



N.C. DEPARTMENT OF ADMINISTRATION
 OFFICE FOR HISTORICALLY UNDERUTILIZED BUSINESSES (HUB OFFICE)
 1336 Mail Service Center, Raleigh, NC 27699-1336 • (919) 807-2330 • Fax (919)-807-2335
 Website: <http://ncadmin.nc.gov/businesses/hub> • Email Address: huboffice.doa@doa.nc.gov

STATUS UPDATE AFFIDAVIT

Please sign, date, notarize and mail the affidavit with the supporting documents.

I, _____ an owner of _____ (name of company), have full knowledge of the operations of this firm and hereby attest to the following:

“CHANGES TO STATUS”

_____ There have been changes to the status of ownership, day-to-day management and/or control of the business since our most recent certification or latest Annual Status Update Affidavit. *(If there have been changes, please login to Vendor Link NC at <https://www.ips.state.nc.us/Vendor/Logon.aspx?ReturnUrl=VendorChangeMenu.aspx> to indicate the appropriate changes. Select “Change Vendor Information,” to access the login screen. Enter your **User ID** and **Password** (if you are unable to remember your User ID and password, please call 919-807-4502 for assistance). Once you have logged in, select “Add/Modify HUB Information” to provide the necessary information.)*

Signature of Owner(s)	Title	Date

Signature of Owner(s)	Title	Date

NOTARY CERTIFICATE	
STATE OF	_____
COUNTY OF	_____
Subscribed and sworn to before me the	_____ day of _____, 20_____.
Signature of Notary Public	_____
County of residence	_____
Date commission expires	_____