    3. Stanford White, Inc. (Raleigh, NC)
    Motion by Roger Woods to approve the Committee’s recommendations, Raynor Smith seconded the motion.

12. SELECTION OF DESIGN FIRM
    Department of Justice
    State Crime Laboratory - Renovation of 4th Floor
    Wake County, NC
    Ryan Scruggs presented the project. The following firms were recommended in priority order:
    1. RND Architecture (Durham, NC)
    2. HH Architecture, P.A. (Raleigh, NC)
    3. PNP Design Group (Greensboro, NC)
    Motion by Zena Howard to approve the Committee’s recommendations, Roger Woods seconded the motion.
13. **SELECTION OF DESIGN FIRM**
   Department of Justice  
   East Campus Dormitory Renovation  
   Sampson County, NC  
   Ryan Scruggs presented the project. The following firms were recommended in priority order:  
   1. JKF Architecture (Greenville, NC)  
   2. RND Architecture (Durham, NC)  
   3. MHA Works (Greenville, NC)  
   Motion by Raynor Smith to approve the Committee’s recommendations, Roger Woods seconded the motion.

14. **SELECTION OF DESIGN FIRM**
   Department of Public Safety  
   National Guard  
   Reidsville Readiness Center – Capital Improvement Project  
   Rockingham County, NC  
   Ryan Scruggs presented the project. The following firms were recommended in priority order:  
   1. HH Architecture, P.A. (Raleigh, NC)  
   2. Smith Sinnett Architecture, PA (Raleigh, NC)  
   3. Davis Kane Architects, PA (Raleigh, NC)  
   Motion by Roger Woods to approve the Committee’s recommendations, Zena Howard seconded the motion.

15. **SELECTION OF DESIGN FIRM**
   Department of Public Safety  
   National Guard  
   Charlotte Readiness Center - Erosion Remediation Project  
   Mecklenburg County, NC  
   Ryan Scruggs presented the project. The following firms were recommended in priority order:  
   1. LaBella Associates, P.C. (Charlotte, NC)  
   2. Timmons Group, Inc. (Raleigh, NC)  
   3. Shield Engineering, Inc. (Charlotte, NC)  
   Motion by Roger Woods to approve the Committee’s recommendations, Raynor Smith seconded the motion.

16. **CMAR 1ST TIER PREQUALIFICATION DOCUMENTS AND PROCESS**
   ➢ Discussion of recommended modifications to the current Prequalification Policy for CMR.

17. **OLD BUSINESS**

18. **NEW BUSINESS**
   ➢ Discussion on Design Build Process – Preliminary information for review, discussion and approval at the January meeting.

19. **STATE CONSTRUCTION OFFICE REPORT**
   ➢ Latif Kaid provided updates for State Construction Office. Victor Stephenson provided updates for FCAP.  
   ➢ State Construction Conference is March 28, 2019

20. **NEXT MEETINGS**
   - January 29, 2019  
   - February 26, 2019  
   - March – No meeting due to SCO Conference  
   - April 23 or April 30, 2019  
   - May 28, 2019  
   - June 25, 2019

21. **ADJOURNMENT**
   ➢ Roger Woods made a motion to adjourn; Raynor Smith seconded. Chairman Blair Bordeau adjourned the meeting at 10:28am.