Instructions For Handwritten Forms

Guidelines

Do not use red ink. Use blue or black ink.

Do not use dollar signs, commas, or other punctuation marks.

Before Sending

Do not submit photocopies of returns. Submit originals only.

Do not mix form types.

Printing

Set page scaling to “none.” The Auto-Rotate and Center checkbox should be unchecked.

Do not select “print on both sides of paper.”
### Part 1. Gallonage Accountability

1. **Beginning inventory of tax-paid motor fuel on hand at first of year**
   - \(1. \quad \quad \quad .0\)

2. **Total gallons of tax-paid motor fuel purchased during 2020**
   - \(2. \quad \quad \quad .0\)

3. **Total gallons of tax-paid motor fuel to be accounted for**
   - (Add Lines 1 and 2; must equal Line 7)
   - \(3. \quad \quad \quad .0\)

4. **Total gallons of tax-paid motor fuel used in off-highway equipment for which refund is requested**
   - \(4. \quad \quad \quad .0\)

5. **Total gallons of tax-paid motor fuel used in licensed vehicles for which no refund is requested**
   - \(5. \quad \quad \quad .0\)

6. **Ending inventory of tax-paid motor fuel on hand at end of year**
   - \(6. \quad \quad \quad .0\)

7. **Total gallons of tax-paid motor fuel accounted for**
   - (Add Lines 4, 5, and 6; must equal Line 3)
   - \(7. \quad \quad \quad .0\)

### Part 2. Computation of Refund

8. **Refund due on tax-paid motor fuel used in off-highway equipment**
   - (Multiply Line 4 by $0.361)
   - \(8. \quad \quad \quad .0\)

9. **Total gallons of motor fuel used in nonhighway equipment for which sales tax is due**
   - \(9. \quad \quad \quad .0\)

10. **Sales tax due**
    - (Multiply Line 9 by $0.188)
    - \(10. \quad \quad \quad .0\)

11. **Total gallons of motor fuel used in commercial fishing, commercial logging, railroads, farming, ocean-going vessels, and manufacturing for which no sales tax is due**
    - \(11. \quad \quad \quad .0\)

12. **Total Refund Due**
    - (Line 8 minus Line 10)
    - \[12. \quad \quad \quad .0\]

**IMPORTANT:** You must complete all applicable Lines and Parts on this claim to receive a refund.
**Part 3. Off-Highway Equipment** - Attach additional pages if needed.

List off-highway equipment or boats using tax-paid motor fuel on which a refund is requested. Do not list licensed motor vehicles.

<table>
<thead>
<tr>
<th>Type of Machinery, Equipment, or Boat</th>
<th>How many of each?</th>
<th>Type of Fuel Used</th>
<th>Fuel Tank Capacity</th>
</tr>
</thead>
<tbody>
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</table>

**Part 4. Storage Tanks** - Attach additional pages if needed.

List the type of fuel stored in bulk tanks and the capacity of each tank.

<table>
<thead>
<tr>
<th>Tank Number</th>
<th>Fuel Type</th>
<th>Highway or Off-Highway Use</th>
<th>Gallon Capacity of Bulk Tank</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

**Part 5. Licensed Vehicles** - Attach additional pages if needed.

List licensed motor vehicles that you own or lease.

<table>
<thead>
<tr>
<th>Make of Vehicle</th>
<th>Indicate Car or Truck</th>
<th>Type of Fuel Used</th>
<th>If Truck, Gross License Weight</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

**Part 6. Farms** - Attach additional pages if needed.

**Farm Refund Information Only**

<table>
<thead>
<tr>
<th>Name of Crop</th>
<th>Number of Acres Cultivated</th>
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Signature: ____________________  Title: ____________________  Date: __________

I certify that, to the best of my knowledge, this claim is accurate and complete.

**Claims for Refund are due by April 15, 2021.**

**MAIL TO:**
North Carolina Department of Revenue
Excise Tax Division
Post Office Box 25000
Raleigh, North Carolina 27640-0950

**QUESTIONS:**
Contact the Excise Tax Division at:
Telephone Number (919) 707-7500
Toll Free Number (877) 308-9092
Fax Number (919) 733-8654